

## DOCUMENT RESUME

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**ABSTRACT**

This handbook includes general information about factors to consider when selecting a trade and technical school and detailed information about the program offerings of all of the private technical schools that were accredited by the Accrediting Commission of the National Association of Trade and Technical Schools as of September 1, 1987. Important factors to consider when comparing the feasibility of different careers are discussed in the first section. The second section contains alphabetically arranged descriptions of 98 careers that can be learned in two years or less along with state-coded lists of accredited trade and technical schools offering training programs in the specific occupational areas. Private career schools and guidelines for choosing one are the subject of the third section. The importance of accreditation is explained. The next section, a state-by-state listing of accredited trade and technical schools, includes each school's address and a listing of its program offerings. A brief set of career questions and answers concludes the guide. (MN)

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# HANDBOOK

1988  
OF PRIVATE ACCREDITED TRADE AND TECHNICAL SCHOOLS

## Career Education at Work That America For

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National Association of  
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*R. Woods*

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## NATTS: THE ORGANIZATION

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The National Association of Trade and Technical Schools (NATTS) is a membership organization open *only* to those schools which have first achieved accredited status

The NATTS Accrediting Commission is an autonomous arm of the Association and makes independent decisions which are *not* subject to review by the Association. However, the Association does contribute financial support to aid the accrediting process so that all costs associated with accrediting are not thrust upon applicant schools, which are often emerging institutions least able to bear extra expense

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The Accrediting Commission of the National Association of Trade and Technical Schools (NATTS) provides institutional accreditation for private residence schools within U.S. jurisdiction offering programs leading to occupational objectives.

The Accrediting Commission of the Association is listed by the U.S. Department of Education as a nationally recognized accrediting agency under the provisions of Chapter 33, Title 38, U.S. Code, and subsequent legislation. The Accrediting Commission is a member of the Council on Postsecondary Accreditation. NATTS is incorporated in the District of Columbia as a nonprofit corporation.

This handbook is published annually by the National Association of Trade and Technical Schools. The Schools listed herein were NATTS accredited as of September 1, 1987. Additions or deletions may have occurred since that date.

Information concerning the current accreditation status of any school listed herein may be obtained by contacting NATTS Accrediting Commission, 2251 Wisconsin Avenue, N.W., Washington, DC 20007, (202) 333-1021.

Only schools currently accredited by the NATTS Accrediting Commission are entitled to display this Hallmark of Accreditation.



Accredited School  
National Association of  
Trade and Technical Schools

## CONTENTS

Career Hunting? Here's How .....	2
98 Careers You Can Learn in Two Years or Less .....	4
Private Career Schools That Teach Careers— And How to Choose One .....	39
Accreditation . . . Why It's Important to You .....	40
Accredited Private Trade and Technical Schools .....	42
Career Questions and Answers .....	79

*National Association of Trade and Technical Schools  
2251 Wisconsin Avenue, N.W., Washington, DC 20007  
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## Career Hunting? Here's How

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The first rule in planning your career is simple—*take some time and do it!* Most people never get around to learning about careers. They fall into a job and lifetime career patterns follow—and most people spend an average of 25 to 45 years on the job.

Career planning takes thought and enough information to make a sound decision. Just a few hours of investigation will pay off many times.

There's another important reason for thinking seriously about a career. Jobs are becoming increasingly specialized. The U.S. Department of Labor counts over 30,000 career specialties in existence today.

New technologies are creating a demand for a highly skilled work force. As a result, employers are putting a premium on specific skills. In fact, the Labor Department estimates that the majority of jobs through 1995 will require trade or technical training.

Labor also predicts that "tremendous growth" and good career opportunities will be typical of the service-producing industries. The service-producing industries will account for 7 of every 10 workers. Health care, data processing, repair and maintenance, and legal assistant/paralegal careers are all expected to be good bets for steady, upward employment.

### First Steps...

The first step in choosing a career is to consider the variety of careers available today. Talk to your counselor about the possibilities, go to a library, or contact your state's labor department, then follow these pointers.

**YOUR INTERESTS.** Do you enjoy helping people, working with your hands, working with numbers, creating, designing, being outdoors? Identify your likes and translate them into career possibilities: mechanics, dress design, allied health, electronic technology, advertising, computer programming. Probably the most important factor in career satisfaction is liking what you do.

**SALARY.** What is the starting salary of your chosen career? What can you expect to earn after two or three years on the job? What about after 15 years? Check with employers. Get realistic estimates of what the return on your investment will be.

**ADVANCEMENT.** Is the career you've chosen open-ended? Where will it lead you? If your goal is to eventually start your own business—will it allow you that opportunity?

**JOB DEMAND.** Is there a need for your career specialty? Will your job be in demand or are there more people than jobs? Also, get long-range projections of demand. Choose a career with a good future. Make sure your job won't become obsolete in a few years.

**JOB MOBILITY.** Where are the jobs? In your locale? Or are jobs clustered in specific areas which would give you the opportunity to travel? For example, commercial divers usually have to relocate (sometimes overseas) while computer programmers work mostly in large and medium-sized cities. Medical workers, on the other hand, can be found everywhere.

**WORKING CONDITIONS.** Find out exactly what a person in your chosen career does—know exactly what your duties and work environment will be. A career may sound glamorous or exciting but before you make up your mind get *all the facts*. Don't be unpleasantly surprised on the job.

**EDUCATIONAL REQUIREMENTS.** Most good jobs today require specialized training beyond high school. Remember, quality not quantity counts. It's not how many years of education you have, it's what type. Overall, specialized training is more "marketable" than a general education. Find out what type of education you need in order to qualify for your career. It may take a few months, or one or two years of training.

# Guide to Skill Training At NATTS-Accredited Schools

Skill	Terms	Page	Skill	Terms	Page
Actor	150 weeks	4	Heavy Equipment Operator	3-10 weeks	23
Air Conditioning/Refrigeration Technician	12-73 weeks	4	Horsemanship Specialist	8 weeks	23
Animal Trainer	3-6 weeks	4	Horticulturist	40 weeks	23
Appliance Repairer	12-72 weeks	4	Hotel-Motel Manager	15-16 weeks	23
Architectural Engineering Technician	60-100 weeks	5	Illustrator	136 weeks	23
Artist, Commercial	52-136 weeks	5	Instrumentation Specialist	78-80 weeks	23
Artist, Fine	104-152 weeks	5	Interior Designer	64-108 weeks	24
Auto Body Repairer	26-52 weeks	5	Jewelry Designer	12-40 weeks	24
Automotive Specialist	14-50 weeks	6	Legal Assistant/Paralegal	24-52 weeks	24
Aviation Maintenance Technician	33-84 weeks	6	Legal Secretary	16-72 weeks	24
Bank Teller	32 weeks	7	Locksmith	10 weeks	25
Barber/Hairstylist	32-52 weeks	7	Loss Prevention/Security Officer	16 weeks	25
Bartender	2 weeks	8	Machinist	14-102 weeks	25
Blueprint Reader	3-40 weeks	8	Makeup Artist	8-52 weeks	25
Boatbuilder	42-84 weeks	8	Massage Therapist	52 weeks	25
Brickmason	102 weeks	8	Mechanical Engineering Technician	64-16 weeks	26
Broadcaster	13-48 weeks	8	Medical Assistant	12-48 weeks	26
Broadcasting Technician	10-92 weeks	9	Medical/Dental Receptionist	16-27 weeks	27
Building Maintenance Technician	52-60 weeks	9	Medical Lab Technician	48-72 weeks	28
Cabinetmaker	60 weeks	9	Medical Office Manager	14-28 weeks	28
Carpenter	102 weeks	9	Medical Secretary	52 weeks	28
Civil Engineering Technician	18-104 weeks	9	Motion Pictures/Television Production Specialist	12-150 weeks	28
Computer Aided Drafter	52 weeks	10	Motorcycle Mechanic	12-33 weeks	29
Computer Programmer	26-208 weeks	10	Musical Instrument Maker/Repairer	16 weeks	29
Computer Service Technician	30-120 weeks	11	Nurse's Aide	10-49 weeks	29
Construction Technologist	32-104 weeks	12	Office Machine Repairer	15-50 weeks	29
Cosmetologist	52 weeks	12	Optometric Assistant	24 weeks	30
Culinary Arts Specialist	26-52 weeks	12	Painter	102 weeks	30
Data Entry Specialist	26-52 weeks	13	Paperhanger	10 weeks	30
Data Processor	21-100 weeks	14	Pet Groomer	10-16 weeks	30
Dealer	4-16 weeks	15	Photographer	12-150 weeks	30
Dental Assistant	12-50 weeks	15	Police, Commercial	12-69 weeks	31
Dental Laboratory Technician	26-72 weeks	16	Plumber	26 weeks	31
Diamond Cutter/Jewelry Designer	26-40 weeks	16	Printer	24-72 weeks	31
Diesel Mechanic	10-48 weeks	16	Real Estate Agent	6 weeks	31
Dietetic Technician	13-52 weeks	17	Recording Specialist	52 weeks	31
Diver	8-15 weeks	17	Respiratory Therapist	26-52 weeks	31
Drafter	17-88 weeks	17	Retailer	36-15 weeks	31
Dressmaker and Designer	3-88 weeks	18	Seaman/Marine Technician	16 weeks	32
Electrician	21-104 weeks	18	Secretary/Transcriptionist	24-38 weeks	32
Electrologist	52 weeks	19	Shorthand Reporter	104 weeks	33
Electronics Specialist	24-108 weeks	19	Skin Care Specialist	26 weeks	33
Emergency Medical Technician	28-34 weeks	21	Surgical Technician	52 weeks	33
Engraver	12 weeks	21	Tailor	5-60 weeks	33
Fashion Designer	33-96 weeks	21	Theater Production Specialist	60 weeks	33
Fashion Illustrator	52-136 weeks	21	Tool and Die Designer	28-108 weeks	33
Fashion Merchandiser	34-72 weeks	21	Travel Specialist	6-34 weeks	34
Flower Arranger	10 weeks	22	Truck Driver	1-8 weeks	34
Food Service Specialist	52 weeks	22	Upholsterer	10-26 weeks	35
Gemologist	26 weeks	22	Veterinarian Assistant	28-72 weeks	35
h Mechanic	69 weeks	22	Vocational Nurse	48 weeks	35
Mechanic	12-24 weeks	22	Watchmaker and Repairer	52 weeks	35
			Welder	2-72 weeks	35
			X-ray Technician	100 weeks	36

# 98 Careers You Can Learn in Two Years or Less\* And the Schools That Offer Them

\*Some schools may offer programs extending beyond two years.

**Actor.** By interpreting roles and portraying a range of moods, actors exhibit versatility and use natural talent accentuated by intense training. Acting demands stamina, patience, determination, and commitment. Actors often work long hours and must be able to memorize lengthy scripts. They work in film, TV, radio, commercials, and corporate films.

AZ Plaza Three Academy  
CA Estelle Harman Actors Workshop  
DC National Conservatory of Dramatic Arts

**Air Conditioning/Refrigeration Technician.** Installing and maintaining cooling equipment, along with diagnosing and repairing problems, are the main functions of an air conditioning technician. They may work for utility companies, contractors, dealers, or they may be self-employed.

AZ The Refrigeration School  
AZ ABC Technical and Trade Schools  
AZ Mountain States Technical Institute  
AZ Universal Technical Institute  
CA Practical Schools  
CA San Joaquin Valley College  
CA American Business College—Technical Division  
CO Denver Institute of Technology  
CO Technical Trades Institute  
CT Technical Careers Institute  
CT New England Technical Institute of Connecticut  
FL International Technical Institute  
FL New England Institute of Technology at Palm Beach  
FL Apex Technical School  
FL RETS Technical Centers, Inc.  
IL Coyne American Institute  
IL Quincy Technical Schools  
IN ITT Technical Institute  
IN Interstate Technical Institute  
KS Climate Control Institute  
LA International Technical Institute Incorporated  
LA Bayou Technical Institute  
MA Bay State School of Appliances  
MA Associated Technical Institute  
MA Northeast Institute of Industrial Technology  
MD Maryland Institute of Technology  
MD RETS Electronic School  
MD Lincoln Technical Institute  
MI Detroit Engineering Institute  
MN Dunwoody Industrial Institute  
MO Ranken Technical Institute  
MO Vatterott Educational Centers  
MO Basic Institute of Technology  
MO Sullivan Educational Centers  
NE Universal Technical Institute  
NE Lincoln Technical Institute  
NE Lyons Institute

NV Education Dynamics Institute  
NY FICS Trades and Business School  
NY Berk Trade and Business School  
NY Apex Technical School  
NY Manhattan Technical Institute  
NY Technical Career Institutes  
NY National Technical Schools  
OH ITT Technical Institute  
OH RETS Institute of Technology  
OH RETS Technology Center  
OH McKim Technical Institute  
OH Technichron Technical  
OH MTA School  
OH RETS Tech Center  
OH A.T.E.S. Technical Institute  
OH West Side Institute of Technology  
OK Sooner College of Technology  
OK Climate Control Institute  
OR West Coast Training, Inc.  
PA Lyons Technical Institute  
PA Philadelphia Wireless Technical Institute  
PA Philadelphia Technical Institute School of Trades  
PA Orleans Technical Institute  
PA Triangle Tech  
PA Gateway Technical Institute  
PA Technician Training School  
PR Bayamon Refrigeration Institute  
PR Liceo de Arte Tecnológica  
RI New England Institute of Technology  
TX Simdex Technical Institute  
TX American Trades Institute  
TX Universal Technical Institute  
TX Capitol City Trade and Technical School  
TX Western Technical Institute  
TX Texas Vocational School  
TX CBM Education Center  
WA Perry Technical Institute

**Animal Trainer.** Trains animals for a variety of purposes including show business, security, and seeing eye dog. Will evaluate temperaments and aptitudes of animals and set up programs to develop desired behavior. Trainers are identified according to specific animal trained.

OH National K-9 School of Dog Trainers

**Appliance Repairer.** Repairers are knowledgeable about how appliances' electrical, electronic, and mechanical components function. They know where to look for problems and how to correct them. They work on all types of consumer appliances and make house calls when the appliance is too large to be brought into the shop. Most repairers work for small independent appliance stores and repair shops.

AZ ABC Technical and Trade Schools  
CO Technical Trades Institute  
FL Apex Technical School  
FL RETS Technical Centers, Inc.



IL American College of Technology  
 LA International Technical Institute  
 Incorporated  
 MA Bay State School of Appliances  
 NY FEBS Trades and Business School  
 NY Apex Technical School  
 OH McKim Technical Institute  
 OR West Coast Training, Inc.  
 PA Greensburg Institute of Technology  
 RI New England Institute of Technology

**Architectural Engineering Technician.** Working closely with architects, the architectural engineering technician is involved in drafting designs; gathering information on materials, costs, equipment, and building times; writing specifications for the job; building scale models; helping prepare contract documents; and serving as liaison between the architect, builder, and client. Most work is for architecture or construction firms.

CA Institute for Business and Technology  
 CO Denver Technical College  
 CO Denver Institute of Technology  
 CO Technical Trades Institute  
 CT Porter and Chester Institute  
 IN ITT Technical Institute  
 KY Louisville Technical Institute  
 MA ITT Technical Institute  
 MD Arundel Institute of Technology  
 MN Dunwoody Industrial Institute  
 MO ITT Technical Institute  
 MO Ranken Technical Institute  
 NJ Union Technical Institute  
 NJ The Plaza School of Drafting  
 NY Island Drafting and Technical Institute  
 NY Manhattan Technical Institute  
 OH ITT Technical Institute  
 PA American Institute of Design  
 PA Johnson Technical Institute  
 PA Greensburg Institute of Technology  
 PA Triangle Tech  
 PA Lincoln Technical Institute

**Artist, Commercial.** Commercial artists design and create the artwork found on TV, brochures, records, product packages, greeting cards, and in newspapers and magazines. They must have creative instincts, professional training, and the ability to carry a project through from conception to completion. Many specialize in advertising art. Artists work for corporations in their art departments, for advertising companies, or are self-employed as freelancers.

AZ Al Collins Graphic Design School  
 AZ National Education Center—Bryman  
 Campus  
 CA LaJolla Academy of Advertising Arts  
 CA Platt College  
 CA Academy of Art College  
 CA Dental Technology Institute  
 CO Colorado Institute of Art  
 CO Rocky Mountain College of Art and Design  
 CO Denver Institute of Technology  
 CT Paier College of Art  
 CT Propersi Institute of Art  
 FL National Education Center—Tampa  
 Tech Institute Campus  
 FL Institute of Fort Lauderdale

FL National Education Center—Bauder  
 College Campus  
 FL Martin Technical College  
 GA Art Institute of Atlanta  
 IL American Academy of Art  
 IL Ray College of Design  
 MA Butera School of Art  
 MA New England School of Art and Design  
 MD Professional Institute of Commercial Art  
 MN School of the Associated Arts  
 MN Dunwoody Industrial Institute  
 MO Vatterott Educational Centers  
 NE Universal Technical Institute  
 NJ Joe Kubert School of Cartoon and  
 Graphic Art  
 NJ du Cret School of the Arts  
 NY Center for the Media Arts  
 OH Art Advertising Academy  
 OH ACA College of Design  
 OH Antonelli Institute of Art and Photography  
 OH Virginia Marti College of Fashion and Art  
 OK Platt College  
 PA Art Institute of Philadelphia  
 PA Hussian School of Art  
 PA Philadelphia Technical Institute School  
 of Trades  
 PA Philadelphia School of Printing and  
 Advertising  
 PA Antonelli Institute of Art and Photography  
 PA Oakbridge Academy of Arts  
 RI Hall Institute  
 TX The Art and Fashion Institutes of Dallas  
 TX Art Institute of Houston  
 TX Texas Vocational School  
 WA Perry Technical Institute  
 WA Art Institute of Seattle

**Artist, Fine.** Fine artists (distinct from commercial artists) visually express the world around them in abstract or concrete terms through sculpture, painting, carving, and other creative media. They may work independently, selling their works through galleries or for public or private patrons who commission works. Some artists work in art departments of schools and colleges or in art museums. Others become art critics for newspapers or magazines.

CA Academy of Art College  
 CO Rocky Mountain College of Art and Design  
 CO Paier College of Art  
 CT Propersi Institute of Art  
 IL American Academy of Art  
 MA New England School of Art and Design  
 MN School of the Associated Arts  
 NJ du Cret School of the Arts  
 OH Art Advertising Academy  
 PA Hussian School of Art  
 PA Oakbridge Academy of Arts

**Auto Body Repairer.** Auto body repairers straighten bent frames, remove dents, and replace damaged parts of wrecked automobiles. They use special machines to restore the auto to its original shape. Most auto body repairers work in shops specializing in automotive repair. Others work for organizations that maintain their own motor vehicles.

CA Auto Body Institute  
 CO Denver Automotive and Diesel College



CT Technical Careers Institute  
 IL American Institute of Occupational Trades  
 IL Chicago School of Automatic Transmissions  
 IL Coyne American Institute  
 IL Quincy Technical Schools  
 KS Amtech Institute  
 MA United Technical School  
 MD National Technical Institute  
 MI Motech Automotive Education Center  
 MN Dunwoody Industrial Institute  
 MO Ranken Technical Institute  
 MO Sullivan Educational Centers  
 NE Universal Technical Institute  
 NJ Pennco Tech  
 NY Berk Trade and Business School  
 NY Apex Technical School  
 OK Southwest Technical College  
 PA Automotive Training Center  
 PA Pennco Tech  
 PA National Education Center—Vale Technical Institute Campus  
 PA Technician Training School  
 RI National Education Center—Rhode Island Trade Shop School  
 TN Nashville Auto Diesel College  
 TX Texas Vocational School  
 WA Perry Technical Institute  
 WY Wyoming Technical Institute

**Automotive Specialist.** Some auto specialists are generalists, with ability in every phase of a car's operation. However, the complexity of a modern-day car, with over 30,000 parts, has created a need for specialists in body work, transmissions, tune-ups, brakes, and other areas. In addition to understanding the electrical, mechanical, and electronic components of a car, auto specialists need to know how to use diagnostic equipment and how to make repairs. They work for auto dealers and repair shops, manufacturers, and taxi and auto leasing companies. (See also Diesel Mechanic.)

AZ ABC Technical and Trade Schools  
 AZ American Technical Center  
 AZ Universal Technical Institute  
 AZ National Education Center—Arizona Automotive Institute Campus  
 AZ Phoenix Institute of Technology  
 CA Golden State School  
 CA National Technical Schools  
 CA Pacific Coast Technical Institute  
 CA Sequoia Automotive Institute  
 CA American Business College—Technical Division  
 CO American Diesel and Automotive College  
 CO Denver Automotive and Diesel College  
 CO Denver Institute of Technology  
 CT Hartford Technical Institute  
 CT Porter and Chester Institute  
 CT Technical Careers Institute  
 FL International Technical Institute  
 FL New England Institute of Technology at Palm Beach  
 FL Automotive Transmission School  
 FL Apex Technical School  
 IA Lincoln Technical Institute  
 Chicago School of Automatic Transmissions

IL Lincoln Technical Institute  
 IL ITT Technical Institute  
 IL Automotive Technical Institute  
 IL Quincy Technical Schools  
 IN ITT Technical Institute  
 IN Lincoln Technical Institute  
 KS Amtech Institute  
 KY National Education Center—Kentucky College Tech Campus  
 LA International Technical Institute Incorporated  
 LA Bayou Technical Institute  
 MA United Technical School  
 MA ITT Technical Institute  
 MD Diesel Institute of America  
 MD Lincoln Technical Institute  
 MI National Education Center—National Institute of Tech Campus  
 MI Michigan Career Institute  
 MI Motech Automotive Education Center  
 MN Dunwoody Industrial Institute  
 MO ITT Technical Institute  
 MO Ranken Technical Institute  
 MO Sullivan Educational Centers  
 NC MTA School  
 NE Universal Technical Institute  
 NJ Pennco Tech  
 NJ Lincoln Technical Institute  
 NJ MTA School  
 NY Mahanna Career Institute  
 NY Berk Trade and Business School  
 NY Apex Technical School  
 OH Columbus Paraprofessional Institute—West  
 OH Technichron Technical Institute  
 OH Northwestern Business College—Technical Center  
 OH MTA School  
 OH Ohio Auto/Diesel Technical Institute  
 OK Southwest Technical College  
 PA Hiram G. Andrews Center  
 PA Lincoln Technical Institute  
 PA New Castle School of Trades  
 PA Automotive Training Center  
 PA Pennco Tech  
 PA Johnson Technical Institute  
 PA National Education Center—Vale Technical Institute Campus  
 PA Rosedale Technical Institute  
 PA Technician Training School  
 PR Ponce College of Technology  
 RI National Education Center—Rhode Island Trade Shop School  
 RI New England Institute of Technology  
 TN Nashville Auto Diesel College  
 TX American Trades Institute  
 TX Lincoln Technical Institute  
 TX Universal Technical Institute  
 TX Capitol City Trade and Technical School  
 TX Western Technical Institute  
 TX Texas Vocational School  
 VA Automotive Training Institute  
 WA Perry Technical Institute  
 WY Wyoming Technical Institute

**Aviation Maintenance Technician.** Airplane mechanics routinely maintain and inspect a plane's machinery. They take engines apart, measure parts for wear with delicate instruments, check for invisible cracks with x-ray and magnetic inspection equipment, and replace worn parts.

They inspect the structure of the plane for damage and stress. Mechanics specializing in engines are powerplant mechanics. Those working on structure fuselage, wings, and landing gear are airframe mechanics. Most mechanics work for airlines, aviation manufacturers, or in general aviation.

CO Colorado Aero Tech  
FL Burnside-Ott Aviation  
ID Aero-Technicians  
MA East Coast Aero Technical School  
MI Detroit Institute of Aeronautics  
NJ Teterboro School of Aeronautics  
NY Riverside School of Aeronautics  
OK National Education Center—Spartan School of Aeronautics  
PA Pittsburgh Institute of Aeronautics  
SC North American Institute of Aviation  
TX Hallmark Institute of Technology  
WY Cheyenne Aero Tech

**Bank Teller.** Tellers cash checks and process deposits and withdrawals. They usually begin their day before the bank opens and continue working after the bank is closed. Tellers start work by receiving and counting an amount of working cash for their drawer. They use the cash for payments during the day and are responsible for its safe and accurate handling. They also sort checks and deposit slips.

CA Century Schools  
CA Pacific Coast College  
CA Southwest College  
FL Datamerica Institute  
FL Atlantic Business Institute  
KS United Technical Institute  
NY Cashier Training Institute  
PA Control Data Institute

**Barber/Hairstylist.** Men go to barbers for haircuts, hairstyling, and coloring. Barbers and hairstylists must be licensed by the State in which they practice. In preparation for the licensing exam, they obtain training for a specified number of hours. Most barbers or hairstylists work in small, independent shops or unisex salons. More than half are self-employed.

AR New Tyler Barber College, Inc.  
AZ Arizona Barber/Styling College  
CA Career Opportunities School  
CA Educorp Career College  
CA Rosston School of Men's Hair Design  
CA Royal Hair Institute  
CA Moler Barber College  
CA San Francisco Barber College  
CA Rosston College  
CA Rosston School of Men's Hair Design  
CO Colorado Barber College  
CO Capitol City Barber College  
CO International Training, Ltd., Haircutting and Styling College  
CT Roffler Academy for Hairstylists  
CT Connecticut Institute of Hair Design  
FL Career Training Institute  
FL Roffler Hair Design College  
FL Florida State College of Hair Design  
FL Florida State College of Hair Design

FL Brevard Barber College  
GA Roffler-Moler Hairstyling  
HI Hawaii Institute of Hair Design  
IA Davenport Barber College  
IA Iowa School of Barbering and Hairstyling  
ID State Barber/Styling College  
IL Moler Hairstyling College  
IL Omar Rivas Academy of Barber Arts and Science  
IL Central Illinois Barber and Beauty College  
IL Belleville Barber College  
IN Southlake Barber Academy, Inc.  
IN Academy of Hair Design  
IN Indiana Barber/Stylist College  
IN National Barber Stylist College  
KS Capitol City Barber College  
KS Kansas School of Hairstyling  
KY Kentucky College of Barbering  
LA Roffler Hair Design College  
MA Broms Academy  
MA Massachusetts School of Barbering and Men's Hairstyling  
MA New England Hair Academy  
MD International Academy of Hair Design and Technology  
ME Hanson Barber School  
ME Richard's Hairstyling Academy  
MI Lansing Barber College  
MI Flint Institute of Barbering  
MN Saint Paul Barber School  
MN Minneapolis Barber School  
MN Moler Barber School of Hairstyling  
MO Missouri School of Barbering and Hairstyling  
MO International Hair Institute  
MS Jackson Barber and Hairstyling College  
MS Van's College of Barber/Hairstyling  
MT Billings School of Barbering  
NC Black World College of Hair Design  
NC Hairstyling Institute of Charlotte  
ND Moler Barber College of Fargo  
NE College of Hair Design  
NE Barber and Beauty College of Professional Arts  
NH New Hampshire Barber College  
NM Albuquerque Barber College  
NY Royal Barber and Beauty School  
OH Akron Barber College, Inc.  
OH Allstate Hairstyling and Barber College  
OH Ohio College of Barber Styling  
OH Ohio State College of Barber Styling  
OK Enid Barber Styling College  
OK State Barber College  
OK Academy of Hair Design, Inc.  
OK Tulsa Barber Styling College  
OR Moler Barber College, Inc.  
PA Ralph Amodio International Institute of Hair Design and Technology  
PA Tri-City Barber School, Inc.  
PA Joseph Donahue International School of Hairstyling  
PA Pittsburgh Barber School  
PA Barber Styling Institute  
PA Harrisburg Barber School/Advanced Hairstylist Academy  
PA J. H. Thompson Academies  
PR Puerto Rico Barber College  
PR Caribbean Beauty and Technical Institute

PR Puerto Rico Barber, Cosmetology and Hairstyling College, Inc  
 SC Southern Technical College  
 SC Mangum's Barber and Hairstyling College  
 TN Chattanooga Barber College  
 TN Mister Wayne's School of Unisex Hair Design  
 TN Knoxville Institute of Hair Design  
 TN Tri-City Barber College  
 TN Guide Liners School of Hair Design  
 TN International Barber and Style College  
 TX Roffler College of Hair Design  
 TX San Angelo Hair Academy  
 TX Keith's Metro Hair Academy  
 TX West Texas Barber Styling College  
 TX Metro Hair Academy—Lubbock  
 VA Virginia Hair Academy  
 WA Crown School of Hair Design  
 WV Wheeling Barber College  
 WV Charleston Barber College  
 WV Huntington Barber College

**Bartender.** Bartenders mix and serve alcoholic and nonalcoholic drinks to patrons of a bar, following standard recipes. They mix ingredients, such as liquor, soda, water, sugar, and bitters, to prepare cocktails and other drinks. In addition to collecting money for drinks served, bartenders order or requisition liquors and supplies.

CA American Bartenders School  
 CA Century Schools  
 CA Professional Career College  
 CA Southwest College, Inc.  
 FL Master School of Bartending  
 IL Cooking and Hospitality Institute of Chicago  
 LA Professional Bartenders School  
 MD Bartenders Academy  
 NY American Bartenders School  
 NY Empire Career Center, Inc.  
 NY Magna Institute, Inc.  
 TX Professional Bartenders School

**Blueprint Reader.** Blueprint readers read the minute details of an architectural or mechanical blueprint. Blueprint readers are also needed to estimate costs involved in production and to evaluate competing bids for a job.

AZ ITT Technical Institute  
 CA Masters Design and Technical Center  
 CA Pacific Coast Technical Institute  
 CO Denver Technical College  
 CO Technical Trades Institute  
 CT Porter and Chester Institute  
 IN Acme Institute of Technology  
 KS United Technical Institute  
 MI Detroit Engineering Institute  
 NJ Welder Training and Testing Institute  
 NJ The Plaza School of Drafting  
 NJ General Technical Institute  
 NY Island Drafting and Technical Institute  
 NY Manhattan Technical Institute  
 OH Akron Machinery Institute  
 PA American Institute of Design  
 PA Welder Training and Testing Institute  
 PA Greensburg Institute of Technology  
 NY York Technical Institute

RI Hall Institute  
 RI Jewelry Institute

**Boatbuilder.** Fabricates, repairs, or modifies wooden boats, life rafts, and pontoons using blueprints and a variety of tools such as hand-tools, power tools, scales, protractors, and measuring instruments. Creates a full scale outline of boat, makes templates of parts, and builds and installs structures and preformed parts.

ME The Landing School of Boat Building and Design

**Brickmason.** Brickmasons build lasting structures—walls, fireplaces, barbecues, chimneys—out of bricks and mortar. They may also have to work with other masonry materials such as cinderblock. Brickmasons must be able to handle heavy loads and be adept at using plumb lines and levels in producing a neat, uniform appearance. Most brickmasons work for building contractors. About one in seven is self-employed.

PA Hiram G. Andrews Center  
 PA Williamson Free School of Mechanical Trades  
 PA Greensburg Institute of Technology  
 PA Technician Training School

**Broadcaster.** Broadcasters work on the public airwaves. Employed by TV or radio stations, they introduce programs, guests, and musical selections, and deliver news and live commercials. In small stations they may also operate the control board, sell advertising, and write commercial and news copy. Most work for radio stations, about 7,000 around the country. The rest work for the approximately 700 TV stations.

AZ Bailie School of Broadcast  
 AZ ITT Technical Institute  
 CA Bailie School of Broadcast  
 CA National Broadcasting School  
 CA Columbia College  
 CO Bailie School of Broadcast  
 FL National Education Center—Bauder College Campus  
 FL Miami Technical College  
 GA Elkins Institute  
 MA Northeast Broadcasting School  
 MD Broadcasting Institute of Maryland  
 ME New England School of Broadcasting  
 MI Specs Howard School of Broadcast  
 MN National Education Center—Brown Institute Campus  
 MN School of Communication Arts  
 MT May Schools: Broadcasting and Business  
 NV National Broadcasting School  
 NY Center for the Media Arts  
 NY New School of Contemporary Radio  
 OH International College of Broadcasting  
 OH Ohio School of Broadcast Technique  
 PA Eastern Institute of Commercial Broadcasting  
 PA National School of Health Technology, Inc.  
 TN Professional Academy of Broadcasting  
 TX Elkins Institute in Dallas  
 TX Elkins Institute in Houston, Inc.  
 WA National Broadcasting School

WA Bailie School of Broadcast  
WI Trans American School of Broadcasting

**Broadcasting Technician.** Getting the program on the air is the job of the broadcast technician. They operate and maintain the electronic equipment used to transmit radio and TV programs, regulating the quality of the sound and picture being broadcast. They operate controls which switch broadcasts from one camera or studio to another, from film to live programming, or from network to local programs. Broadcast technicians know the characteristics of electromagnetic waves, the construction and operation of transmitting and receiving equipment, and federal broadcasting regulations and practices.

AZ Bailie School of Broadcast  
AZ ITT Technical Institute  
CA School of Communication Electronics  
CA Bailie School of Broadcast  
CA Video Technical Institute  
CA Columbia College  
CO Bailie School of Broadcast  
CO Electronic Technical Institute  
CT Connecticut School of Electronics  
FL Full Sail Center for the Recording Arts  
FL National Education Center—Bauder College Campus  
MA RETS Electronic School  
MD Arundel Institute of Technology  
MD RETS Electronic School  
MD TESST Electronic School  
MI Specs Howard School of Broadcast  
MN National Education Center—Brown Institute Campus  
MN Northwestern Electronics Institute  
NY Center for the Media Arts  
NY Institute of Audio Research  
OH Ohio School of Broadcast Technique  
PA Electronic Institute  
PA York Technical Institute  
PA Erie Institute of Technology  
TX Video Technical Institute  
TX Elkins Institute in Houston, Inc  
UT American Technical Center  
WA Bailie School of Broadcast

**Building Maintenance Technician.** Building maintenance technicians keep buildings clean and in good working condition. Managing the upkeep of a building requires specialized knowledge of heating and ventilating systems, cleaning equipment, chemical cleaners and their proper use, insect and rodent control, basic electricity, and plumbing repair. Most building maintenance technicians are employed by building maintenance contractors or building management firms. Some work on their own.

AZ ABC Technical and Trade Schools  
AZ Phoenix Technical and Trade School  
CA American Business College—Technical Division  
CO International Technical Institute Division of Certified Welding  
LA International Technical Institute Incorporated  
LA Bayou Technical Institute  
MD Maryland Institute of Technology  
MO Missouri Educational Centers

MO Missouri Vocational Center  
NY FEBS Trades and Business School  
NY Berk Trade and Business School  
NY National Technical Schools  
OH McKim Technical Institute  
OH West Side Institute of Technology  
OK Sooner College of Technology  
PA Hiram G. Andrews Center  
PA Delaware Valley School of Trades  
PA Orleans Technical Institute  
PA New Castle School of Trades  
PA Delaware County Institute of Training  
PA Dean Institute of Technology  
PA Triangle Tech  
PR Instituto de Educacion Universal  
RI New England Institute of Technology

**Cabinetmaker.** Cabinetmakers are concerned with the complete cycle of cutting, shaping, and assembling prepared parts of complex wood products, such as store fixtures, office equipment, and home furniture. They set up and operate a variety of woodworking machines and use various hand tools to fabricate and repair wooden cabinets and high-grade furniture. They also may repair high-grade articles of furniture and may install hardware, such as hinges, catches, and drawer pulls.

MA North Bennet Street School  
NY FEBS Trades and Business School  
PA Hiram G. Andrews Center  
PA Johnson Technical Institute  
PA Greensburg Institute of Technology  
RI New England Institute of Technology

**Carpenter.** Carpentry requires the ability to solve mathematical and geometrical problems quickly and accurately, plus good physical condition and manual dexterity. The work is divided into "rough" and "finish" carpentry. Rough carpentry includes erecting frames, joists, rafters, scaffolding, and temporary structures. Finish work is done when appearance counts such as in stairs, paneling, and floors. Some carpenters specialize in a certain type of work—building homes, for example.

AZ International Training, Ltd.—The Construction School  
CO International Training, Ltd.  
MA North Bennet Street School  
MO Ranken Technical Institute  
PA Delaware Valley School of Trades  
PA Orleans Technical Institute  
PA Williamson Free School of Mechanical Trades  
PA Johnson Technical Institute  
PA Greensburg Institute of Technology  
PA Technician Training School  
PA Triangle Tech  
RI New England Institute of Technology

**Civil Engineering Technician.** Technicians in this area assist civil engineers in planning, designing, and constructing highways, bridges, dams, harbors, airports, pipelines, and other structures. They often specialize in one area such as highway or structural technology. They estimate costs, prepare specifications for materials, or participate in surveying, drafting, or design-

ing. Once construction begins, they may assist the contractor in scheduling construction activities and inspecting the work to insure it conforms to blueprints and specifications.

- CA MITI College
- CA Institute for Business and Technology
- CO Denver Institute of Technology
- CO Technical Trades Institute
- CT Porter and Chester Institute
- MD Arundel Institute of Technology
- MN Dunwoody Industrial Institute
- NY Island Drafting and Technical Institute
- NY Manhattan Technical Institute
- PA American Institute of Design
- PA Greensburg Institute of Technology
- RI Hall Institute

**Computer Aided Drafter.** Technicians in this area are introduced to techniques and procedures which are used to generate design drawings and documentation packages required by manufacturers to produce a product, utilizing a Computer Aided Design System.

- AZ Academy of Drafting
- AZ High-Tech Institute
- CT Technical Careers Institute
- DE Star Technical Institute
- MA Northeast Institute of Industrial Technology
- MN Minneapolis Drafting School
- MN Northwest Technical Institute
- MO Saint Louis Tech
- NH Polytechnical Institute of New England
- OH Great Lakes Technical Institute
- OH Hickok Technical Institute
- RI Hall Institute
- TX American Trades Institute
- UT ITT Technical Institute

**Computer Programmer.** Converts symbolic statements of administrative data or business problems to detailed logical flow charts for coding into computer language: Analyzes all or part of workflow chart or diagram representing business problem by applying knowledge of computer capabilities, subject matter, algebra, and symbolic logic to develop sequence of program steps. Corrects program errors by such methods as altering program steps and sequence. Prepares written instructions to guide operating personnel during production runs. Analyzes, reviews, and rewrites programs to increase operating efficiency or adapt to new requirements.

- AL Herzing Institute
- AR National Education Center—Arkansas College of Technology
- AZ ITT Technical Institute
- AZ DeVry Institute of Technology
- CA Edison Technical College
- CA Computer Learning Center
- CA Control Data Institute
- CA DeVry Institute of Technology
- CA Pacific Coast College
- CA Bay-Valley Tech
- CA Institute for Business and Technology
- CA San Joaquin Valley College
- CA of Computer Technology
- CA Programming Development

- CA Southland Career Institute
- CA American Technical College for Career Training
- CO Control Data Institute
- CO Denver Technical College
- FL New England Institute of Technology at Palm Beach
- FL Keiser Institute of Technology
- FL National School of Technology
- FL Miami Technical College
- FL Atlantic Business Institute
- GA Control Data Institute
- GA DeVry Institute of Technology
- GA Balin Institute of Technology
- IA Hamilton Technical College
- IL DeVry Institute of Technology
- IL Control Data Institute
- IN Professional Careers Institute
- IN PSI Institute
- IN ITT Technical Institute
- KS Bryan Institute
- KS Topeka Technical College
- KS Electronic Computer Programming Institute
- LA Baton Rouge School of Computer
- MD Control Data Institute
- MD PSI Institute
- MI PSI Institute of Michigan
- MI Lansing Computer Institute
- MI Control Data Institute
- MN Control Data Institute
- MN National Education Center—Brown Institute Campus
- MO Control Data Institute
- MO Bryan Institute
- MO DeVry Institute of Technology
- MO Electronic Computer Programming Institute
- MO Missouri Vocational Center
- NE Gateway Electronics Institute
- NE Institute of Computer Science
- NJ Pennco Tech
- NJ Star Technical Institute
- NJ DeVry Technical Institute
- NJ Electronic Computer Programming Institute
- NJ Empire Technical Schools of New Jersey
- NY Control Data Institute
- NY Suffolk Technical Institute
- NY SYRIT Computer School Systems
- NY Cashier Training Institute
- NY Empire Technical School
- NY Techno-Dental Training Center, Laboratory Technology
- NY PSI Institute
- NY Albert Merrill School
- NY Manhattan Technical Institute
- OH Ohio College of Business and Technology
- OH RETS Tech Center
- OH DeVry Institute of Technology
- OH A.T.E.S. Technical Institute
- OH PSI Institute
- OK Bryan Institute
- OR Oregon Polytechnical Institute
- OR Computer Career Institute
- PA Control Data Institute
- PA Berean Institute—Technical Division
- PA PTC Career Institute
- PA Computer Learning Center
- PA Lehigh Data Processing Institute

PA Pennco Tech  
 PA Information Computer Systems Institute  
 PR Ramirez College of Business and Technology  
 PR San Juan City College  
 PR Metropolitan Institute of Science and Technology  
 TN Electronic Computer Programming Institute  
 TX Control Data Institute  
 TX Texas Institute  
 TX Computer Learning Center  
 TX Video Technical Institute  
 TX CBM Education Center  
 TX Microcomputer Technology Institute  
 TX DeVry Institute of Technology  
 TX Bryan Institute  
 VA Electronic Computer Programming Institute  
 VA Control Data Institute  
 WA Spokane Technical Institute  
 WI Technology Institute of Milwaukee

**Computer Service Technician.** Installing and keeping the system working is the job of the computer service technician. Technicians service, repair, and adjust the electronic, electrical, and mechanical parts of the computer. Determining what has malfunctioned in the system is often the most difficult part of the job. Computer service technicians use several types of testing equipment to locate the failure, and run diagnostic programs to pinpoint problems. They are employed by manufacturers of the equipment, maintenance service firms, or organizations with large computer installations.

AI Herzing Institute  
 AZ ITT Technical Institute  
 AZ ABC Technical and Trade Schools  
 AZ DeVry Institute of Technology  
 CA Associated Technical College  
 CA California Paramedical and Technical College  
 CA Computer Learning Center  
 CA Control Data Institute  
 CA DeVry Institute of Technology  
 CA National Technical Schools  
 CA National Education Center—National Institute of Technology  
 CA Practical Schools  
 CA School of Communication Electronics  
 CA Southwest College, Inc.  
 CA Total Technical Institute  
 CA Travel and Trade Career Institute  
 CA Western Technical College  
 CA Technical Training Center  
 CA American Technical Institute  
 CA Pacific Coast Technical Institute  
 CA Video Technical Institute  
 CA AMS College  
 CA ITT Technical Institute  
 CA American Technical College for Career Training  
 CA California Paramedical and Technical College  
 CA Pacific Coast College  
 CA Control Data Institute  
 CA Control Data Institute  
 CA Electronic Technical Institute

CO Denver Institute of Technology  
 CO Technical Trades Institute  
 CT Porter and Chester Institute  
 CT Connecticut School of Electronics  
 CT Technical Careers Institute  
 CT New England Technical Institute of Connecticut  
 DC HumRRO Technical Education Center  
 FL ITT Technical Institute  
 FL National Education Center—Tampa Technical Institute Campus  
 FL United Electronics Institute  
 FL Keiser Institute of Technology  
 FL National Education Center—Bauder College Campus  
 FL Total Technical Institute  
 FL Miami Technical College  
 FL RETS Technical Centers  
 GA Total Technical Institute  
 GA Control Data Institute  
 GA DeVry Institute of Technology  
 GA Elkins Institute  
 IA Hamilton Technical College  
 IA National Education Center—National Institute of Technology Campus  
 IL Control Data Institute  
 IL Illinois Technical College  
 IL DeVry Institute of Technology  
 IL Coyne American Institute  
 IN ITT Technical Institute  
 IN Acme Institute of Technology  
 KS United Technical Institute  
 KS Wichita Technical Institute  
 KY Institute of Electronic Technology  
 KY Louisville Technical Institute  
 KY National Education Center—Kentucky College Tech Campus  
 LA International Technical Institute Incorporated  
 LA RETS Training Center  
 LA Baton Rouge School of Computer  
 MA Associated Technical Institute  
 MA GTE/Sylvania Technical School  
 MA Northeast Institute of Industrial Technology  
 MA RETS Electronic School  
 MD Control Data Institute  
 MD Arundel Institute of Technology  
 MD RETS Electronic School  
 MD TESST Electronic School  
 MI Detroit Engineering Institute  
 MI Control Data Institute  
 MN Control Data Institute  
 MN Dunwoody Industrial Institute  
 MN National Education Center—Brown Institute Campus  
 MN Northwestern Electronics Institute  
 MO Electronics Institute  
 MO Missouri Technical School  
 MO Control Data Institute  
 MO Ranken Technical Institute  
 MO Bryan Institute  
 MO Vatterott Educational Centers  
 MO Basic Institute of Technology  
 MO DeVry Institute of Technology  
 NE Omaha Opportunities Industrialization Center  
 NE Gateway Electronics Institute  
 NJ Lincoln Technical Institute  
 NJ Pennco Tech



NJ Star Technical Institute  
 NJ Brick Computer Science Institute  
 NJ Union Technical Institute  
 NJ DeVry Technical Institute  
 NJ Lyons Institute  
 NJ National Education Center—RETS  
     Electronic School Campus  
 NV Education Dynamics Institute  
 NY Control Data Institute  
 NY Island Drafting and Technical Institute  
 NY Suburban Technical School  
 NY Lehigh Technical School  
 NY Joseph Bulova School  
 NY SYRIT Computer School Systems  
 NY Manhattan Career Institute  
 NY PSI Institute  
 NY Albert Merrill School  
 NY Technical Career Institutes  
 OH Cleveland Institute of Technology  
 OH Electronic Technology Institute of Canton  
 OH Technichron Technical Institute  
 OH RETS Tech Center  
 OH RETS Institute of Technology  
 OH DeVry Institute of Technology  
 OH McKim Technical Institute  
 OH National Education Center—National  
     Institute of Technology Campus  
 OH Total Technical Institute  
 OH Hickok Technical Institute  
 OH Electronic Servicing Institute  
 OH PSI Institute  
 OK National College of Technology  
 OK United Technical Institute  
 OR Computer Career Institute  
 OR ITT Technical Institute  
 OR Oregon Polytechnical Institute  
 PA Control Data Institute  
 PA Hiram G. Andrews Center  
 PA Philadelphia Wireless Technical Institute  
 PA RETS Electronic Schools  
 PA Lyons Technical Institute  
 PA C.H.I. Institute  
 PA Pennco Tech  
 PA Greensburg Institute of Technology  
 PA Lincoln Technical Institute  
 PA Electronic Institutes  
 PA York Technical Institute  
 PA Erie Institute of Technology  
 PR Metropolitan Institute of  
     Science and Technology  
 PR Ponce College of Technology  
 SC Professional Training Institute  
 TN Tennessee Institute of Electronics  
 TX Control Data Institute  
 TX ITT Technical Institute  
 TX National Education Center—National  
     Institute of Technology Campus  
 TX Total Technical Institute  
 TX Video Technical Institute  
 TX American Trades Institute  
 TX Durham Nixon Clay College—Technical  
     Division  
 TX Western Technical Institute  
 TX Hallmark Institute of Technology  
 TX Elkins Institute in Houston, Inc.  
 TX Microcomputer Technology Institute  
 TX National Education Center—Bryman  
     Campus  
 TX ryan institute

VA Electronic Computer Programming  
     Institute  
 VA Control Data Institute  
 WA Spokane Technical Institute  
 WI Technology Institute of Milwaukee

**Construction Technologist.** These workers must know building codes and engineering requirements and be able to coordinate the work of craftworkers and subcontractors. They must be able to assist management in surveying, analyzing costs, and troubleshooting. Construction technology workers must have good analytical, interpersonal, and communications skills. They must be able to handle details and problems.

CT Porter and Chester Institute  
 MA ITT Technical Institute  
 NJ The Plaza School of Drafting  
 NY Island Drafting and Technical Institute  
 NY Manhattan Technical Institute  
 OH Great Lakes Technical Institute  
 PA American Institute of Design  
 PA Williamson Free School of  
     Mechanical Trades  
 PA Johnson Technical Institute  
 PA Greensburg Institute of Technology  
 PA Triangle Tech

**Cosmetologist.** Cosmetologists shampoo, cut, and style hair; give manicures; give facial treatments; and provide makeup analyses for women. They may also straighten hair, apply a permanent wave, or lighten or darken hair according to a patron's wishes. Cosmetologists work in unisex shops, department stores, hospitals, and hotels. About one-third own their own business.

CA Educorp Career College  
 FL Career Training Institute  
 FL Roffler Hair Design College  
 HI Hawaii Institute of Hair Design  
 ID ITT Technical Institute  
 IL Oma Rivas Academy of Barber Arts  
     and Science  
 IL Moler Hairstyling College  
 KS Kansas School of Hairstyling  
 MA Brooms Academy  
 MA Catherine E. Hinds Institute of Esthetics  
 MA New England Hair Academy  
 NE College of Hair Design  
 NE Barber and Beauty College of Professional  
     Arts  
 NV American Academy for Career Education  
 NY Royal Barber and Beauty School  
 PA Berean Institute—Technical Division  
 PA J. H. Thompson Academics  
 PR Puerto Rico Barber College  
 PR Caribbean Beauty and Technical Institute  
 PR Puerto Rico Barber, Cosmetology, and  
     Hairstyling College, Inc.  
 VA Virginia Hair Academy  
 WA Crown School of Hair Design

**Culinary Arts Specialist.** Supervises, coordinates, and participates in activities of cooks and other kitchen personnel engaged in preparing and cooking foods for restaurants. Selects and develops recipes. Supervises personnel engaged in preparing, cooking, and serving meats, sauces, vegetables, soups, and other foods.



CA Century Schools  
 CA California Culinary Academy  
 FL New England Institute of Technology at  
 Palm Beach  
 IL Cooking and Hospitality Institute of  
 Chicago  
 MD Baltimore's International Culinary Arts  
 Institute  
 MN L'Hotel Sofitel School of French Culinary  
 Skills  
 MN Dunwoody Industrial Institute  
 NY French Culinary Institute—Division of  
 Apex Technical School  
 NY Culinary Institute of America  
 PA Hiram G. Andrews Center  
 PA The Restaurant School  
 PA Orleans Technical Institute  
 PR Instituto de Educacion Universal  
 PR Instituto de Arte Moderno  
 VT New England Culinary Institute

**Data Entry Specialist.** Data entry specialists handle transcription and typing duties by producing letters and reports on high-speed machines and computers that store material in a programmed memory. Operators use coded commands to enter, store, retrieve, and delete information, and to secure finished copy. Data entry specialists work in business firms, for service organizations such as educational institutions and hospitals, for government agencies, and for temporary agencies.

AL Herzing Institute  
 AL RETS Electronic Institute  
 AZ American Colleges  
 AZ Mountain States Technical Institute  
 CA California Paramedical and Technical  
 College  
 CA Control Data Institute  
 CA Golden State School  
 CA Lawton School  
 CA MTI College  
 CA National Technical Schools  
 CA National Education Center—National  
 Institute of Technology  
 CA Professional Career College—Division of  
 Magna Institute  
 CA Southwest College, Inc.  
 CA Travel and Trade Career Institute  
 CA Word Processing and Computer School  
 CA Bay-Valley Tech  
 CA Institute for Business and Technology  
 CA Galen College of Medical and Dental  
 Assistants  
 CA San Joaquin Valley College  
 CA Academy Pacific Business and Travel  
 College  
 CA Institute of Computer  
 CA Systems Programming Development  
 Institute  
 CA Pacific Coast Technical Institute  
 CA Pacific Coast College—West Los  
 Angeles Campus  
 CA Pacific Coast College  
 CA Southland Career Institute  
 CA American Technical College for Career  
 Training  
 American Technical Institute  
 Computer Learning Center

CA Viedo Technical Institute  
 CA American Business College—Technical  
 Division  
 CA AMS College  
 CO Platt College—Business Technology  
 Division  
 CO Denver Technical College  
 CO Control Data Institute  
 CT Porter and Chester Institute  
 DC Automation Academy  
 FL International Technical Institute  
 FL Ross Medical Education Center  
 FL Ross Technical Institute  
 GA Control Data Institute  
 IL Vocational Training Center  
 IL Control Data Institute  
 IN Professional Careers Institute  
 IN ITT Technical Institute  
 KS United Technical Institute  
 KY National Education Center—Kentucky  
 College Tech Campus  
 LA RETS Training Center  
 LA Baton Rouge School of Computer  
 MA Associated Technical Institute  
 MD Control Data Institute  
 MD PTC Career Institute  
 MI Lansing Computer Institute  
 MI Institute of Merchandising  
 MI Control Data Institute  
 MI Detroit Engineering Institute  
 MI Carnegie Institute  
 MI Chandler Schools  
 MN Control Data Institute  
 MN School of Communication Arts  
 MO Vocational Training Center  
 MO Electronic Computer Programming  
 Institute  
 MO Missouri Vocational Center  
 MO Sullivan Educational Centers  
 NE Omaha Opportunities Industrialization  
 Center  
 NE Institute of Computer Science  
 NJ Pennco Tech  
 NJ Star Technical Institute  
 NJ Brick Computer Science Institute  
 NJ Union Technical Institute  
 NJ Electronic Computer Programming  
 Institute  
 NJ Empire Technical Schools of New Jersey  
 NV Education Dynamics Institute  
 NY SYRIT Computer School Systems  
 NY Control Data Institute  
 NY Empire Technical School  
 NY International Career Institute  
 NY Suffolk Technical Institute  
 NY Metropolitan Career Institute  
 NY Midland Career Institute  
 NY Superior Career Institute  
 NY Manhattan Career Institute  
 NY Apex Technical School  
 NY Techno-Dental Training Center Laboratory  
 Technology  
 NY Magna Institute Inc.  
 NY Albert Merrill School  
 OH Ohio College of Business and Technology  
 OH RETS Tech Center  
 OH RETS Technology Center  
 OH Columbus Paraprofessional Institute—East  
 OH Cleveland Institute of Dental-Medical  
 Assistants, Inc.

- OK National College of Technology  
 OK United Technical Institute  
 OR ITT Technical Institute  
 PA PTC Career Institute  
 PA PSI Institute  
 PA Orleans Technical Institute  
 PA Pennco Tech  
 PA Control Data Institute  
 PA Wilma Boyd Career School  
 PA York Technical Institute  
 PA J.H. Thompson Academies  
 PR Polytechnical College  
 PR Ramirez College of Business and Technology  
 PR Sa<sup>n</sup> Juan City College  
 RI New England Institute of Technology  
 SC Professional Training Institute  
 SC Southern Technical College  
 TN Electronic Computer Programming Institute  
 TX Video Technical Institute  
 TX American Trades Institute  
 TX Control Data Institute  
 TX Texas Institute  
 TX Durham Nixon Clay College—Technical Division  
 TX Southwest Institute of Merchandising and Design  
 TX CBM Education Center  
 TX Microcomputer Technology Institute  
 TX National Education Center—Bryman Campus  
 TX Hallmark Institute of Technology  
 UT Salt Lake City College  
 UT Dental Careers Institute  
 UT The Bryman School  
 VA Virginia Institute of Technology  
 VA Electronic Computer Programming Institute  
 WI Wisconsin Institute of Milwaukee
- Data Processor.** Workers are needed in a variety of areas: to enter data into computer systems; feed instructions to the computer and operate it; develop programs which the computer follows to produce the desired information, and determine the data processing technique to be used in solving a problem. Specialties include keypunching, computer operations, programming, and system analysis.
- AL Herzing Institute  
 AL National Education Center—National Institute of Technology  
 AZ American College  
 AZ ITT Technical Institute  
 AZ Mountain States Technical Institute  
 CA California Paramedical and Technical College  
 CA Computer Learning Center  
 CA Control Data Institute  
 CA Golden State School  
 CA Huntington College of Dental Technology  
 CA MTI College  
 CA National Education Center—National Institute of Technology Campus  
 CA Southwest College, Inc.  
 CA Travel and Trade Career Institute  
 CA Bay-Valley Tech  
 CA Word Processing and Computer School
- CA Institute for Business and Technology  
 CA San Joaquin Valley College  
 CA Academy Pacific Business and Travel College  
 CA Institute of Computer Technology  
 CA Systems Programming Development Institute  
 CA American Technical College for Career Training  
 CA American Business College—Technical Division  
 CO Platt College—Business Technology Division  
 CO Control Data Institute  
 CO Denver Technical College  
 FL Jones College Medical Education Centers—West Campus  
 FL International Technical Institute  
 FL Keiser Institute of Technology  
 FL National School of Technology  
 FL Atlantic Business Institute  
 GA Control Data Institute  
 IL Coyne American Institute  
 IL Control Data Institute  
 IN ITT Technical Institute  
 IN PSI Institute  
 KS Bryan Institute  
 KS Electronic Computer Programming Institute  
 KS United Technical Institute  
 KY National Education Center—Kentucky College Tech Campus  
 LA Baton Rouge School of Computer  
 MA Associated Technical Institute  
 MD Control Data Institute  
 MD PSI Institute  
 MD PTC Career Institute  
 MI PSI Institute of Michigan  
 MI Institute of Merchandising and Design  
 MI Lansing Computer Institute  
 MI Detroit Engineering Institute  
 MI Control Data Institute  
 MI Chandler Schools  
 MN Control Data Institute  
 MN National Education Center—Brown Institute Campus  
 MO Control Data Institute  
 MO Vatterott Educational Centers  
 MO DeVry Institute of Technology  
 MO Electronic Computer Programming Institute  
 MO Sullivan Educational Centers  
 MO Missouri Vocational Center  
 NE Omaha Opportunities Industrialization Center  
 NE Institute of Computer Science  
 NJ Pennco Tech  
 NJ Star Technical Institute  
 NJ Brick Computer Science Institute  
 NJ Electronic Computer Programming Institute  
 NJ Empire Technical Schools of New Jersey  
 NJ The Chubb Institute  
 NV Education Dynamics Institute  
 NY Control Data Institute  
 NY Suffolk Technical Institute  
 NY Empire Technical School  
 NY PSI Institute  
 NY Technical Training Center  
 NY Albert Merrill School

NY Superior Career Institute  
 NY Technical Career Institutes  
 OH Cleveland Institute of Technology  
 OH Ohio College of Business and Technology  
 OH RETS Tech Center  
 OH Columbus Paraprofessional Institute North  
 OH PSI Institute  
 OK National College of Technology  
 OK United Technical Institute  
 OR Computer Career Institute  
 PA Berean Institute—Technical Division  
 PA Control Data Institute  
 PA PTC Career Institute  
 PA PSI Institute  
 PA Lehigh Data Processing  
 PA Pennco Tech  
 PA Wilma Boyd Career School  
 PA Information Computer Systems Institute  
 PA Computer Learning Center  
 PA J. H. Thompson Academics  
 PR Ponce College of Technology  
 PR Ramirez College of Business and Technology  
 RI New England Institute of Technology  
 SC Professional Training Institute  
 SC Southern Technical College  
 TN Electronic Computer Programming Institute  
 TX American Trades Institute  
 TX Control Data Institute  
 TX Video Technical Institute  
 TX Texas Institute  
 TX Computer Learning Center  
 TX Durham Nixon Clay College—Technical Division  
 TX Video Technical Institute Computer Business School  
 TX Southwest Institute of Merchandising and Design  
 TX CBM Education Center  
 TX Hallmark Institute of Technology  
 TX Microcomputer Technology Institute  
 TX National Education Center—Bryman Campus  
 TX DeVry Institute of Technology  
 TX Bryan Institute  
 TX CBM Education Center  
 VA Electronic Computer Programming Institute  
 VA Virginia Institute of Technology  
 VA Control Data Institute  
 WA ITT Technical Institute  
 WI Technology Institute of Milwaukee

**Dealer.** Dealers conduct a gambling table, such as dice, roulette, or cards, in a gambling establishment. They exchange paper currency for playing chips or coin money and ensure that all wagers are placed before cards are dealt, roulette wheel is spun, or dice are tossed. In addition to announcing winning numbers or colors to players, the dealer computes payable odds to pay winning bets. The dealer also pays winning bets and collects losing bets.

CA Career Opportunities School  
 CA International Dealer's School  
 NV International Dealer's School  
 NV Nevada Gaming Schools

NV Strip Dealers and Slot Repair School

**Dental Assistant.** Dental Assistants prepare patients for treatment, pass appropriate instruments and materials to the dentist, prepare fillings, and develop X-rays. Some also maintain patient records, make appointments, and handle billing and payments. Dental assistants work in dental offices for individual dentists or group practices. Others work in public health departments and clinics.

AZ American Institute of Medical and Dental Technology  
 AZ Apollo College of Medical and Dental Careers  
 AZ Institute of Medical-Dental Technology at Mesa  
 AZ National Education Center—Bryman Campus  
 AZ Arizona College of Medical and Dental Careers  
 CA Bay City College of Dental and Medical Assistants  
 CA Galen College of Medical and Dental Assistants  
 CA Huntington College of Dental Technology  
 CA Med-Help Training School  
 CA Northwest College of Medical and Dental Assistants  
 CA Pacific College of Medical and Dental Careers  
 CA Southern California College of Medical and Dental Careers  
 CA Western Career College  
 CA National Education Center  
 CA Rancho Arroyo Vocational Technical Institute  
 CA National Education Center—Bryman Campus  
 CA Clayton College  
 CA Galen College of Medical and Dental Assistants  
 CA San Joaquin Valley College  
 CA Federico College  
 CA Valley College of Medical and Dental Careers  
 CA Southland Career Institute  
 CA United Health Careers Institute  
 CA San Diego College for Medical and Dental Assistants  
 CO Colorado College of Medical and Dental Careers  
 CT Connecticut Academy  
 FL Florida College of Medical and Dental Careers  
 FL Martin Technical College  
 FL Miami Technical College  
 GA National Education Center—Bryman Campus  
 IL Apollo College of Medical and Dental Careers  
 IL National Education Center—Bryman Campus  
 IN Professional Careers Institute  
 KS Bryan Institute  
 KS Kansas City College of Medical and Dental Careers  
 KY United Technical Institute  
 KY Louisville College

**MA** National Education Center—Bryman Campus  
**MD** Medix Schools  
**MI** Ross Medical Education Center  
**MI** Ross Medical Center  
**MI** Grand Rapids Educational Center  
**MN** Lakeland Medical-Dental Academy  
**MN** Medical Institute of Minnesota  
**MN** Minnesota Institute of Medical and Dental Careers  
**MO** Bryan Institute  
**MO** Missouri School for Doctors' Assistants  
**MO** Kansas City College of Medical and Dental Careers  
**NE** Omaha College of Health Careers  
**NJ** Dorothy Aristone's School of Paramedical and Business Professionals  
**NJ** Star Technical Institute  
**NJ** Union Technical Institute  
**NJ** Lyons Institute  
**NJ** Berdan Institute  
**NJ** Empire Technical Schools of New Jersey  
**NJ** The Bryman School  
**NV** American Academy for Career Education  
**NY** Advanced Career Training  
**NY** American Career Schools  
**NY** Union Settlement Association Training School  
**NY** Leone School of Dental Technology  
**NY** Nassau School  
**NY** Lehigh Technical School  
**NY** Mandl School of Medical and Dental Assistants  
**NY** New York School for Medical and Dental Assistants  
**NY** Techno-Dent Training Center Laboratory  
**OH** Cleveland Institute of Dental and Medical Assistants, Inc.  
**OH** Columbus Paraprofessional Institute—East  
**OH** RETS Technology Center  
**OH** Akron Institute of Medical and Dental Assistants  
**OH** Cleveland Institute of Dental-Medical Assistants, Inc.  
**OK** United Technical Institute  
**OK** Bryan Institute  
**OR** Bradford School  
**PA** Median School of Allied Health Careers  
**PA** National School of Health Technology, Inc.  
**PA** Western School of Health and Business Careers  
**PA** McCarrie Schools of Health Sciences and Technology  
**PA** Lyons Technical Institute  
**PA** Academy of Medical Arts and Business  
**PA** J.H. Thompson Academics  
**PR** Ramirez College of Business and Technology  
**SC** Professional Training Institute  
**TX** CBM Educational Center  
**TX** San Antonio College of Medical and Dental Assistants  
**TX** Texas College of Medical and Dental Careers  
**TX** Southwest School of Medical Assistants  
**TX** National Education Center—Bryman Campus  
**TX** Bryan Institute  
**TX** Dental Careers Institute

**UT** The Bryman School  
**UT** Salt Lake City College  
**VA** Virginia Institute of Technology

**Dental Laboratory Technician.** Using their knowledge of dental anatomy and working from a dentist's prescription, dental lab technicians make dentures, fabricate metal or porcelain crowns and inlays, construct bridges, and make dental orthodontic appliances such as braces.

The technician performs delicate and precise work using small hand-held instruments to produce an accurate fit and natural-looking effect. Most work in commercial laboratories. Many own their own laboratories.

**AZ** American Institute of Medical and Dental Technology  
**AZ** Arizona College of Medical and Dental Careers  
**CA** Bay City College of Dental and Medical Assistants  
**CA** Huntington College of Dental Technology  
**CA** Southern California College of Medical and Dental Careers  
**CA** Rancho Arroyo Vocational Technical Institute  
**CA** Pacific Coast College  
**CA** Southland Career Institute  
**CA** Dental Technology Institute  
**CT** Connecticut Academy  
**FL** Martin Technical College  
**FL** Miami Technical College  
**KS** United Technical Institute  
**KY** Louisville College  
**NJ** Star Technical Institute  
**NJ** Union Technical Institute  
**NJ** Lyons Institute  
**NY** Leone School of Dental Technology  
**NY** Techno-Dental Training Center Laboratory  
**NY** Technology  
**NY** Magna Institute, Inc.  
**PA** Hiram G. Andrews Center  
**PA** Median School of Allied Health Careers  
**PA** National School of Health Technology, Inc.  
**PA** McCarrie Schools of Health Sciences and Technology  
**PR** York School and Dental Laboratory  
**PR** Ramirez College of Business and Technology  
**TX** American Trades Institute Health Education Center  
**UT** Salt Lake City College

**Diamond Cutter/Jewelry Designer.** Diamond cutters evaluate a diamond, determine its grain structure and flaws, and then decide upon a cut which would result in the least waste. Diamond cutters also repair broken diamonds and modernize old style cuts. They also are knowledgeable in purchasing and selling diamonds. Some may specialize in diamond buying and grading.

**CA** American School of Diamond Cutting  
**CA** Gemological Institute of America  
**NY** Gemological Institute of America

**Diesel Mechanic.** Diesel mechanics (usually called by their specialty, for example, bus mechanics, heavy equipment mechanics, etc.)

care for and repair diesel engines. Some mechanics may specialize in one type of diesel engine, others in one component—cylinder heads, turbochargers, or starting systems.

The diesel mechanic must know how to run tests on the engine, make adjustments, and repair parts. They mostly work for trucking companies, bus lines, construction firms, highway departments, and manufacturers.

- AZ ABC Technical and Trade Schools
- AZ Universal Technical Institute
- AZ National Education Center—Arizona Automotive Institute Campus
- CA National Technical Schools
- CA Sequoia Automotive Institute
- CO American Diesel and Automotive College
- CO Denver Automotive and Diesel College
- CT Technical Careers Institute
- CT Diesel Technology Institute
- FL International Technical Institute
- IA Lincoln Technical Institute
- IL Chicago School of Automatic Transmissions
- IL Lincoln Technical Institute
- IL Quincy Technical Schools
- IN Lincoln Technical Institute
- MA Andover Tractor Trailer School
- MA ITT Technical Institute
- MO ITT Technical Institute
- MO Ranken Technical Institute
- NC MTA School
- NJ Pennco Tech
- NJ Engine City Technical Institute
- NJ Lincoln Technical Institute
- NJ MTA School
- NY Mahanna Career Institute
- NY Apex Technical School
- OH Technichron Technical Institute
- OH Truck Driver Development Service
- OH Northwestern Business College—Technical Center
- OH MTA School
- OH Ohio Auto/Diesel Technical Institute
- PA All-State Career School, Inc.
- PA Lincoln Technical Institute
- PA New Castle School of Trades
- PA Automotive Training Center
- PA Williamson Free School of Mechanical Trades
- PA Pennco Tech
- PA Johnson Technical Institute
- PA National Education Center—Vale Technical Institute Campus
- PA Rosedale Technical Institute
- PA MTA School
- PR Liceo de Arte y Tecnologia
- RI New England Tractor Trailer Training of Massachusetts
- TN Nashville Auto Diesel College
- TX Lincoln Technical Institute
- TX Universal Technical Institute
- VA Automotive Training Institute
- WA Perry Technical Institute
- WY Wyoming Technical Institute

**Dietetic Technician.** Dietetic technicians are trained to assist a dietitian in planning meals, for therapeutic purposes such as in hospitals

or health care centers, or in areas where nutrition is of special concern, such as in schools.

These workers also supervise the preparation and serving of food. They are responsible for food purchases and accounts. A dietetic technician working in a hospital or nursing center may have additional duties—implementing a dietary plan developed by a dietitian, explaining the plan to a patient, and making follow-up visits to the home.

- NY New York Food and Hotel Management School
- PA National School of Health Technology, Inc.
- PA McCarrie Schools of Health Sciences and Technology

**Diver.** Continued underwater research and development require the skills of underwater divers who can perform technical skills in building, salvaging, inspecting, and demolishing underwater structures. Underwater divers work for a variety of employers from oil companies exploring offshore wells to fish farms where tanks and equipment must be maintained.

The work requires an excellent physical condition since the diver must maneuver heavy equipment underwater and dive in cold water under extreme pressures. The work may require considerable travel to foreign areas.

- CA PADI International College
- NJ Divers Academy of the Eastern Seaboard, Inc.
- WA Divers Institute of Technology

**Drafter.** Drafters produce drawings showing the exact dimensions and specifications of each part of the whole from all sides. Drafters work from rough sketches, specifications, and calculations made by scientists, designers, engineers, and architects. They also calculate strength, quality, costs, and quantity of materials. Drafters usually specialize in a particular field such as electronic, electrical, mechanical, structural, architectural, or aeronautical drafting.

- AZ Academy of Drafting
- AZ ITT Technical Institute
- AZ Southwest Academy of Tech
- AZ High-Tech Institute
- AZ National Education Center—Arizona Automotive Institute Campus
- AZ Phoenix Institute of Technology
- CA Masters Design and Technical Center
- CA MTI College
- CA National Technical Schools
- CA National Education Center—National Institute of Technology Campus
- CA Pacific Coast Technical Institute
- CA Bay-Valley Tech
- CA ITT Technical Institute
- CA Institute for Business and Technology
- CA Platt College
- CA Long Beach Technical Institute
- CA American Business College—Technical Division
- CO Denver Technical College
- CO Denver Institute of Technology
- CO Technical Trades Institute

CO ITT Technical Institute  
 CT Porter and Chester Institute  
 CT Technical Careers Institute  
 DE Star Technical Institute  
 FL International Technical Institute  
 FL ITT Technical Institute  
 FL National Education Center—Tampa  
 FL Technical Institute Campus  
 FL New England Institute of Technology  
 at Palm Beach  
 GA Balin Institute of Technology  
 IL Illinois Technical College  
 IL National Technical Schools  
 IL American College of Technology  
 IN ITT Technical Institute  
 IN Acme Institute of Technology  
 IN Interstate Technical Institute  
 IN Lincoln Technical Institute  
 KY Louisville Technical Institute  
 MA ITT Technical Institute  
 MA Northeast Institute of Industrial  
 Technology  
 MD Arundel Institute of Technology  
 MD Maryland Institute of Technology  
 MD RETS Electronic School  
 MD Maryland Drafting Institute  
 MI Vocational Training Center, Inc.  
 MI Detroit Engineering Institute  
 MN Northwest Technical Institute  
 MN Minneapolis Drafting School  
 MO Saint Louis Tech  
 MO ITT Technical Institute  
 NH Polytechnical Institute of New England  
 NJ Metropolitan Technical Institute  
 NJ Lincoln Technical Institute  
 NJ Pennco Tech  
 NJ Star Technical Institute  
 NJ Union Technical Institute  
 NJ The Plaza School of Drafting  
 NJ Lyons Institute  
 NV Education Dynamics Institute  
 NY Island Drafting and Technical Institute  
 NY Lehigh Technical School  
 NY Manhattan Technical Institute  
 OH Akron Machinery Institute  
 OH Columbus Paraprofessional Institute North  
 OH Hickok Technical Institute  
 OH Electronic Technology Institute  
 OH Great Lakes Technical Institute  
 OK Platt College  
 OR Oregon Polytechnical Institute  
 PA American Institute of Design  
 PA Hiram G. Andrews Center  
 PA Washington Institute of Technology, Inc.  
 PA Philadelphia Technical Institute School  
 of Trades  
 PA Pennco Tech  
 PA Johnson Technical Institute  
 PA Greensburg Institute of Technology  
 PA Triangle Tech  
 PA Dean Institute of Technology  
 PA Gateway Technical Institute  
 PA Pittsburgh Technical Institute  
 PA Lincoln Technical Institute  
 PA York Technical Institute  
 PR Liceo de Arte y Tecnologia  
 RI Hall Institute  
 RI New England Institute of Technology  
 American Trades Institute

TX Elkins Institute in Dallas  
 TX Capitol City Trade and Technical School  
 TX Durham Nixon Clay College—Technical  
 Division  
 TX Video Technical Institute  
 WI Wisconsin School of Electronics

**Dressmaker and Designer.** Dressmakers usually use a pattern to cut and sew material to a customer's exact dimensions. Some specialize in making complete custom-made garments for clients. Others specialize in making alterations only. Dressmaking requires the ability to do neat, careful work.

Dressmakers are employed in dressmaking shops, in clothing stores, and department stores or are self-employed. Some make models of dresses and other garments for manufacturers from a designer's sketch.

CA Louise Salinger Academy of Fashion  
 IL Ray College of Design  
 MI Institute of Merchandising and Design  
 MI Fashion Institute of America  
 MN Fashion Institute of America  
 NC John Robert Powers School of Fashion  
 Careers  
 NY French Fashion Academy  
 NY International Career Institute  
 NY City Technical Institute  
 NY Traphagen School of Fashion  
 OH Progressive Fashion School  
 OH Virginia Marti College of Fashion and Art  
 PA Tracey-Warner School  
 PA Clarissa School of Fashion Design  
 PR Institucion Chaviano  
 PR Liceo de Arte y Tecnologia  
 TX Southwest Institute of Merchandising  
 and Design

**Electrician.** There are two types of electricians: construction and maintenance. Construction electricians work on building sites and, following blueprints and specifications, install the wiring which will operate heating and air conditioning, lighting, power, and refrigerating equipment. Maintenance electricians keep electrical equipment in good working order in plants, offices, and homes. They may work from blueprints and wiring diagrams to locate problems, and use meters and other devices to test equipment.

AZ International Training, Ltd.—The  
 Construction School  
 AZ The Refrigeration School  
 AZ Phoenix Technical and Trade School  
 AZ Phoenix Institute of Technology  
 CA ITT Technical Institute  
 CA California Paramedical and Technical  
 College  
 CO International Training, Ltd.  
 FL Martin Technical College  
 IL Coyne American Institute  
 LA International Technical Institute, Inc.  
 MA Northeast Institute of Industrial  
 Technology  
 MN Dunwoody Industrial Institute  
 MO Ranken Technical Institute  
 MO Vatterott Educational Centers  
 NJ Lyons Institute  
 NY Berk Trade and Business School



NY National Technical Schools  
 OK Sooner College of Technology  
 OK Climate Control Institute  
 PA Delaware Valley School of Trades  
 PA Orleans Technical Institute  
 PA New Castle School of Trades  
 PA Lyons Technical Institute  
 PA Williamson Free School of Mechanical Trades  
 PA Greensburg Institute of Technology  
 PA Dean Institute of Technology  
 PA Electronic Institute  
 PA Technician Training School  
 PA Triangle Tech  
 PR Liceo de Arte y Tecnologia  
 PR Polytechnical College  
 PR Instituto de Educacion Universal  
 RI New England Institute of Technology  
 WA Perry Technical Institute

**Electrologist.** For cosmetic reasons superfluous hair is removed from the body permanently through the use of electricity. Those licensed to operate equipment to remove hair are electrologists. An electrologist prepares a client for treatment, determines the correct needle size for the epilator (electrical equipment which removes hair), adjusts and operates the epilator for minimum sensation, and applies a post-treatment antiseptic. Electrologists are self-employed or employed in beauty salons.

AZ Arizona Institute of Electrolysis  
 CA Electrology  
 CA California Institute of Electrology  
 CA ITT Technical Institute  
 MA Eleanor F. Roberts Institute  
 NJ Claire DeMarzo Institute of Professional Electrology  
 PA Majors Electrolysis Institute, Inc.  
 TX NEC-Bryman Campus

**Electronics Specialist.** Electronics is the science of transferring energy directly into function, bypassing mechanical movement. Those skilled in electronics are involved in the development and testing, manufacturing, and servicing of electronic equipment and systems.

Because the field is so technical and diverse, those in electronics specialize in any one of several branches such as TV and radio, sonar, digital, communications, industrial, biomedical, navigations, aeronautical, and computer electronics.

AL Herzing Institute  
 AL National Education Center—National Institute of Technology  
 AL RETS Electronic Institute  
 AR National Education Center—Arkansas College of Technology  
 AZ ITT Technical Institute  
 AZ ABC Technical and Trade Schools  
 AZ High-Tech Institute  
 AZ Phoenix Technical and Trade School  
 AZ DeVry Institute of Technology  
 AZ National Education Center—Bryman Campus  
 Phoenix Institute of Technology

CA Associated Technical College  
 CA Control Data Institute  
 CA DeVry Institute of Technology  
 CA Golden State School  
 CA Masters Design and Technical Center  
 CA National Technical Schools  
 CA National Education Center—National Institute of Technology Campus  
 CA Practical Schools  
 CA School of Communication Electronics  
 CA Southwest College, Inc.  
 CA Western Technical College  
 CA Microwave Training Institute  
 CA Bay-Valley Tech  
 CA American Technical Institute  
 CA ITT Technical Institute  
 CA Video Technical Institute  
 CA AMS College  
 CA American Technical College for Career Training  
 CA American Business College—Technical Division  
 CA Edison Technical College  
 CO Control Data Institute  
 CO Denver Technical College  
 CO Electronic Technical Institute  
 CO Denver Institute of Technology—The Educational Plaza  
 CO Technical Trades Institute  
 CO ITT Technical Institute  
 CT Porter and Chester Institute  
 CT Connecticut School of Electronics  
 CT New England Technical Institute of Connecticut  
 CT Technical Careers Institute  
 DC HumRRO Technical Education Center  
 FL Full Sail Center for the Recording Arts  
 FL ITT Technical Institute  
 FL National Education Center—Tampa Tech Institute Campus  
 FL United Electronics Institute  
 FL New England Institute of Technology at Palm Beach  
 FL National Education Center—Bauder College Campus  
 FL RETS Technical Centers, Inc.  
 FL Total Technical Institute  
 FL Flagler Career Institute  
 FL Miami Technical College  
 FL RETS Technical Centers  
 GA DeVry Institute of Technology  
 IA Hamilton Technical College  
 IA National Education Center—National Institute of Technology Campus  
 ID ITT Technical Institute  
 ID Aero-Technicians  
 IL Control Data Institute  
 IL ITT Technical Institute  
 IL DeVry Institute of Technology  
 IL Illinois Technical College  
 IL Coyne American Institute  
 IL American College of Technology  
 IN ITT Technical Institute  
 IN Acme Institute of Technology  
 KS Topeka Technical Institute  
 KS Amtech Institute  
 KS United Technical Institute  
 KS Wichita Technical Institute  
 KY Institute of Electronic Technology  
 KY Louisville Technical Institute



KY National Education Center—Kentucky  
 College Tech Campus  
 KY RETS Electronic Institute  
 LA International Technical Institute Inc  
 LA RETS Training Center  
 MA Associated Technical Institute  
 MA GTE Sylvania Technical School  
 MA Northeast Institute of Industrial  
 Technology  
 MA ITT Technical Institute  
 MA RETS Electronic School  
 MD Arundel Institute of Technology  
 MD RETS Electronic School  
 MD TESST Electronic School  
 MI National Education Center—National  
 Institute of Technology Campus  
 MI Ross Technical Institute  
 MI ITT Technical Institute  
 MI Detroit Engineering Institute  
 MN Control Data Institute  
 MN Dunwoody Industrial Institute  
 MN National Education Center—Brown  
 Institute Campus  
 MN Northwestern Electronics Institute  
 MO Electronics Institute  
 MO Missouri Technical School  
 MO Missouri Vocational Center  
 MO Control Data Institute  
 MO ITT Technical Institute  
 MO Vatterott Educational Centers  
 NE Gateway Electronics Institute  
 NE Institute of Computer Science  
 NH Polytechnical Institute of New England  
 NJ Metropolitan Technical Institute  
 NJ Lincoln Technical Institute  
 NJ Pennco Tech  
 NJ Star Technical Institute  
 NJ Brick Computer Science  
 NJ Union Technical Institute  
 NJ DeVry Technical Institute  
 NJ National Education Center—RETS  
 Electronic School Campus  
 NJ Lyons Institute  
 NV Nevada Gaming Schools, Inc.  
 NV Education Dynamics Institute  
 NV Strip Dealers and Slot Repair School  
 NY Center for the Media Arts  
 NY Control Data Institute  
 NY Suburban Technical School  
 NY Island Drafting and Technical Institute  
 NY Metropolitan Career Institute  
 NY Lehigh Technical School  
 NY National School of Locksmithing  
 and Alarms  
 NY PSI Institute  
 NY Albert Merrill School  
 NY Institute of Audio Research  
 NY Technical Career Institutes  
 OH Columbus Paraprofessional Institute—  
 West  
 OH Electronic Technology Institute  
 OH Ohio College of Business and Technology  
 OH Technichron Technical Institute  
 OH Ohio College of Business and Technology  
 OH RETS Tech Center  
 OH RETS Institute of Technology  
 OH DeVry Institute of Technology  
 OH Electronic Servicing Institute  
 :Kim Technical Institute  
 :ional Education Center—National

Institute of Technology Campus  
 OH Columbus Paraprofessional Institute—  
 North  
 OH A.T.E.S. Technical Institute  
 OH Total Technical Institute  
 OH Hickok Technical Institute  
 OH PSI Institute  
 OK National College of Technology  
 OK Sooner College of Technology  
 OK United Technical Institute  
 OK National Education Center—Spartan  
 School of Aeronautics  
 OK Southwest Technical College  
 OR ITT Technical Institute  
 OR Oregon Polytechnical Institute  
 PA Berean Institute—Technical Division  
 PA Hiram G. Andrews Center  
 PA Lyons Technical Institute  
 PA Philadelphia Wireless Technical Institute  
 PA RETS Electronic Schools  
 PA Washington Institute of Technology, Inc.  
 PA Orleans Technical Institute  
 PA C.H.I. Institute  
 PA Pennco Tech  
 PA Johnson Technical Institute  
 PA Greensburg Institute of Technology  
 PA Electronic Institute  
 PA Gateway Technical Institute  
 PA Penn Technical Institute  
 PA Lincoln Technical Institute  
 PA York Technical Institute  
 PA Erie Institute of Technology  
 PR Centro de Estudios Multidisciplinarios  
 PR Instituto de Educacion Universal  
 PR Instituto Superior Electronico  
 PR Metropolitan Institute of Science and  
 Technology  
 PR Polytechnical College  
 PR Ponce College of Technology  
 PR San Juan City College  
 RI National Education Center—Rhode Island  
 Trade Shop School  
 RI New England Institute of Technology  
 SC Nielsen Electronics Institute  
 SC Professional Training Institute  
 TN Tennessee Institute of Electronics  
 TN ITT Technical Institute  
 TX ITT Technical Institute  
 TX National Education Center—National  
 Institute of Technology Campus  
 TX Video Technical Institute  
 TX Total Technical Institute  
 TX American Trades Institute  
 TX Elkins Institute in Dallas  
 TX Durham Nixon Clay College—Technical  
 Division  
 TX Southwest School of Electronics  
 TX Western Technical Institute  
 TX CBM Education Center  
 TX Hallmark Institute of Technology  
 TX Elkins Institute in Houston, Inc.  
 TX Microcomputer Technology Institute  
 TX National Education Center—Bryman  
 Campus  
 TX DeVry Institute of Technology  
 UT ITT Technical Institute  
 VA Electronic Computer Programming  
 Institute  
 VA Electronic Institute of Technology  
 VA TECC School of Electronics

VA TESST Electronics School  
 VA Virginia Institute of Techno' gy  
 WA Spokane Technical Institute  
 WA ITT Technical Institute  
 WI Wisconsin School of Electronics  
 WV National Education Center—National  
 Institute of Technology Campus

**Emergency Medical Technician.** An EMT travels to the site of an emergency, evaluates a patient's condition, establishes priorities for emergency medical care, and begins to administer lifesaving care such as maintaining an open airway, restoring heartbeat, checking bleeding, treating for shock, or immobilizing fractures until such time the patient is delivered to the hospital.

EMTs are mostly employed by metropolitan emergency units, police, and fire departments, private ambulance companies, and hospitals.

CA Associated Technical College  
 CA Med-Help Training School  
 CA Western Technical College  
 CA Southland Career Institute

**Engraver.** Jewelry, mugs, trophies, trays, and other personal objects are made more personal or beautiful by a professional engraver who incises a design and lettering to the customer's specifications. Engravers usually work with precious metals and must have a steady hand. Engravers work for retail jewelry shops or department stores.

PA Hiram G. Andrews Center  
 RI The Jewelry Institute

**Fashion Designer.** The interest in trendy and stylish fashion requires creative artisans who can produce clothes to match the public mood. Fashion designers create original styles by drawing sketches or draping a mannequin, specifying color and fabric. Designers may specialize in high fashion, leisure wear, furs, sleep wear, men's clothing, or children's clothing.

CA Brooks College Specializing in Fashion and Design Careers  
 CA Louise Salinger Academy of Fashion  
 CA Studio Seven Fashion Career College  
 FL Art Institute of Fort Lauderdale  
 FL National Education Center—Bauder College Campus  
 GA Bauder Fashion College  
 IL Ray College of Design  
 MI Institute of Merchandising and Design  
 MI Fashion Institute of America  
 MN Fashion Institute of America  
 NC John Robert Powers School of Fashion Careers  
 NY French Fashion Academy  
 NY International Career Institute  
 NY City Technical Institute  
 NY Traphagen School of Fashion  
 OH Progressive Fashion School  
 OH Virginia Marti College of Fashion and Art  
 PA Tracey-Warner School  
 PA Craft Fashion Institute  
 PA Clarissa School of Fashion Design  
 PA Oakbridge Academy of Arts

PR Centro de Estudios Multidisciplinarios  
 PR Fashion Merchandising Institute  
 PR Liceo de Arte y Tecnologia  
 TX Miss Wades Fashion Merchandising College—The Apparel Mart  
 TX Southwest Institute of Merchandising and Design  
 TX Bauder Fashion College

**Fashion Illustrator.** Working mostly in the advertising department of a large retail store or in ad agencies, these specialized artists bring fashions to life through their illustration of clothes and accessories. The fashion illustrator designs and draws a magazine, newspaper, or direct mail advertisement which will help sell the garment.

CA Academy of Art College  
 CO Colorado Institute of Art  
 FL Art Institute of Fort Lauderdale  
 GA Art Institute of Atlanta  
 IL Ray College of Design  
 MA New England School of Art and Design  
 MD Professional Institute of Commercial Art  
 MI Institute of Merchandising and Design  
 MI Fashion Institute of America  
 MN Fashion Institute of America  
 NC John Robert Powers School of Fashion Careers  
 NJ du Cret School of the Arts  
 NY French Fashion Academy  
 NY City Technical Institute  
 NY Traphagen School of Fashion  
 OH Art Advertising Academy  
 PA Art Institute of Philadelphia  
 PA Art Institute of Pittsburgh  
 PA Tracey-Warner School  
 TX Miss Wades Fashion Merchandising College—The Apparel Mart  
 TX Southwest Institute of Merchandising and Design  
 TX National Education Center—Bryman Campus

**Fashion Merchandiser.** Fashion merchandisers select and retail clothing lines to the public. Depending on the size of the store, the job of fashion merchandising may be the responsibility of one person or it may fall to several specialists—buyers, managers, fashion coordinators, display artists, fashion promoters, and others—who work together in the fashion marketplace. Fashion merchandisers also review inventory and set pricing guidelines. Most work for department stores and boutiques.

AZ Plaza Three Academy  
 CA Brooks College Specializing in Fashion and Design Careers  
 CA Louise Salinger Academy of Fashion  
 CA Studio Seven Fashion Career College  
 CO Colorado Institute of Art  
 FL Art Institute of Fort Lauderdale  
 FL National Education Center—Bauder College Campus  
 GA Art Institute of Atlanta  
 GA Bauder Fashion College  
 IL Ray College of Design  
 LA Baton Rouge School of Computer  
 MA Chamberlain School of Retailing  
 MI Institute of Merchandising and Design

MI Fashion Institute of America  
 MN Fashion Institute of America  
 NC John Robert Powers School of Fashion Careers  
 NY Tobe-Coburn School for Fashion Careers  
 OH Antonelli Institute of Art and Photography  
 OH Virginia Marti College of Fashion and Art  
 PA Art Institute of Philadelphia  
 PA Tracey-Warner School  
 PA Art Institute of Pittsburgh  
 PA Craft Fashion Institute  
 PA Antonelli Institute of Art and Photography  
 PA Oakbridge Academy of Arts  
 PR Fashion Merchandising Institute  
 TX NEC-Bryman Campus  
 TX The Art and Fashion Institutes of Dallas  
 TX Miss Wades Fashion Merchandising College—The Apparel Mart  
 TX Southwest Institute of Merchandising and Design  
 TX Art Institute of Houston  
 TX National Education Center—Bryman Campus  
 TX Bauder Fashion College  
 WA Art Institute of Seattle

**Flower Arranger.** Flowers for special occasions must be arranged attractively in bouquets, wreaths, vases, and in other forms. The combining of various types of flowers into an attractive arrangement is left up to the flower arranger. Flower arrangers may also use dried or artificial flowers for use in arrangements for the home or office. Flower arrangers are mostly employed in florist shops, department stores or are self-employed.

CO Design Floral School—Loretto Heights College Campus  
 CO Platt College—Business Technology Division  
 OK Platt College  
 PR Institucion Chaviano  
 PR Instituto de Arte Moderno

**Food Service Specialist.** Catering firms, restaurants, hospitals, hotels, and airlines require professionals skilled in menu planning, purchasing food supplies, food cost control, sanitation, customer relations, and management. Those in food service management have overall responsibility for the day-to-day running of their operation. They must see that food is properly and attractively prepared and that equipment is in good order, do inventory control, and oversee employees.

CA Century Schools  
 CA California Culinary Academy  
 IL Vocational Training Center  
 MN L'Hotel Sofitel School of French Culinary Skills  
 NY New York Food and Hotel Management School  
 NY Culinary Institute of America  
 PA Hiram G. Andrews Center  
 PA The Restaurant School  
 PA Western School of Health and Business Careers  
 SC Carrie Schools of Health Sciences and Technology

PA Orleans Technical Institute  
 PA York Technical Institute  
 TX Southwest Institute of Merchandising and Design  
 VT New England Culinary Institute

**Gemologist.** The accurate identification and evaluation of precious stones requires specialized knowledge of their groups, species, and varieties as well as use of various sophisticated testing instruments and analytical techniques. Gemologists must make judgments of quality and appraise market value. They are chiefly employed by importers, wholesalers, and retailers of gemstones.

CA Gemological Institute of America  
 NY Gemological Institute of America

**Gunsmith.** A handcrafted precision instrument, guns need regular adjustment and maintenance by skilled gunsmiths. Gunsmiths also repair guns, machining new parts if necessary.

Gunsmiths are often self-employed in hobby shops or work for sports departments or stores, or for manufacturers of small arms.

CO Colorado School of Trades  
 PA Pennsylvania Gunsmith School  
 PA Johnson Technical Institute

**Heating Mechanic.** Heating mechanics install oil, gas, or electric heating units and supply lines, ducts, and pumps. They connect electrical wiring and controls and check the unit for proper operation.

Most workers are employed by cooling and heating contractors and dealers, fuel oil dealers, and utility companies. Some are self-employed.

AZ ABC Technical and Trade Schools  
 AZ The Refrigeration School  
 AZ Mountain States Technical Institute  
 AZ Universal Technical Institute  
 CO Denver Institute of Technology  
 CO Technical Trades Institute  
 CT Technical Careers Institute  
 CT New England Technical Institute of Connecticut  
 FL International Technical Institute  
 FL RETS Technical Centers, Inc.  
 IL Coyne American Institute  
 IL Quincy Technical Schools  
 IN ITT Technical Institute  
 IN Interstate Technical Institute  
 MA Northeast Institute of Industrial Technology  
 MD RETS Electronic School  
 MN Dunwoody Industrial Institute  
 MI Detroit Engineering Institute  
 MO Vatterott Educational Centers  
 MO Basic Institute of Technology  
 MO Sullivan Educational Centers  
 NE Universal Technical Institute  
 NJ Lincoln Technical Institute  
 NJ Lyons Institute  
 NV Education Dynamics Institute  
 NY Technical Career Institute  
 OH RETS Tech Center

OH Technicon Technical Institute  
 OH RETS Institute of Technology  
 OH McKim Technical Institute  
 OH West Side Institute of Technology  
 OH RETS Technology Center  
 OK Sooner College of Technology  
 OK Climate Control Institute  
 OR West Coast Training, Inc.  
 PA Philadelphia Wireless Technical Institute  
 PA Orleans Technical Institute  
 PA Gateway Technical Institute  
 PA Triangle Tech  
 RI New England Institute of Technology  
 TX Capitol City Trade and Technical School  
 WA Perry Technical Institute

**Heavy Equipment Operator.** Heavy construction machinery is difficult and complex to operate. Moving tons of earth and construction materials and erecting steel beams and girders requires considerable skill. Operators must judge distances and heights and must control a variety of levers, pedals, and buttons to command the right motion. Most operators work for contractors in building highways, factories, dams, airports, offices, or apartment buildings. They operate bulldozers, cranes, trench excavators, paving machines, and other types of heavy construction equipment.

OR West Coast Training, Inc.  
 PA Superior Training Services

**Horsemanship Specialist.** Working with horses offers a variety of careers to riders, trainers, or teachers of riding. These careers require knowledge of horse care, horse anatomy and illnesses, the different types of horses, stable maintenance, and the different types of horse-related equipment and their uses.

Those trained in horsemanship may work in small or large horse operations, municipal recreational departments which have stables, or a camp.

MI Black Forest Hall  
 OK Oklahoma Horsehoeing School, Inc.  
 OK Oklahoma Farriers College

**Horticulturist.** Growing orchard and garden plants takes specialized knowledge of plant physiology, ideal growing conditions, and plant pests and diseases. Commercial growing is usually done in a greenhouse operation where business and management procedures must also be applied. In addition to greenhouses, those skilled in growing plants may also work in garden centers or flower shops. Many are self-employed.

IL DuPage Horticultural School

**Hotel-Motel Manager.** Hotels and motels must be run successfully and profitably by a specially trained management staff which is headed by a general manager and several assistant managers. Managers oversee the establishment's reservations and sales, housekeeping, and food and beverage operations.

They may work in small independent hotels or large hotel and motel chains. About a third self-employed.

CA Travel University International  
 CA Academy Pacific Business and Travel College  
 CA American Technical College for Career Training  
 CA Pacific Coast College  
 FI All Points School of Travel  
 GA Elkins Institute  
 ~ Echols International Hotel School  
 MA Travel School of America  
 NY New York Food and Hotel Management School  
 OH RETS Tech Center  
 OH RETS Technology Center  
 PA National School of Health Technology, Inc.  
 PA York Technical Institute  
 TX Southwest Institute of Merchandising and Design

**Illustrator.** Books, magazines, instructional materials, pamphlets, guidebooks, maps, cartoons, newspapers, and technical and medical publications are filled with black and white or color illustrations and diagrams. An illustrator may have to produce an accurate rendering (for a medical magazine, for example) or a creative, imaginative interpretation to illustrate a child's book. Illustrators must spend hours over drawing boards and produce neat, finished work.

CA Masters Design and Technical Center  
 CA Academy of Art College  
 CO Rocky Mountain College of Art and Design  
 CT Paier College of Art  
 CT Propersi Institute of Art  
 FL Art Institute of Fort Lauderdale  
 IL American Academy of Art  
 IL Ray College of Design  
 MA Butera School of Art  
 MA New England School of Art and Design  
 ~ Professional Institute of Commercial Art  
 MN School of the Associated Arts  
 MO Saint Louis Tech  
 NJ Joe Kubert School of Cartoon and Graphic Art  
 NJ du Cret School of the Arts  
 NY French Fashion Academy  
 NY Island Drafting and Technical Institute  
 OH Art Advertising Academy  
 PA Art Institute of Philadelphia  
 PA Hussian School of Art  
 PA Oakbridge Academy of Arts  
 RI Hall Institute  
 TX Art Institute of Houston  
 WA Perry Technical Institute

**Instrumentation Specialist.** Some of today's industries use hydraulic, pneumatic, electrical, electronic, and mechanical devices to perform specific precise functions at regulated speeds, pressures, and temperatures.

The instrumentation technician insures that this precision equipment is functioning properly within acceptable limits, making adjustments when necessary. This worker may also be involved in the development, design, service, and repair of complex measuring and control devices.

CA ITT Technical Institute  
 KY Institute of Electronic Technology

LA International Technical Institute  
Incorporated  
MD RETS Electronic School  
MO Ranken Technical Institute  
OH Akron Machinery Institute  
OH McKim Technical Institute  
OH Hickok Technical Institute  
PA Greensburg Institute of Technology  
PA York Technical Institute  
PA Erie Institute of Technology  
TN Tennessee Institute of Electronics  
TX Video Technical Institute  
TX Hallmark Institute of Technology  
WA Perry Technical Institute

**Interior Designer.** Making residential and commercial rooms and areas more attractive and functional is the job of interior designers. These professionals plan the layout, color schemes, and furnishings of an area. They also purchase the furnishings and supervise craftworkers constructing the design. Most designers work for interior design companies or department stores.

AZ American College  
AZ Plaza Theatre Academy  
CA Brooks College Specializing in Fashion and Design Careers  
CA Interior Designers Institute  
CA Academy of Art College  
CO Colorado Institute of Art  
CO Technical Trades Institute  
CT Paier College of Art  
FL Art Institute of Fort Lauderdale  
GA Art Institute of Atlanta  
GA Bauder Fashion College  
IL Ray College of Design  
KY Louisville Technical Institute  
LA Baton Rouge School of Computer  
MA Chamberlain School of Retailing  
MA New England School of Art and Design  
MI Institute of Merchandising and Design  
MI Fashion Institute of America  
MN Fashion Institute of America  
NC John Robert Powers School of Fashion Careers  
NJ The Plaza School of Drafting  
NY Traphagen School of Fashion  
OH Antonelli Institute of Art and Photography  
OH Columbus Paraprofessional Institute North  
OH Virginia Martin College of Fashion and Art  
OK Platt College  
PA American Institute of Design  
PA Art Institute of Pittsburgh  
PA Art Institute of Philadelphia  
PA Hussian School of Art  
PA Antonelli Institute of Art and Photography  
PA Pittsburgh Technical Institute  
PR Liceo de Arte Tecnologia  
RI Hall Institute  
TX The Art and Fashion Institutes of Dallas  
TX Miss Wades Fashion Merchandising College—The Apparel Mart  
TX Southwest Institute of Merchandising and Design  
TX Art Institute of Houston  
TX Bauder Fashion College  
WA Art Institute of Seattle

**Jewelry Designer.** Gemstones, gold, silver, and other materials are worked by jewelry

designers into bracelets, rings, necklaces, and other ornaments worn on the body. They create original contemporary designs either for an individual customer or for a line of costume jewelry for mass production.

CA Gemological Institute of America  
MA North Bennet Street School  
MI Fashion Institute of America  
MN Fashion Institute of America  
NY FEGS Trades and Business School  
NY Joseph Bulova School of Watchmaking  
NY Gemological Institute of America  
PA Hiram G. Andrews Center  
RI Jewelry Institute

**Legal Assistant/Paralegal.** A legal assistant or paralegal assists an attorney with case research, real estate, document preparation, compiling client history and investigations. Short of making legal decisions, practicing in a court of law, or advising clients, a paralegal may handle many challenging tasks formerly handled solely by lawyers.

CA Edison Technical College  
CA Golden State School  
CA Pacific Coast College  
CA Lawton School  
CA Southland Career Institute  
CO Denver Paralegal Institute  
FL Keiser Institute of Technology  
MO Vatterott Educational Centers  
NJ Dorothy Aristone's School of Paramedical and Business Professions  
NJ Star Technical Institute  
NJ Brick Computer Science Institute  
NY American Career Schools  
NY International Career Institute  
OH Northwestern Business College—Technical Center  
OH A.T.E.S. Technical Institute  
PA Western School of Health and Business Careers  
PA McCarrie Schools of Health Sciences and Technology  
PA American Center for Technical Arts and Sciences  
PA The PJA School  
PR San Juan City College  
TX Computer Learning Center  
TX Durham Nixon Clay College—Technical Division  
TX Video Technical Institute  
UT Dental Careers Institute Dental Assisting, Inc.

**Legal Secretary.** Attorneys and law offices need secretaries trained specifically in law and legal procedures to research, prepare, and type briefs.

Legal secretaries, in addition to having normal secretarial skills, must have knowledge of legal terminology and prepare legal documents in the appropriate style. A legal secretary does legal research, selecting and analyzing technical information obtained in law libraries.

AL Herzing Institute  
AZ National Education Center—Bryman Campus  
AZ Southwest Academy of Technology  
CA Edison Technical College

CA National Education Center—National Institute of Technology /  
 CA San Joaquin Valley College  
 CA Southland Career Institute  
 CA American Business College—Technical Division  
 FL International Technical Institute  
 FL ITT Technical Institute  
 FL Keiser Institute of Technology  
 ID ITT Technical Institute  
 IN ITT Technical Institute  
 MN National Education Center—Brown Institute Campus  
 NJ Dorothy Aristone's School of Paramedical and Business Professions  
 NJ Star Technical Institute  
 NJ Brick Computer Science Institute  
 OH Ohio College of Business and Technology  
 PA Berean Institute—Technical Division  
 PA Western School of Health and Business Careers  
 PA Orleans Technical Institute  
 PA Wilma Boyd Career School  
 PR Polytechnical College  
 PR San Juan City College  
 PR Instituto de Educacion Universal  
 RI School of Medical and Secretarial Sciences  
 TX Computer Learning Center  
 TX Durham Nixon Clay College—Technical Division  
 TX National Education Center—Bryman Campus  
 TX Video Technical Institute  
 UT Dental Careers Institute Dental Assisting, Inc.  
 WA ITT Technical Institute

**Locksmith.** Locksmiths install locks, repair damaged locks, pick locks for those who have locked themselves out, and make duplicate keys. An important part of a locksmith's job is to recommend security measures to customers.

Some locksmiths also install electronic burglar alarms and surveillance systems. Locksmiths are employed in small locksmithing shops. Many are self-employed.

MA North Bennet Street School  
 NY National School of Locksmithing and Alarms

**Loss Prevention/Security Officer.** Security officers are responsible for analyzing security situations and recommending protective devices and control procedures to minimize loss. They also implement pre-employment checks and may be responsible for surveillance of suspects. In retail stores they develop procedures to reduce shoplifting, bad checks, and other illegal practices.

AL RETS Electronic Institute  
 CA Golden State School  
 CA Southwest College, Inc.  
 CA Travel and Trade Career Institute  
 CA Lawton School  
 CA San Joaquin Valley College  
 FL Institute of Security and Technology  
 MI Detroit Engineering Institute  
 NJ Union Technical Institute  
 Electronic Computer Programming Institute

NJ Empire Technical Schools of New Jersey  
 NY Metropolitan Career Institute  
 NY Berk Trade and Business School  
 OK Platt College  
 PA Delaware County Institute of Training  
 PA Institute of Security and Technology  
 PA Triangle Tech

**Machinist.** Machinists work from blueprints to determine which machines are to be used in production. They choose from a variety of milling machines, lathes, planers, grinders, drill presses, boring machines, and others. They set up machines, adjust for precise operation (sometimes within a millionth of an inch), and operate and repair them.

Machinists are employed in the metalworking industries, including automobile, electrical equipment, transportation equipment, and fabricated metal parts.

CA National Technical Schools  
 CA Pacific Coast Technical Institute  
 CT Hartford Technical Institute  
 MO Ranken Technical Institute  
 OH Akron Machinery Institute  
 OK Southwest Technical College  
 PA Orleans Technical Institute  
 PA Johnson Technical Institute  
 PA Williamson Free School of Mechanical Trades  
 RI Jewelry Institute  
 WA Perry Technical Institute

**Makeup Artist.** Makeup artists use rubber, plastic, wax, paint, and powder to create a variety of special effects for screen, TV, and theater productions. They also use cosmetics to enhance the appearance of actors on film or on the stage and in TV commercials or in print advertisements. In addition, they may work as beauty consultants in salons or for cosmetic companies in promoting their products.

CA Elegance International  
 CA Studio Seven Fashion Career College  
 FL Roffler Hair Design College  
 IL Omar Rivas Academy of Barber Arts and Science  
 MA Catherine E. Hinds Institute of Esthetics  
 MA Eleanor F. Roberts Institute  
 PR Academia de Estetica Lanin  
 PR Caribbean Beauty and Technical Institute

**Massage Therapist.** Massage therapists aid in the restoration and maintenance of good health by combining knowledge, practical skills, personal judgment, education, and sensitivity. Massage therapy may be used as a valuable component in programs of physical therapy, rehabilitative therapy, occupational therapy, exercise physiology, physical fitness, nutrition, geriatrics, chiropractic, psychology, holistic health, self-care, and other approaches whether for cure, rehabilitation, or general health maintenance.

CT Connecticut Center for Massage Therapy, Inc.  
 FL Suncoast School of Massage Therapy  
 FL Humanities Center School of Therapeutic Massage



MA Bancroft School of Massage Therapy  
 MA Catherine E. Hinds Institute of Esthetics  
 NY The Swedish Institute, Inc.

**Mechanical Engineering Technician.** While engineers apply theoretical principles in design technology, it is often left up to the mechanical engineering technician to refine the design for success in actual production. This worker assists in designing and works out accurate dimensions, manufacturing procedures, production schedules, and costs.

Mechanical engineering technicians tend to specialize in a variety of design work, for example, aeronautical, automobile, industrial, electrical, or electronic.

CA Masters Design and Technical Center  
 CA Institute for Business and Technology  
 CA ITT Technical Institute  
 CA MTI College  
 CO Denver Institute of Technology  
 CO Technical Trades Institute  
 CT Porter and Chester Institute  
 IN ITT Technical Institute  
 KY Louisville Technical Institute  
 MA ITT Technical Institute  
 MD Arundel Institute of Technology  
 MI Detroit Engineering Institute  
 MN Dunwoody Industrial Institute  
 MO ITT Technical Institute  
 NJ The Plaza School of Drafting  
 NY Island Drafting and Technical Institute  
 NY Manhattan Technical Institute  
 OH Akron Machinery Institute  
 OH Hickok Technical Institute  
 PA American Institute of Design  
 PA Johnson Technical Institute  
 PA Greensburg Institute of Technology  
 PA Triangle Tech  
 PA Lincoln Technical Institute  
 RI Hall Institute

**Medical Assistant.** A medical assistant helps with the preparation and treatment of a patient. Medical assistants may take and record the patient's weight, temperature, pulse, and blood pressure. In addition, the assistant aids the physician in minor surgical procedures or other treatments. The assistant may also perform laboratory tests normally performed in a physician's office.

In a smaller office the assistant would also be responsible for maintaining patient records, scheduling appointments, filling out insurance forms, ordering supplies, and performing other office management duties.

AL RETS Electronic Institute  
 AZ American Institute of Medical and Dental Technology  
 AZ Apollo College of Medical and Dental Careers  
 AZ Institute of Medical-Dental Technology at Mesa  
 AZ Southwestern Medical Society Academy  
 AZ National Education Center—Bryman Campus  
 AZ Arizona College of Medical and Dental Careers  
 AZ Ross Medical Institute  
 AZ Associated Technical College

CA Bay City College of Dental and Medical Assistants  
 CA California Paramedical and Technical College  
 CA Galen College of Medical and Dental Assistants  
 CA Golden State School  
 CA Lawton School  
 CA Med-Help Training School  
 CA Northwest College of Medical and Dental Assistants  
 CA Pacific College of Medical and Dental Careers  
 CA Pacific Coast College  
 CA Professional Career College—Division of Magna Institute  
 CA Southern California College of Medical and Dental Careers  
 CA Southwest College, Inc.  
 CA Western Technical College  
 CA Western Career College  
 CA National Education Center  
 CA National Education Center—Bryman Campus  
 CA Clayton College  
 CA San Joaquin Valley College  
 CA Federico College  
 CA Valley College of Medical and Dental Careers  
 CA Southland Career Institute  
 CA United Health Careers Institute  
 CA Maric College of Medical Careers  
 CA Southwest College  
 CA San Diego College for Medical and Dental Assistants  
 CO Colorado College of Medical and Dental Careers  
 CO Denver Technical College  
 FL Career Training Institute  
 FL Florida College of Medical and Dental Careers  
 FL New England Institute of Technology at Palm Beach  
 FL Ross Medical Education Center  
 FL Keiser Institute of Technology  
 FL National School of Technology  
 FL Ross Technical Institute  
 FL Datamena Institute  
 FL Martin Technical College  
 FL Miami Technical College  
 GA National Education Center—Bryman Campus  
 IL Apollo College of Medical and Dental Careers  
 IL Illinois Medical Training Center  
 IL National Education Center—Bryman Campus  
 IN Professional Careers Institute  
 KS Bryan Institute  
 KS Kansas City College of Medical and Dental Careers  
 KS United Technical Institute  
 KY Louisville College  
 MA National Education Center—Bryman Campus  
 MD Medix Schools  
 MI Ross Medical Education Center  
 MI Grand Rapids Educational Center  
 MI Ross Medical Center  
 MI Carnegie Institute



MN Lakeland Medical-Dental Academy  
 MN Medical Institute of Minnesota  
 M Minnesota Institute of Medical and Dental  
 Careers  
 MO Midwest Institute of Medical Assistants  
 MO Bryan Institute  
 MO Missouri School of Doctors' Assistants  
 MO Kansas City College of Medical and Dental  
 Careers  
 NE Omaha College of Health Careers  
 NH Polytechnical Institute of New England  
 NJ Doroth Aristone's School of Paramedical  
 and Business Professions  
 NJ Star Technical Institute  
 NJ Union Technical Institute  
 NJ Lyons Institute  
 NJ Berdan Institute  
 NJ The Bryman School  
 NV American Academy for Career Education  
 NY Advanced Career Training  
 NY Allen School for Physicians' Aides  
 NY American Career Schools  
 NY Midland Career Institute  
 NY Mandl School of Medical and Dental  
 Assistants  
 NY Nassau School  
 NY New York School for Medical and Dental  
 Assistants  
 OH Cleveland Institute of Dental and Medical  
 Assistants, Inc.  
 OH Ohio College of Business and Technology  
 OH Northwestern Business College—  
 Technical Center  
 OH Columbus Paraprofessional Institute—East  
 OH RETS Technology Center  
 OH Akron Institute of Medical and Dental  
 Assistants  
 OH Columbus Paraprofessional Institute—  
 North  
 OH RETS Tech Center  
 OH A.T.E.S. Technical Institute  
 OK United Technical Institute  
 OK Bryan Institute  
 OR Bradford School  
 PA Hiram G. Andrews Center  
 PA Median School of Allied Health Careers  
 PA National School of Health Technology,  
 Inc.  
 PA RETS Electronic Schools  
 PA Western School of Health and Business  
 Careers  
 PA McCarrie Schools of Health Sciences and  
 Technology  
 PA Academy of Medical Arts and Business  
 PA Oakbridge Academy of Arts  
 PA Medical and Professional Career Academy  
 PA J.H. Thompson Academies  
 RI New England Institute of Technology  
 SC Professional Training Institute  
 SC Southern Technical College  
 TN Medical Career College  
 TX CBM Education Center  
 TX National Education Center—National  
 Institute of Technology Campus  
 TX San Antonio College of Medical and Dental  
 Assistants  
 TX Texas College of Medical and Dental  
 Careers  
 TX Capitol City Trade and Technical School  
 Western Technical Institute

TX Southwest School of Medical Assistants  
 TX National Education Center—Bryman  
 Campus  
 TX Bryan Institute  
 UT The Bryman School  
 UT Salt Lake City College  
 VA Virginia Institute of Technology

**Medical/Dental Receptionist.** The medical/dental receptionist is responsible for making appointments for patients, medical suppliers, and others whom the doctor must see, scheduling tests and hospital admissions for patients, answering the phone and screening calls to the doctors, maintaining patient records, typing correspondence and insurance forms, billing, and bookkeeping.

AZ Southwestern Medical Society Academy  
 AZ Apollo College of Medical and Dental  
 Careers  
 CA Bay City College of Dental and Medical  
 Assistants  
 CA California Paramedical and Technical  
 College  
 CA Huntington College of Dental Technology  
 CA Med-Help Training School  
 CA Northwest College of Medical and Dental  
 Assistants  
 CA Pacific Coast College  
 CA Southern California College of Medical and  
 Dental Careers  
 CA Clayton College  
 CA San Joaquin Valley College  
 CA Federico College  
 CA National Education Center—Bryman  
 Campus  
 CA Northwest College of Medical and Dental  
 Assistants  
 CA Maric College of Medical Careers  
 CA San Diego College for Medical and Dental  
 Assistants  
 CO Denver Technical College  
 IN Professional Careers Institute  
 KS United Technical Institute  
 KY Louisville College  
 MD Medix Schools  
 MI Ross Medical Education Center  
 MI Carnegie Institute  
 MO Kansas City College of Medical and Dental  
 Careers  
 NJ Brick Computer Science Institute  
 NJ Empire Technical Schools of New Jersey  
 NY Advanced Career Training  
 NY Midland Career Institute  
 NY Nassau School  
 NY Lehigh Technical School  
 NY New York School for Medical and Dental  
 Assistants  
 NY Superior Career Institute  
 OH Cleveland Institute of Dental and Medical  
 Assistants, Inc.  
 OK United Technical Institute  
 OR Bradford School  
 PA Median School of Allied Health Careers  
 PA PTC Career Institute  
 PA RETS Electronic Schools  
 PA Western School of Health and Business  
 Careers  
 PA Wilma Boyd Career School  
 PA Academy of Medical Arts and Business  
 PA Medical and Professional Career Academy

PA J.H. Thompson Academies  
 PR San Juan City College  
 SC Professional Training Institute  
 TX National Education Center—Bryman  
 Campus  
 TX CBM Education Center  
 VA Virginia Institute of Technology  
 VA Electronic Computer Programming  
 Institute

**Medical Lab Technician.** Chemical, microbiologic, and microscopic laboratory tests are performed by medical technicians according to standardized laboratory practices and procedures. Medical lab technicians collect and examine blood, tissue, and fluid samples and other specimens, preparing and staining slides for microorganisms, and analyzing chemical components. Some technicians specialize in microbiology, hematology, parasitology, and other areas. Most work in hospitals, clinics, and research laboratories.

CA Bay City College of Dental and Medical  
 Assistants  
 CA Federico College  
 FL Keiser Institute of Technology  
 IL Illinois Medical Training Center  
 KS United Technical Institute  
 KY Louisville College  
 MN Lakeland Medical-Dental Academy  
 MN Medical Institute of Minnesota  
 NJ Lyons Institute  
 NY Allen School For Physicians' Aides  
 NY Mandi School of Medical and Dental  
 Assistants  
 NY New York School for Medical and Dental  
 Assistants  
 OH Cleveland Institute of Dental and Medical  
 Assistants, Inc.  
 OK United Technical Institute  
 PA McCarrie Schools of Health Sciences and  
 Technology  
 SC Professional Training Institute  
 TX Southwest School of Medical Assistants

**Medical Office Manager.** The medical office manager specializes in the administration of medical offices and their particular needs. The manager hires and supervises other employees, orders medical and office supplies, bills patients, maintains records, fills out insurance forms, and keeps the books. Most medical office managers are employed in larger physicians' offices or by group practices.

AZ Apollo College of Medical and Dental  
 Careers  
 AZ Institute of Medical-Dental Technology  
 at Mesa  
 CA Huntington College of Dental Technology  
 CA Lawton School  
 CA Med-Help Training School  
 CA National Technical Schools  
 CA Pacific College of Medical and Dental  
 Careers  
 CA Western Career College  
 CA National Education Center  
 CA National Education Center—Bryman  
 Campus  
 ayton College

CA Federico College  
 CA United Health Careers Institute  
 CA Maric College of Medical Careers  
 CA Southern California College of Medical and  
 Dental Careers  
 CO Colorado College of Medical and Dental  
 Careers  
 FL Florida College of Medical and Dental  
 Careers  
 KS United Technical Institute  
 MA National Education Center—Bryman  
 Campus  
 MI Ross Medical Education Center  
 MI Grand Rapids Educational Center  
 MN Lakeland Medical-Dental Academy  
 MO Kansas City College of Medical and Dental  
 Careers  
 MO Missouri School for Doctors' Assistants  
 NE Omaha Opportunities Industrialization  
 Center  
 NE Omaha College of Health Careers  
 NJ The Bryman School  
 NY Nassau School  
 NY New York School for Medical and Dental  
 Assistants  
 NY Empire Technical School  
 OH Cleveland Institute of Dental and Medical  
 Assistants, Inc.  
 PA Orleans Technical Institute  
 PA Medical and Professional Career Academy  
 PA J.H. Thompson Academies  
 RI New England Institute of Technology  
 TX CBM Education Center  
 TX San Antonio College of Medical and Dental  
 Assistants  
 TX Texas College of Medical and Dental  
 Careers  
 TX Southwest School of Medical Assistants  
 TX Hallmark Institute of Technology  
 UT The Bryman School  
 VA Electronic Computer Programming  
 Institute  
 VA Virginia Institute of Technology

**Medical Secretary.** Performs secretarial duties utilizing knowledge of medical terminology and hospital, clinic, or laboratory procedures: takes dictation in shorthand or using transcribing machine. Compiles and records medical charts, reports, and correspondence, using typewriter. May prepare and send bills to patients and record appointments.

AZ Southwestern Medical Society Academy  
 IL Apollo College of Medical and Dental  
 Careers  
 MN Minnesota Institute of Medical and Dental  
 Careers  
 NJ Dorothy Aronson's School of Paramedical  
 and Business Professions  
 PA National School of Health Technology, Inc.  
 PR Instituto de Educacion Universal  
 RI School of Medical and Secretarial Sciences  
 TX San Antonio College of Medical and Dental  
 Assistants

**Motion Pictures/Television Production Specialist.** Many professionals, including producers, directors, cameramen, editors, and technical personnel work together to produce movies, TV commercials, corporate films, training films,

education films, and other types of motion pictures.

Those working in motion pictures must understand the different types of films and cameras, lighting, special effects, optics, sound, and other film techniques and specifications.

- AZ Al Collins Graphic Design School
- CA Columbia College
- CA Video Technical Institute
- CO Bailie School of Broadcast
- FL Full Sail Center for the Recording Arts
- FL Martin Technical College
- MA Northeast Broadcasting School
- MN School of Communication Arts
- NJ Joe Kubert School of Cartoon and Graphic Art
- NY Center For The Media Arts
- OH Ohio School of Broadcast Technique
- PA Eastern Institute of Commercial Broadcasting
- TX Video Technical Institute
- WI Trans American School of Broadcasting

**Motorcycle Mechanic.** Many motorcycle enthusiasts repair their own vehicles, but most rely on skilled mechanics. Like automobiles, motorcycles need servicing and repair. Spark plugs, ignition points, brakes, valves, and other electrical and mechanical parts need regular adjustment or replacement.

Mechanics may also work on mini-bikes, snowmobiles, outboard motors, mopeds, and other equipment powered by small gasoline engines. Most work for motorcycle dealers. Some work for city governments on police motorcycles.

- AZ Clinton Technical Institute
- CA AMS College
- FL Clinton Technical Institute—Motorcycle Mechanics Institute
- MD National Technical Institute
- OR West Coast Training, Inc.
- PA Technician Training School

**Musical Instrument Maker/Repairer.** Stringed instruments such as guitars and mandolins are made by craftworkers who design, construct, and decorate the instrument. To achieve quality sound, the maker must have a fine understanding of acoustical principles. Nowadays, instrument makers must know how to apply electrical and electronic technology to some instruments.

- AZ Roberto-Venn School of Luthiery
- MA North Bennet Street School
- MD Arundel Institute of Technology
- OK National Education Center—Spartan School of Aeronautics
- PA York Technical Institute

**Nurse's Aide.** Making patients comfortable and providing their basic care in a hospital, nursing home, or other medical facility are responsibilities undertaken by a nursing aide. (Men are called orderlies.) These workers answer patient's bell calls, serve meals, feed patients who cannot do so for themselves, bathe and dress patients, assist them in getting out of bed and walking, change beds. They may also take temperatures, give massages, and set up medical equip-

ment. Some work as ward clerks. They work under the supervision of registered nurses and licensed practical nurses.

- AL Health Care Training Institute
- AZ Southwestern Medical Society Academy
- CA Bay City College of Dental and Medical Assistants
- CA Golden State School
- CA Western Career College
- CO Colorado College of Medical and Dental Careers
- DC Automation Academy
- FL Career Training Institute
- FL Flagler Career Institute
- FL Florida College of Medical and Dental Careers
- FL United Electronics Institute
- FL Keiser Institute of Technology
- FL National School of Technology
- FL Datamerica Institute
- IL Vocational Training Center
- IL Illinois Medical Training Center
- KS United Technical Institute
- MD PTC Career Institute
- MI Ross Medical Center
- MI Ross Medical Education Center
- MN Lakeland Medical-Dental Academy
- MO Missouri Vocational Center
- MO Vatterott Educational Centers
- MO Missouri School for Doctors' Assistants
- MO Vocational Training Center
- MO Sullivan Educational Centers
- NY Advanced Career Training
- NY Allen School for Physicians' Aides
- NY Midland Career Institute
- NY Techno-Dental Training Center
- NY Magna Institute, Inc.
- NY Mandi School of Medical and Dental Assistants
- NY Superior Career Institute
- NY American Career Schools
- PA Hiram G. Andrews Center
- PA Median School of Allied Health Careers
- PA National School of Health Technology, Inc.
- PA PTC Career Institute
- PA Western School of Health and Business Careers
- PA Delaware Valley School of Trades
- PA McCarrie Schools of Health Sciences and Technology
- PA Delaware County Institute of Training
- PA Academy of Medical Arts and Business
- PA Medical and Professional Career Academy
- PA J. H. Thompson Academies
- SC Professional Training Institute
- SC Southern Technical College
- TN Medical Career College
- TN Atlantic Career Institute
- TN Health Care Training Institute
- TX CBM Education Center
- VA Virginia Institute of Technology

**Office Machine Repairer.** Business machine repairers make regular service visits to customers to repair typewriters, calculators, dictating machines, postage meters, and copying equipment. Worn or broken parts are replaced and the machine is cleaned, oiled, and adjusted. In addition, the repairer must be able to fix malfunctions on the spot or remove the machine to the shop.

Repairers mostly work for manufacturing companies and dealers.

- CA National Education Center—National Institute of Technology
- CA Practical Schools
- CA School of Communication Electronics
- CA ITT Technical Institute
- CO Technical Trades Institute
- CT Porter and Chester Institute
- DC HumRRO Technical Education Center
- IL Control Data Institute
- KY Institute of Electronic Technology
- KY National Education Center—Kentucky College Tech Campus
- MA RETS Electronic School
- MD TESST Electronic School
- MD RETS Electronic School
- MI Control Data Institute
- MO Control Data Institute
- NJ Empire Technical Schools of New Jersey
- NY Albert Merrill School
- OH Hickok Technical Institute
- OH PSI Institute
- OK National College of Technology
- PA York Technical Institute
- PA Erie Institute of Technology
- TN Tennessee Institute of Electronics
- TX Hallmark Institute of Technology
- TX Elkins Institute in Houston, Inc.
- TX Microcomputer Technology Institute

**Optometric Assistant.** Optometric assistants specialize in providing support services for optometrists. They take patients' case histories, record the results of optometric examinations, help patients with exercises for eye coordination, keep patient records, schedule appointments, and handle bookkeeping and filing.

In a shop, they may fit customers with glasses and repair frames. Most optometric assistants work in optometrists' offices. Others work for health clinics.

- CA Golden State School
- CA National Education Center—National Institute of Technology
- CA Northwest College of Medical and Dental Assistants
- CA Valley College of Medical and Dental Careers
- CA San Diego College for Medical and Dental Assistants
- CO Platt College—Business Technology Division
- PA McCarrie Schools of Health Sciences and Technology
- TX National Education Center—Bryman Campus

**Painter.** Painters apply paint, varnish, and other finishes to decorate and protect interior and exterior building surfaces. Painters sand or scrape away old paint, fill nail holes, remove grease, and repaint surfaces of wood, plaster, concrete, metal, masonry, or drywall.

They must be able to mix paints and match colors and choose the paint to suit the purpose. Many painters work for contractors engaged in construction or remodeling. Also, large managers hire painters. About one

fourth of all painters are self-employed

- PA Williamson Free School of Mechanical Trades

**Paperhanger.** Decorating with wallpaper, fabric, or vinyl enhances an interior surface. In order to get a professional look, paperhangers prepare the surface by filling in gouges and sizing to enable the covering to stick better. They then measure, align, and smooth the covering on the wall. Paperhangers work for painting and decorator contractors, or they own their own businesses.

- VT United States School of Professional Paperhanging

**Pet Groomer.** Pet owners arrange for a professional to clean and groom the pet. In addition, many pet owners require boarding facilities for their pet from time to time. Also, pet shops need those who have been trained to properly feed, exercise, and maintain pets in kennel conditions.

Those in pet grooming and kennel management are self-employed or are employed by pet shops and kennels or in the pet departments of large stores. They also work for humane societies.

- AZ Pedigree Career Institute
- CO Colorado School of Dog Grooming
- FL Merryfield Academy for Animal Technicians
- MA Pedigree Career Institute
- NJ The Nash Academy of Animal Arts
- NJ New York School of Dog Grooming
- TX Elkins Institute in Dallas

**Photographer.** Photography is specialty-oriented. Some photographers do portraits or weddings. Others are fashion photographers or photojournalists. Commercial photographers frequently do catalogs, cookbooks, or take pictures for magazine and newspaper ads. Industrial photographers photograph corporate heads, factories, and machinery for annual reports or for management's use in analyzing production methods.

Scientific photographers record experiments or other scientific phenomena. Medical photographers photograph patients with diseases, surgical operations, and other medical-related subjects for medical textbooks or magazines.

Photographers also work in environmental areas to trace the spread of pollutants in rivers and on police forces to record the scene of a crime and accompanying evidence. About one-third of photographers are self-employed.

- AZ Plaza Three Academy
- CA Academy of Art College
- CO Colorado Institute of Art
- CT Paier College of Art
- FL Art Institute of Fort Lauderdale
- GA Art Institute of Atlanta
- IL American Academy of Art
- MA Hallmark Institute of Photography at the Airport
- MA New England School of Photography
- MN School of Communication Arts
- NJ du Cret School of the Arts

NY Center For The Media Arts  
 OH Art Advertising Academy  
 OH Antonelli Institute of Art and Photography  
 OH Ohio Institute of Photography  
 PA Art Institute of Pittsburgh  
 PA Art Institute of Philadelphia  
 PA Antonelli Institute of Art and Photography  
 PA Oakbridge Academy of Arts  
 PR Academia de Arte Fotografico  
 RI Rhode Island School of Photography  
 TX Elkins Institute in Dallas  
 TX Art Institute of Houston  
 WA Perry Technical Institute  
 WA Art Institute of Seattle

**Pilot, Commercial.** Pilots transport passengers and cargo and perform other tasks such as drop dusting, inspecting power lines, and taking photographs. They monitor and operate electronic instruments in flight and communicate with air traffic controllers. Using information from dispatchers and weather forecasters, they choose a route, altitude, and speed.

Pilots work for airlines or major corporations that use their own airplanes to fly company executives or cargo. Some work as flight instructors or for air taxi companies.

CA AMS College  
 FL Burnside-Ott Aviation  
 FL Flight Safety International  
 ID Aero-Technicians  
 MO Dick Hill International Flight  
 OK National Education Center—Spartan School of Aeronautics Campus  
 SC North American Institute of Aviation

**Plumber.** The job of installing the system of pipes, valves, faucets, and facilities belongs to the plumber. Plumbers also work to install systems that carry steam, air, and other liquids or gases throughout a structure. Most plumbers work for contractors engaged in new construction. A substantial number of plumbers are self-employed.

AZ International Training, Ltd., The Construction School  
 CA Associated Technical College  
 CO International Training Ltd.  
 MO Ranken Technical Institute  
 NY Berk Trade and Business School  
 OK Sooner College of Technology  
 PA Delaware Valley School of Trades  
 PA Orleans Technical Institute  
 PA Technician Training School  
 PR Instituto de Educacion Universal  
 RI New England Institute of Technology

**Printer.** Printing craftworkers are expert in type composition (setting copy into type), photography, platemaking, presswork, and binding. Printers may specialize in one of the basic types of printing methods—letterpress, lithography, or gravure. Most printers work for newspapers and commercial printing companies.

AZ Al Collins Graphic Design School  
 MN Dunwoody Industry Institute  
 NE Omaha Opportunities  
 Manhattan School of Printing  
 Printing Trades School

PA Hiram G. Andrews Center  
 PA Philadelphia School of Printing and Advertising  
 RI Hall Institute  
 TX American Trades Institute

**Real Estate Agent.** Real estate agents appraise, buy, and sell with expert knowledge of current property values. Real estate agents keep abreast of real estate activity in their area, show properties to clients, arrange for financing, and manage title transfers. They may also manage rental properties and leasing. Most real estate agents work in small real estate firms.

FL Career Training Institute  
 NY International Career Institute  
 NY SYRIT Computer School Systems  
 OH Ohio School of Career Technology

**Recording Specialist.** The production and recording of sound in the form of records, TV and radio commercials and shows, and movie soundtracks require the technical talents of recording engineering technicians, production assistants, and others.

These workers work in sound studios with complex production and recording equipment. They must know how to achieve the desired effect by properly placing microphones and making the appropriate adjustments on a studio console. They must also understand the principles of acoustics and know how to mix, modulate, monitor, and record sound.

CA Institute of Audio/Video Engineering  
 CA College of Recording Arts  
 FL Full Sail Center for the Recording Arts  
 ME New England School of Broadcasting  
 MN National Education Center—Brown Institute Campus  
 NY Center for The Media Arts  
 NY Institute of Audio Research

**Respiratory Therapist.** These allied health workers administer treatment to patients with cardiorespiratory problems such as asthma, emphysema, shock, or heart failure. They use special equipment to restore normal functioning to the heart-lung system.

Most are employed in hospitals. However, some technicians may work for oxygen equipment rental companies, ambulance services, and nursing homes.

AZ Apollo College of Medical and Dental Careers  
 AZ Long Medical Institute  
 CA California Paramedical and Technical College  
 CA California College for Respiratory Therapy  
 CA San Joaquin Valley College  
 CA Valley College of Medical and Dental Careers  
 FL Flagler Career Institute  
 PR Ponce Paramedical College

**Retailer.** In order for goods to reach the consuming public from the manufacturer, they must be retailed in stores and shops. Retailers must both buy (from the wholesaler) and sell to the customer. They must be experienced in choosing and pur-



chasing goods, pricing, financial management, advertising and promotions, and personnel management.

Retailers work for large department store chains, often specializing in one area of retailing, or for smaller one-unit stores. Many are self-employed.

- AZ Plaza Three Academy
- CA Louise Salinger Academy of Fashion
- CA Gemological Institute of America
- FL Art Institute of Fort Lauderdale
- IL Vocational Training Center
- IL Kay College of Design
- MA Chamberlain School of Retailing
- MI Institute of Merchandising
- MI Fashion Institute of America
- MN Fashion Institute of America
- NC John Robert Powers School of Fashion Careers
- NY Cashier Training Institute
- NY Tobe-Coburn School for Fashion Careers
- PA Art Institute of Philadelphia
- PA Hiram G. Andrews Center
- PA Antonelli Institute of Art and Photography
- PR Ponce Paramedical College

**Seaman/Marine Technician.** A seaman performs various tasks on board ship to watch for obstructions in the vessel's path and to maintain equipment and structures. He is familiar with a wide variety of advanced and alternative methods used to maintain, operate, and navigate small sailing and power vessels. A seaman/marine technician may inspect, repair, and maintain sails and rigging.

He also may adjust sails and rigging and steer the boat when underway.

- FL Chapman School of Seamanship
- RI New England Institute of Technology

**Secretary/Transcriptionist.** Secretaries/transcriptionists are responsible for scheduling appointments, screening telephone calls, typing, and transcribing letters and documents. They also process and transmit information to staff and to persons in other organizations. Other duties may include recordkeeping, correspondence, and arranging and coordinating special functions.

- AL Herzing Institute
- AL National Education Center—National Institute of Technology College
- AR National Education Center—Arkansas College of Technology
- AZ Southwest Academy of Technology
- AZ Mountain States Technical Institute
- AZ Southwestern Medical Society Academy
- AZ National Education Center—Bryman Campus
- CA California Paramedical and Technical College
- CA Control Data Institute
- CA Med-Help Training School
- CA National Technical Schools
- CA National Education Center—National Institute of Technology
- CA Southwest College, Inc.
- CA Institute for Business and Technology in Joaquin Valley College

- CA Institute of Computer Technology
- CA American Technical Institute
- CA Maric College of Medical Careers
- CA American Business College—Technical Division
- CA Edison Technical College
- CO Platt College—Business Technology Division
- CO Control Data Institute
- CO Denver Technical College
- CT Porter and Chester Institute
- FL International Technical Institute
- FL ITT Technical Institute
- FL New England Institute of Technology at Palm Beach
- FL Datamerica Institute
- FL Miami Technical College
- FL Atlantic Business College
- GA Control Data Institute
- GA Balin Institute of Technology
- ID ITT Technical Institute
- IL Control Data Institute
- IN ITT Technical Institute
- KS United Technical Institute
- KY Louisville College
- KY National Education Center—Kentucky College Tech Campus
- LA RETS Training Center
- LA Baton Rouge School of Computers
- MD Control Data Institute
- MD Medix Schools
- MI ITT Technical Institute
- MI Control Data Institute
- MI Carnegie Institute
- MN National Education Center—Brown Institute Campus
- MO Control Data Institute
- MO Missouri Vocational Center
- MO Electronic Computer Programming Institute
- NE Omaha Opportunities Industrialization Center
- NE Institute of Computer Science
- NH Polytechnical Institute of New England
- NJ Star Technical Institute
- NJ Brick Computer Science Institute
- NJ Berdan Institute
- NJ Empire Technical Schools of New Jersey
- NY Control Data Institute
- NY FECS Trades and Business School
- NY International Career Institute
- NY Union Settlement Association Training School
- NY Metropolitan Career Institute
- NY Midland Career Institute
- NY Berk Trade and Business School
- NY Empire Technical School
- NY Manhattan Career Institute
- NY Superior Career Institute
- NY Technical Career Institute
- OH Cleveland Institute of Dental and Medical Assistants, Inc.
- OH Ohio College of Business and Technology
- OH RETS Tech Center
- OH Columbus Paraprofessional Institute—East
- OH Cleveland Institute of Dental-Medical Assistants, Inc.
- OH RETS Technology Center
- OK United Technical Institute
- OK Bradford School

OR ITT Technical Institute  
 PA Berean Institute—Technical Division  
 PA Hiram G. Andrews Center  
 PA Median School of Allied Health Careers  
 PA National School of Health Technology, Inc.  
 PA PTC Career Institute  
 PA Western School of Health and Business Careers  
 PA McCarrie Schools of Health Sciences and Technology  
 PA Orleans Technical Institute  
 PA Control Data Institute  
 PA Wilma Boyd Career School  
 PA Academy of Medical Arts and Business  
 PA J.H. Thompson Academies  
 PR Centro de Estudios Multidisciplinarios  
 PR Polytechnical College  
 PR San Juan City College  
 RI School of Medical and Secretarial Sciences  
 RI New England Institute of Technology  
 SC Professional Training Institute  
 TN Medical Career College  
 TX ITT Technical Institute  
 TX National Education Center—National Institute of Technology Campus  
 TX Southern Institute of Business  
 TX Video Technical Institute  
 TX Texas Institute  
 TX Durham Nixon Clay College—Technical Division  
 TX CBM Education Center  
 TX Hallmark Institute of Technology  
 TX National Education Center—Bryman Campus  
 VA Electronic Computer Programming Institute  
 VA Virginia Institute of Technology  
 VA Control Data Institute  
 WA ITT Technical Institute

**Shorthand Reporter.** Shorthand reporters record all statements made during a proceeding. Their services are often required to record transactions, meetings, conventions, and other private activities. Almost half of all shorthand reporters work as court reporters, taking down all statements made at a legal proceeding and presenting their record as the official transcript.

CA National Education Center—National Institute of Technology  
 FL ITT Technical Institute  
 KS United Technical Institute  
 PA Berean Institute—Technical Division  
 TX Arlington Court Reporter College  
 TX Professional Court Reporting School  
 TX Capitol City Trade and Technical School  
 UT Dental Careers Institute Dental Assisting, Inc.

**Skin Care Specialist.** Skin care specialists are those skilled in conditioning skin to enhance the client's appearance. Emphasizing the organic nature of skin, skin care specialists massage, tone, and cleanse the skin. They may apply lotions, oils, or creams. They must also be able to analyze skin types and conditions before beginning their treatment.

in care specialists are employed in hairdress-  
 ings, salons in larger department stores, or

in skin care centers.

IL Omar Rivas Academy of Barber Arts and Science  
 MA Catherine E. Hinds Institute of Esthetics  
 MA Eleanor F. Roberts Institute  
 PR Academia de Estetica Lanin

**Surgical Technician.** Performs any combination of the following tasks before, during, and after an operation: washing, shaving, and sterilizing the operative area of the patient. Scrubs hands and dons cap, mask, gown, and rubber gloves. Places equipment and supplies in operating room. Maintains specified supply of such fluids as plasma, saline, blood, and glucose for use during an operation. May assist in administering blood, plasma, or other injections and transfusions.

AZ Southwestern Medical Society Academy  
 AZ Arizona College of Medical and Dental Careers  
 CA California Paramedical and Technical College  
 CA Southland Career Institute  
 PA National School of Health Technology, Inc.  
 PR Instituto de Educacion Universal

**Tailor.** Expensive clothing made especially for a customer is the handiwork of a tailor, who must measure the client for a perfect fit, cut the fabric, and hand or machine sew the cut pieces together, making slight alterations in order to achieve the best fit. Tailors must know how to fashion every type of garment from men's suits to evening dresses. They work mostly for small tailoring shops. Many are self-employed.

CA Louise Salinger Academy of Fashion  
 IL Ray College of Design  
 MI Institute of Merchandising and Design  
 MI Fashion Institute of America  
 MN Fashion Institute of America  
 NY French Fashion Academy  
 OH Progressive Fashion School  
 OH Virginia Marti College of Fashion and Art  
 PA Tracey-Warner School  
 PA Craft Fashion Institute  
 PA Clarissa School of Fashion Design  
 PR Institucion Chaviano De Mayaquez, Inc.  
 PR Liceo de Arte y Tecnologia

**Theater Production Specialist.** The details of scenery, costumes, lighting, props, and choreography all require theater production specialists. In addition, backstage organizing requires business managers, theater managers, technical directors, production stage managers, and many others to ensure the show goes on.

FL Full Sail Center for the Recording Arts

**Tool and Die Designer.** Tool and die designers conceive and develop a design for the machinery and equipment needed to produce manufactured goods. They draw designs for jigs and fixtures, metal forms for molding metal and plastics, gauges, and other tools needed in production. Tool and die designers are familiar with mechanical principles involving tolerance, stress, strain, friction, and vibration factors. They may also



estimate costs, equipment life, and plant space.

Most work in plants that produce manufacturing, construction, and farm machinery. Others work in auto, aircraft, and other transportation equipment industries, small tool and die shops, and electrical machinery production.

CA Masters Design and Technical Center  
CA MIT College  
CT Porter and Chester Institute  
IL ITT Technical Institute  
IN Acme Institute of Technology  
IN Interstate Technical Institute  
IN ITT Technical Institute  
MI WeldTech Welding Education Center  
MI Detroit Engineering Institute  
MN Dunwoody Industrial Institute  
MO ITT Technical Institute  
MO Ranken Technical Institute  
MO Saint Louis Tech  
NY Manhattan Technical Institute  
OH Akron Machinery Institute  
PA Johnson Technical Institute  
RI Hall Institute  
RI Jewelry Institute  
WI Acme Institute of Technology

**Travel Specialist.** The job of assisting travelers in making their plans, arranging the trip, writing tickets, answering questions, and assisting travelers at the terminal requires the services of several specialists including travel agents, reservation clerks, and passenger and ticket agents. They are employed by travel agents and transportation companies.

AZ South-West Academy of Tech  
CA Golden State School  
CA International Air Academy  
CA Travel and Trade Center Institute  
CA Travel University International  
CA San Joaquin Valley College  
CA Academy Pacific Business and Travel College  
CA American Technical College for Career Training  
CA Pacific Travel School  
CA Platt College  
FL All Points School of Travel  
FL National Institute of Careers Travel Center  
FL Southeastern Academy  
FL National Career Institute, Inc.  
FL Art Institute of Fort Lauderdale  
FL National School of Technology  
FL Miami Technical College  
IL International Travel Training Courses, Inc.  
KS Climate Control Institute  
MA Travel Education Center  
MA Travel School of America  
MN The McConnell School  
MO International Air Academy  
NH Polytechnical Institute of New England  
NH Travel Education Center  
NJ Empire Technical Schools of New Jersey  
NY International Career Institute  
NY New York Food and Hotel Management School  
NY Suffolk Technical Institute  
NY Cashier Training Institute  
NY Chino-Dental Training Center  
TX Tech Center

OH Columbus Paraprofessional Institute North  
PA Pittsburgh Technical Institute  
PA Wilma Boyd Career School  
PA York Technical Institute  
PR San Juan City College  
TX Capitol City Trade and Technical School  
UT The Bryman School  
WA International Air Academy, Inc.

**Truck Driver.** Truck drivers haul cargo from dynamite to baby food over long and short distances. Local drivers move goods from terminals and warehouses to factories, stores, and homes within the area. Before beginning their journey, drivers check the condition of their truck, see that it is properly loaded and balanced, and unload at the destination.

Long distance drivers travel major routes over long, often interstate, distances on journeys which may take several days. These drivers operate the largest, most expensive, and most complicated equipment on the road.

Drivers must meet Department of Transportation regulations regarding age (must be over 21), health, vision, hearing, driving record, road skills, and knowledge of Federal regulations.

CA Ail-State Career School, Inc.  
CA Dootson School of Trucking  
CA Western Truck School  
CO United States Truck Driving School  
CT Allstate Tractor Trailer Training School  
CT New England Tractor Trailer Training of Connecticut, Inc.  
DE USA Training Academy  
GA Alliance Tractor Trailer Training  
IL Chicago Truck Driving School  
IL Superior Training Services  
IL Chauffeur's Training School  
MA Andover Tractor Trailer School  
MA New England Tractor Trailer Training of Massachusetts  
MI Chauffeur's Training School  
MI Photon School of Welding, Inc.  
MO General Education and Training  
MO Jay Truck Driver Training Center  
NC Alliance Corp Tractor Trailer Training Center  
NC Charlotte Diesel Driving School  
NC MTA School  
NE Nebraska Custom Diesel Drivers Training, Inc.  
NH Tractor Trailer School of New Hampshire, Inc.  
NJ MTA School  
NY All Star Driving School  
NY Chauffeur's Training School  
NY Mahanna Career Institute  
NY Commercial Driver Training  
NY Empire Career Center, Inc.  
NY National Tractor Trailer School  
OH Hamrick Truck Driving School  
OH Truck Driver Development Services  
OH MTA School  
OR Commercial Training Services, Inc.  
PA All-State Career School, Inc.  
PA Superior Training Services  
PA MTA School  
RI New England Tractor Trailer Training of Massachusetts  
TX Chauffeur's Training School, Inc.

TX Superior Training Services  
 TX National Truck Driving School  
 VA Alliance Tractor Trailer Training  
 WA Commercial Training Services  
 WI Diesel Truck Driver Training School

**Upholsterer.** Repairs and rebuilds upholstered furniture. Learns methods and aspects of fabrics. The various steps include frame, cover, trim, webbing, padding, and springs. Tools include tack puller, chisel, and mallet. May operate sewing machines.

MO Florissant Upholstery School  
 NY FECS Trades and Business  
 PR Institucion Chaviano  
 WA Perry Technical Institute

**Veterinarian Assistant.** Veterinarian assistants help prepare an animal for examination or surgery. They may take samples, perform lab and X-ray tests, administer medication, and sterilize instruments. In addition, they may make appointments, keep records, and handle billing. Most veterinarian assistants work in a veterinarian's office, veterinary hospital, kennel, research institute, or zoo.

AZ Long Medical Institute  
 CA Bay City College of Dental and Medical Assistants  
 CA Western Career College  
 CA San Joaquin Valley College  
 CA United Health Careers Institute  
 CO Bel Rea Institute of Animal Technology  
 FL Merryfield Academy for Animal Technicians  
 KS United Technical Institute  
 MN Medical Institute of Minnesota  
 MO Midwest Institute of Medical Assistants  
 NE Omaha College of Health Careers  
 PA Median School of Allied Health Careers

**Vocational Nurse.** Licensed vocational nurses assist in the treatment and care of patients. They provide bedside nursing care such as taking temperatures and blood pressures, changing dressings, administering medicines, and assisting physicians and registered nurses in examining patients. Some specialize in intensive care units, burn units, or delivery or recovery rooms. Most work in hospitals, others in nursing homes, clinics, and other long-term health care facilities.

CA Pacific Coast College  
 CA Rancho Arroyo Vocational Technical Institute  
 CA Valley College of Medical and Dental Careers  
 CA Pacific Coast College—West Los Angeles Campus  
 CA United Health Careers Institute  
 CA Maric College of Medical Careers  
 PR Centro de Estudios Multidisciplinarios  
 PR Instituto de Educacion Universal

**Watchmaker and Repairer.** When watches or clocks malfunction, we take them to a watch repairer, frequently called a watchmaker. Repairers take the movement apart, examine it with the help of a special magnifying glass called a loupe, diagnose the problem. Repairers may have

to replace parts or clean and oil the mechanism. The timepiece is then tested with a timing machine. Electronic watches are tested on electrical equipment to see that the circuits work properly. About one-third of repairers are self-employed. Others work in jewelry stores.

NY Joseph Bulova School  
 PA Hiram G. Andrews Center

**Welder.** Welding requires a high degree of technical knowledge of the characteristics of metals, heat processes, and types of joints. The welder also knows how to read blueprints and make welds accordingly. Some specialize in ship welding, pipeline welding, maintenance welding (equipment and machines), and other branches.

Welders are mostly employed in the manufacture of durable goods, for example, boilers, bulldozers, trucks, ships, and heavy machinery. Others repair metal products and help construct buildings, bridges, and pipelines.

AZ ABC Welding School  
 AZ ABC Technical and Trade Schools  
 AZ Phoenix Technical and Trade School  
 CA Golden State School  
 CA Pacific Coast Technical Institute  
 CA Consolidated Welding Schools  
 CA Long Beach Technical Institute  
 CO International Technical Institute  
 CT Hartford Modern School of Welding  
 CT Technical Careers Institute  
 FL Apex Technical School  
 IL National Technical Schools  
 IL Quincy Technical Schools  
 KS United Technical Institute  
 LA Bayou Technical Institute  
 MD Maryland Institute of Technology  
 MD National Technical Institute  
 MI WeldTech Welding Education Center  
 MI Photon School of Welding, Inc.  
 MI Welder Training Center  
 MN Dunwoody Industrial Institute  
 MO Ranken Technical Institute  
 MO Vatterott Educational Centers  
 MO Sullivan Educational Centers  
 NJ Welder Training and Testing Institute  
 NJ General Technical Institute  
 NY Apex Technical School  
 NY Modern Welding School  
 NY National Technical Schools  
 OH Hobart School of Welding Technology  
 OH Great Lakes Technical Institute  
 OK Sooner College of Technology  
 OK United Technical Institute  
 OK AAA Welding School  
 OK Tulsa Welding School  
 PA Washington Institute of Technology, Inc.  
 PA National Technical Institute  
 PA Welder Training and Testing Institute  
 PA New Castle School of Trades  
 PA Johnson Technical Institute  
 PA Welder Training and Testing Institute  
 PA Dean Institute of Technology  
 PA Technician Training School  
 PA Triangle Tech  
 TX Simdex Technical Institute  
 TX American Trades Institute  
 TX Capitol City Trade and Technical School  
 TX Western Technical Institute

TX Texas Vocational School  
WY Certified Welding and Trade School

**X-ray Technician.** A technician operates X-ray equipment at the request of a physician. The technician prepares and positions the patient in such a way as not to aggravate injuries. The technician then positions the X-ray machine, sets controls to achieve the right density, detail, and

contrast, inserts a plate, and turns the machine on. The technician then develops the plate and marks it for identification. X-ray technicians work in a physician's office or hospital.

AZ Southwestern Medical Society Academy  
KS United Technical Institute  
OK United Technical Institute  
PA Lyons Technical Institute

Use this form to contact a school offering courses that interest you. Fill out the information requested below and mail to the school of your choice. (See instructions on back.)

Your name \_\_\_\_\_

Your address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone number \_\_\_\_\_

I am interested in the following courses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

High school graduation year \_\_\_\_\_

**NATTS**



Use this form to contact a school offering courses that interest you. Fill out the information requested below and mail to the school of your choice. (See instructions on back.)

Your name \_\_\_\_\_

Your address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone number \_\_\_\_\_

I am interested in the following courses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

High school graduation year \_\_\_\_\_

**NATTS**

## Instructions

1. Fill out form on opposite side.
2. Cut the form along dotted line. Put the form in an envelope and address the envelope to the school of your choice. *Be sure to put your return address and postage on the envelope before mailing!*



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## Private Career Schools That Teach Careers— And How To Choose One

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Most careers require specialized skills. Neither a high school diploma nor a college degree is sufficient for many jobs. Among those careers which are growing the fastest are those requiring two years of training or less.

There are many ways to obtain the skills for these careers. Schools that specialize in offering career training are called private trade and technical career schools. These small, single-purpose schools are experts in sending their graduates into the job market with skills.

Private career schools have a no-nonsense approach to career education which is hard to find elsewhere. Practical knowledge and professionalism are stressed in concentrated training program where students frequently learn by solving real work problems in a job-like setting.

### PRACTICAL, TIME-SAVING PROGRAMS

To save you time, training is intense, and only those courses related to your career choice are required. And while private trade and technical career schools charge tuition—some hundreds, some thousands of dollars—private career school courses are usually shorter, so you finish sooner.

The courses are designed for those who have not been exposed to trade or technical training. Knowledge of math or science is not a prerequisite in many programs.

You can find courses scheduled to start within a few weeks of the time you are ready to enroll. In most schools the same course will begin from 3 to 12 times a year. Classes are usually held five days a week and evening classes are generally available.

### ADMISSIONS

The first requirement for admission to most schools is a desire to learn. Generally, accredited private trade and technical career schools require a high school diploma or General Educational Development (GED). However, work experience may help to waive that requirement.

NATTS schools do not discriminate in admission policies. Minority students seeking to enter fields previously closed to them will find open doors at NATTS schools.

### SMALL CLASSES

Classes are usually small with ample time for individual attention from teachers. Private trade and technical career schools are busy and friendly places. You will quickly notice a unity of purpose in the schools because students are at work to learn, to prepare for a job, and to be successful.

### JOB PLACEMENT

Another major feature of accredited private trade and technical career schools is their emphasis on placement of graduates. Training is most of the job, but since these schools are employment-oriented institutions, placement is also very important. Moreover, a reputation of good placement is essential if a school is to thrive year after year, so occupational schools work closely with employers. This contact helps graduates find good jobs and employers find qualified employees.

Schools provide placement assistance in a number of ways. In addition to seeking out actual job openings, some schools conduct sessions in resume writing and interviewing as you near graduation. Others will arrange interviews or invite employers to interview at the school.



While placement rates vary from career to career, most men and women who are available for work after completing their training at a NATTS-accredited private trade or technical career school have little difficulty finding a job in their field.

## HOW TO CHOOSE A SCHOOL

The first step is write to three or more schools offering training in your chosen career. Ask for their catalogs. Then compare each school according to the following checklist:

**STATE LICENSING.** Is the school licensed by your state's postsecondary school licensing bureau? If the school's catalog doesn't indicate, check with the Department of Education in your state. A few states do not require licensing, but most do.

**ACCREDITATION.** An important indicator, accreditation means the school has passed a thorough examination of its educational quality, teaching ability, and administrative integrity by an accrediting agency recognized by the U.S. Department of Education. Accreditation is usually listed in the school's catalog, and it's a good idea to double-check with the accrediting agency itself.

**COURSES.** Are the courses offered up to date, well rounded, and of high quality? Will they adequately prepare you for your field? Who teaches them—instructors with professional experience in the career? How long will training take?

**FACILITIES AND EQUIPMENT.** What type of buildings, classrooms, facilities, and equipment does the school offer? Is the equipment current with that being used in the field?

**HANDS-ON TRAINING.** Does the school have a laboratory or shop setup which duplicates a real work environment? Hands-on training enables students to obtain practical and valuable experience.

**PLACEMENT ASSISTANCE.** Does the school offer regular placement assistance? How does it help find jobs for graduates? At what types of jobs are graduates placed?

**COST.** What is the total cost of tuition, supplies, and fees? Can you realistically afford the school? Find out what the school's refund policy is.

Naturally, the very best way to check out a school is to visit it yourself. Choose a day when classes are in session. Talk to students—are they happy with their training? Look around at the buildings and equipment—how do they compare with the catalog description? If possible, talk to graduates and find out what they think of the school.

## NEXT STEP—HOW TO APPLY

For complete information about a school, write to the school directly using the forms which are located on pages 37 and 38 of this handbook. The addresses of all NATTS-accredited schools are given on pages 42 through 78.

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## Accreditation . . . Why It's Important to You

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Any schooling beyond high school costs quite a bit these days. Tuition, fees, supplies, and if some lost while you're in school make postsecondary education a considerable investment. You will expect it to pay off in a good, satisfying career.

In order to get the most out of your investment, always get as much information about your chosen career and private career school as possible. When choosing a private career school, check for accreditation.

Accreditation is your assurance that a private career school has met national standards of educational performance which have been established by an impartial nongovernment agency. The accrediting of schools by professional, national, and regional associations of like schools—schools with similar objectives and like subject content—has long characterized the American education scene. Through the years, accreditation of schools has been the most authoritative and reliable index of a school's concern for integrity toward its students and quality education.

The Accrediting Commission of the National Association of Trade and Technical Schools evaluates private career schools offering occupational education at a postsecondary level. While an accrediting agency is not part of the government, the U.S. Department of Education has officially recognized several agencies. The NATTS Accrediting Commission is one such nationally recognized accrediting agency under the provisions of Chapter 33, Title 38, U.S. Code and subsequent legislation. Since it is recognized by the Department of Education, students attending an accredited school may be entitled to participate in scholarship, grant, financial aid, and other assistance programs.

Once begun, the process of accreditation generally takes a year to complete. It includes a visit to the school by a team of specialists in education and in the career being taught by the school. The team asks the same questions a prospective student should—

- Does the school clearly state its objectives and demonstrate overall ability to meet them?
- Does it have a qualified administrative staff and faculty?
- Does it have fair and proper admissions and enrollment practices in terms of educational benefits to the students?
- Does it provide educationally sound and up-to-date courses and methods of instruction?
- Does it demonstrate satisfactory student progress and success to include acceptance of graduates by employers?
- Is it fair and truthful in all advertising, promotional, and other representations?
- Does it reflect financially sound business operations?
- Does it provide and maintain adequate physical facilities, classrooms, and laboratories?
- Does it provide student and administrative accounting?

The NATTS Accrediting Commission admits only those schools which give evidence that they meet accreditation standards. Schools listed in the next section have demonstrated they have met these standards. The Commission meets three times a year to review schools applying for accreditation or reaccreditation and may add schools to its accredited list or delete others from it. An accredited school is reviewed every five years to ensure it continues to meet the Commission's standards. Always look for accreditation whether you are considering a university, college, or private career school.

**XAVIER A. DEL BUONO, Ph.D., CHAIRMAN**, Del Buono and Associates, Sacramento, CA

**MARGE CARLSON**, Apollo College of Business and Dental Careers, Phoenix, AZ

**JAMES CKADDOCK**, Southern Institute of Science and Technology, Richardson, TX

**RICHARD I. DOOLITTLE**, Graduate National College, Madison, WI

**TERRY GUTHRIE**, Ohio Institute of Technology, Dayton, OH

**R. WADE MURPHREE**, Denver Institute of Technology, Denver, CO

**ROBERT E. TAYLOR, Ph.D.**, The National Center for Research and Vocational Education, Columbus, OH

**KENNETH E. YOUNG, Ph.D.**, American University, Washington, DC

**JOSEPH B. THOMPSON**, Antonelli Institute of Art and Photography, Philadelphia, PA

Communications regarding the Commission should be addressed to:  
**Dorothy C. Fenwick, Ph.D., Executive Director, Accrediting Commission**  
 National Association of Trade and Technical Schools  
 2251 Wisconsin Avenue, N.W., Washington, DC 20007

# Accredited Private Trade and Technical Schools

## ALABAMA

**Health Care Training Institute**, 2233 4th Avenue North, Birmingham, AL 35203. (205) 252-6396. Offers Nurse's Aide.

**Health Care Training Institute**, 305 North Water Street, Mobile, AL 36602. (205) 433-5042. Offers Nurse's Aide.

**Health Care Training Institute**, 505-507 Montgomery Street, Montgomery, AL 36101. (205) 262-3131. Offers Nurse's Aide.

**Herzing Institute**, 1218 South 20th Street, Birmingham, AL 35205. (205) 933-8536. Offers Data Processor; Computer Service Technician; Secretary/Transcriptionist; Legal Secretary; Electronics Specialist; Data Entry Specialist; Computer Programming.

**National Education Center**, National Institute of Technology College, 1900 28th Avenue South, Homewood, AL 35209. (205) 871-2131. Offers Electronics Specialist; Data Processor.

**RETS Electronic Institute**, 2812 12th Avenue North, Birmingham, AL 35234. (205) 251-7962. Offers Electronics Specialist; Loss Prevention/Security Officer; Medical Assistant; Data Entry Specialist.

## ARIZONA

**ABC Technical and Trade Schools**, 3761 East Technical Drive, Tucson, AZ 85713. (602) 748-1762. Offers Welder, Automotive Specialist; Diesel Mechanic; Electronics Specialist; Heating Mechanic, Air Conditioning/Refri-geration; Building Maintenance Technician; Computer Service Technician; Appliance Repairer.

**ABC Welding School**, 2103 East Buckeye Road, Phoenix, AZ 85034. (602) 244-0387. Offers Welder.

**Academy of Drafting**, 1131 West Broadway Road, Tempe, AZ 85282. (602) 967-7813. Offers Drafting; Computer Aided Drafting.

**Al Collins Graphic Design School**, 605 East Gilbert Drive, P.O. Box 3178, Tempe, AZ 85281. (602) 966-3000. Offers Artist, Commercial; Motion Pictures/Television Production, Printer.

**American College**, 33 South Sycamore, Mesa, AZ 85202. (602) 890-8900. Offers Data Processor; Interior Designer; Data Entry Specialist.

**American Institute of Medical and Dental Technology**, 1917 West Glendale Avenue, Phoenix, AZ 85023. (602) 433-1076. Offers Dental Laboratory Technician; Dental Assistant; Medical Assistant.

## ARIZONA (Cont'd)

**American Technical Center**, 4201 North 47th Avenue, Phoenix, AZ 85031. (602) 245-0090. Offers Automotive Specialist.

**Apollo College of Medical and Dental Careers**, 630 West Southern Avenue, Mesa, AZ 85202. (602) 831-6585. Offers Medical Assistant; Dental Assistant; Medical Office Manager; Respiratory Therapist.

**Apollo College of Medical and Dental Careers**, 8503 North 27th Drive, Phoenix, AZ 8501. (602) 864-1571. Offers Medical Assistant; Dental Assistant; Medical/Dental Receptionist; Respiratory Therapist.

**Arizona Barber/Styling College**, 3650 West Camelback, Suite #7, Phoenix, AZ 85019. (602) 973-1785. Offers Barber/Hairstylist.

**Arizona College of Medical and Dental Careers**, 3975 North Tucson Boulevard, Tucson, AZ 85716. (602) 323-3146. Offers Dental Assistant; Medical Assistant; Dental Laboratory Technician; Surgical Assistant.

**Arizona Institute of Electrolysis**, 4151 North Granite Reef Road, Suite A, Scottsdale, AZ 85251. (602) 949-7055. Offers Electrologist.

**Baillie School of Broadcast**, 4045 North 7th Street, Phoenix, AZ 85016. (602) 957-3626. Offers Broadcasting Technician; Broadcaster.

**Clinton Technical Institute**, 2844 West Deer Valley Road, Phoenix, AZ 85027. (602) 869-9644. Offers Motorcycle Mechanic.

**DeVry Institute of Technology**, 2149 West Dunlap Avenue, Phoenix, AZ 85021-2995. (602) 870-9222. Offers Electronics Specialist; Computer Service Technician; Computer Programming.

**High-Tech Institute**, 4021 North 30th Street, Phoenix, AZ 85016. (602) 954-9400. Offers Electronics Specialist; Drafting; Computer Aided Drafting.

**Institute of Medical-Dental Technology at Mesa**, 240 West First Street, Mesa, AZ 85201. (602) 969-5505. Offers Medical Assistant; Dental Assistant; Medical Office Manager.

**International Training Ltd., The Construction School**, 410 South Madison Drive Suite #1, Tempe, AZ 85281. (602) 894-0907. Offers Electrician; Carpenter; Plumber.

**ITT Technical Institute**, 4837 East McDowell Road, Phoenix, AZ 85008. (602) 252-2331. Offers Electronics Specialist; Drafting; Computer Service Technician; Data Processor.

**ITT Technical Institute**, 1840 East Benson Highway, Tucson, AZ 85714. (602) 294-2944. Offers Broadcaster; Computer Service Technician; Drafting; Data Processor; Blueprint Reader;

## ARIZONA (Cont'd)

Broadcasting Technician; Electronics Specialist; Computer Programming.

**Long Medical Institute**, 4126 North Black Canyon Highway, Phoenix, AZ 85017. (602) 279-9333. Offers Medical Assistant, Veterinarian Assistant; Respiratory Therapist.

**Mountain States Technical Institute**, 3120 North 34th Drive, Phoenix, AZ 85017. (602) 269-7555. Offers Air Conditioning/Refrigeration; Heating Mechanic; Data Processor; Secretary/Transcriptionist; Data Entry Specialist.

**National Education Center, Arizona Automotive Institute Campus**, 6829 North 46th Avenue, Glendale, AZ 85301. (602) 934-7273. Offers Automotive Specialist; Diesel Mechanic; Drafting.

**National Education Center, Bryman Campus**, 9215 Black Canyon Highway, Phoenix, AZ 85021. (602) 861-9200. Offers Medical Assistant; Dental Assistant; Electronics Specialist; Legal Secretary; Secretary/Transcriptionist; Artist, Commercial.

**Pedigree Career Institute**, 3781 East Technical Drive, Suite #1, Tucson, AZ 85713. (602) 748-1040. Offers Pet Groomer.

**Phoenix Institute of Technology**, 2555 East University Drive, Phoenix, AZ 8. 34. (602) 244-8111. Offers Drafting; Automotive Specialist; Electronics Specialist; Electrician.

**Phoenix Technical and Trade School**, 603 South 1st Avenue, Phoenix, AZ 85003. (602) 252-7304. Offers Welder; Electrician; Building Maintenance Technician; Electronics Specialist.

**Plaza Three Academy**, 4343 North 16th Street, Phoenix, AZ 85016. (602) 264-9703. Offers Fashion Merchandiser; Actor; Interior Designer; Photographer; Retailer.

**Plaza Three Academy**, 6367 East Tanque Verde, Suite #100, Tucson, AZ 85715. (602) 745-2500. Offers Actor, Fashion Merchandiser, Interior Designer; Retailer.

**The Refrigeration School**, 4210 East Washington, Phoenix, AZ 85034. (602) 275-7133. Offers Air Conditioning/Refrigeration, Electrician; Heating Mechanic.

**Roberto-Venn School of Luthiery**, 4011 South 16th Street, Phoenix, AZ 85040. (602) 243-1179. Offers Musical Instrument Maker/Repairer.

**South-West Academy of Technology**, 1043 East Indian School Road, Phoenix, AZ 85014. (602) 277-0237. Offers Drafting; Secretary/Transcriptionist; Travel Specialist; Legal Secretary; Data Entry Specialist.

**Southwestern Medical Society Academy**, 2100 North Central, Phoenix, AZ 85004. (602) 252-5696. Offers Medical Assistant, Medical/Dental Receptionist, Secretary/Transcriptionist, Technician; Nurse's Aide, Surgical

## ARIZONA (Cont'd)

**Southwestern Medical Society Academy**, 2405 East Southern Avenue, Tempe, AZ 85282. (602) 820-4055. Offers Medical Assistant; Medical Secretary; Nurse's Aide.

**Universal Technical Institute**, 3121 West Weldon Avenue, Phoenix, AZ 85017. (602) 264-4164. Offers Automotive Specialist; Air Conditioning/Refrigeration; Diesel Mechanic; Heating Mechanic.

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## ARKANSAS

**National Education Center, Arkansas College of Technology**, 9720 Rodney Parham Road, Little Rock, AR 72207. (501) 224-8200. Offers Electronics Specialist; Secretary/Transcriptionist; Computer Programming.

**New Tyler Barber College, Inc.**, 1221 East 7th Street, North Little Rock, AR 72114. (501) 375-0377. Offers Barber/Hairstylist.

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## CALIFORNIA

**Academy of Art College**, 540 Powell Street, San Francisco, CA 94108. (415) 673-4200. Offers Artist, Commercial; Illustrator; Artist, Fine, Photographer; Interior Designer; Fashion Illustrator.

**Academy Pacific Business and Travel College**, 6253 Hollywood Boulevard, Hollywood, CA 90028-5384. (213) 462-3211. Offers Data Entry Specialist, Data Processor; Hotel-Motel Manager; Travel Specialist.

**American Bartenders School**, 3255 Wilshire Boulevard, Los Angeles, CA 90010. (213) 387-8151. Offers Bartender.

**American Business College, Technical Division**, 1541 Broadway, San Diego, CA 92101. (619) 239-4138. Offers Automotive Specialist; Air Conditioning/Refrigeration, Building Maintenance Technician; Drafting; Electronics Specialist.

**American Business College, Technical Division**, 5952 El Cajon Boulevard, San Diego, CA 92115. (619) 582-1319. Offers Data Entry Specialist; Secretary/Transcriptionist; Data Processor; Legal Secretary.

**American College of Electrology**, 2285 Willow Pass Road, Concord, CA 94520. (415) 682-1776. Offers Electrologist.

**American School of Diamond Cutting**, 14599 Whittier Boulevard, Whittier, CA 90605. (213) 945-7751. Offers Diamond Cutter/Jewelry Designer.

**American Technical College for Career Training**, 191 South E Street, San Bernardino, CA 92401. (714) 885-3857. Offers Data Processor; Data Entry Specialist, Computer Programming, Computer Service Technician, Travel Specialist; Hotel-Motel Manager; Electronics Specialist.

## CALIFORNIA (Cont'd)

**American Technical Institute**, 15062 Jackson Street, Midway City, CA 92655. (714) 891-9211. Offers Electronics Specialist; Secretary/Transcriptionist; Computer Service Technician; Data Entry Specialist.

**American Technical Institute**, 6843 Lennox Avenue, Van Nuys, CA 91405. (818) 901-7311. Offers Electronics Specialist; Computer Service Technician; Secretary/Transcriptionist; Data Entry Specialist.

**AMS College**, 10025 Shoemaker Avenue, Santa Fe Springs, CA 90670. (213) 944-0121. Offers Motorcycle Mechanic, Pilot, Commercial; Data Entry Specialist; Electronics Specialist; Computer Service Technician.

**Associated Technical College**, 270 East Palms Road, Anaheim, CA 92805. (714) 520-9701. Offers Computer Service Technician; Electronics Specialist; Plumber.

**Associated Technical College**, 1670 Wilshire Boulevard, Los Angeles, CA 90017. (213) 484-2444. Offers Medical Assistant; Emergency Medical Technician; Plumber; Computer Service Technician; Electronics Specialist.

**Associated Technical College**, 630 Ash Street, San Diego, CA 92101. (619) 234-2181. Offers Computer Service Technician; Electronics Specialist.

**Auto Body Institute**, 2855 Market Way, San Diego, CA 92102. (619) 231-0052. Offers Auto Body Repairer; Computer Operations.

**Baile School of Broadcast**, 101 Metro Plaza, Suite 246, San Jose, CA 95110. (408) 437-1733. Offers Broadcasting Technician; Broadcaster.

**Baile School of Broadcast**, 33 New Montgomery Street, #390, San Francisco, CA 94102. (415) 441-0707. Offers Broadcaster.

**Bay City College of Dental and Medical Assistants**, 211 Sutter Street, 10th Floor, San Francisco, CA 94108. (415) 434-0626. Offers Medical Lab Technician; Medical Assistant, Dental Assistant; Dental Laboratory Technician; Medical/Dental Receptionist; Veterinarian Assistant; Nurse's Aide.

**Bay-Valley Tech**, 2550 Scott Boulevard, Santa Clara, CA 95050. (408) 727-1060. Offers Computer Programming; Electronics Specialist; Drafting; Data Processor; Data Entry Specialist.

**Brooks College Specializing in Fashion and Design Careers**, 4825 East Pacific Coast Highway, Long Beach, CA 90804. (213) 597-6611. Offers Fashion Designer; Fashion Merchandiser; Interior Designer.

**Cal-Diesel Mechanic School**, 2381 East Winston Road, Anaheim, CA 92806. (714) 635-6581. Offers Diesel Mechanic.

**California College for Respiratory Therapy**, 222 West 24th Street, National City, CA 92050. (619) 477-4800. Offers Respiratory Therapist.

**California Culinary Academy**, 625 Polk Street, San Francisco, CA 94102. (415) 771-

## CALIFORNIA (Cont'd)

3536. Offers Culinary Arts, Food Service Specialist.

**California Institute of Electrology**, 319 South Magnolia, Anaheim, CA 92804. (714) 827-6980. Offers Electrologist.

**California Paramedical and Technical College**, 3745 Long Beach Boulevard, Long Beach, CA 90807. (213) 426-9359. Offers Data Processor; Respiratory Therapist; Data Entry Specialist; Secretary/Transcriptionist; Medical/Dental Receptionist; Surgical Assistant; Medical Assistant; Computer Service Technician.

**California Paramedical and Technical College**, 4550 LaSierra Avenue, Riverside, CA 92505. (714) 687-9006. Offers Electrician; Data Processor; Secretary/Transcriptionist; Medical/Dental Receptionist; Respiratory Therapist; Data Entry Specialist; Medical Assistant; Computer Service Technician.

**Career Opportunities School**, 39 Mills Place, Pasadena, CA 91105. (818) 405-0256. Offers Dealer; Barber/Hairstylist.

**Century Schools**, 2665 Fifth Avenue, San Diego, CA 92103. (619) 223-0184. Offers Bank Teller; Culinary Arts; Bartender; Food Service Specialist.

**Clayton College**, 1414 North Winchester Boulevard, San Jose, CA 95128. (408) 244-8777. Offers Dental Assistant, Medical Assistant, Medical/Dental Receptionist, Medical Office Manager.

**College of Recording Arts**, 665 Harrison Street, San Francisco, CA 94107. (415) 781-6306. Offers Recording Specialist.

**Columbia College**, 925 North LaBrea Avenue, Hollywood, CA 90038. (213) 851-0550. Offers Motion Pictures/Television Production; Broadcasting Technician; Broadcaster.

**Computer Learning Center**, 1240 South State College Boulevard, Anaheim, CA 92806. (714) 956-8060. Offers Data Entry Specialist; Data Processor; Computer Programming.

**Computer Learning Center**, 3130 Wilshire Boulevard, Los Angeles, CA 90010. (213) 386-6311. Offers Computer Programming; Data Processor; Computer Service Technician.

**Consolidated Welding Schools**, 4343 Imperial Highway East, Lynwood, CA 90262. (213) 638-0418. Offers Welder.

**Control Data Institute**, 1780 West Lincoln Avenue, Anaheim, CA 92801. (714) 635-2770. Offers Data Entry Specialist; Computer Programming; Computer Service Technician; Data Processor.

**Control Data Institute**, 5630 Arbor Vitae Boulevard, Los Angeles, CA 90045. (213) 642-2345. Offers Data Entry Specialist; Electronics Specialist; Secretary/Transcriptionist; Computer Service Technician; Data Processor.

**Control Data Institute**, 814 Mission Street, San Francisco, CA 94103. (415) 882-4545.

Offers Computer Programming; Data Entry Specialist; Computer Service Technician, Data Processor.

**Dental Technology Institute**, 1046 North Tustin Avenue, Suite-N, Orange, CA 92667. (714) 997-3052. Offers Artist, Commercial; Dental Laboratory Technician.

**DeVry Institute of Technology**, 12801 Crossroads Parkway South, City of Industry, CA 91744-3908. (213) 699-9927. Offers Computer Programming; Computer Service Technician, Electronics Specialist.

**Dootson School of Trucking**, 11625 Clark Street, Arcadia, CA 91006. (818) 303-1900. Offers Truck Driver.

**Edison Technical College**, 8520 Balboa Boulevard, Northridge, CA 91325. (818) 895-2220. Offers Computer Programming; Electronics Specialist; Legal Secretary; Secretary/Transcriptionist; Legal Assistant/Paralegal.

**Educorp Career College**, 230 East Third Street, Long Beach, CA 90802. (213) 437-5551. Offers Barber/Hairstylist.

**Elegance International**, 3912 Wilshire Boulevard, Los Angeles, CA 90010. (213) 385-4026. Offers Makeup Artist.

**Estelle Harman Actors Workshop**, 522 North La Brea Avenue, Los Angeles, CA 90036. (213) 931-8137. Offers Actor.

**Federico College**, 555 North Van Ness, Fresno, CA 93728. (209) 486-5599. Offers Dental Assistant; Medical Assistant, Medical/Dental Receptionist; Medical Lab Technician; Medical Office Manager.

**Galen College of Medical and Dental Assistants**, 5129 Office Park Drive, Bakersfield, CA 93309. (805) 324-1499. Offers Dental Assistant, Medical Assistant.

**Galen College of Medical and Dental Assistants**, 1325 North Wishon, Fresno, CA 93728. (209) 264-9722. Offers Dental Assistant; Medical Assistant.

**Galen College of Medical and Dental Assistants**, 1604 Ford Avenue, Suite #10, Modesto, CA 95350. (209) 527-5084. Offers Dental Assistant; Medical Assistant.

**Galen College of Medical and Dental Assistants**, 3746 West Mineral King, Suite C, Visalia, CA 93291. (209) 732-2217. Offers Data Entry Specialist; Dental Assistant; Medical Assistant.

**Gemological Institute of America**, 1660 Stewart Street, Santa Monica, CA 90404. (213) 829-2991. Offers Jewelry Designer; Gemologist, Diamond Cutter/Jewelry Designer, Retailer.

**Golden State School**, 40° South Beach Boulevard, Suite #106, Anaheim, CA 92804. (714) 821-9160. Offers Electronics Specialist, Prevention/Security Officer, Travel Specialist, Data Entry Specialist.

**Golden State School**, 3916 South Chester Avenue, Bakersfield, CA 93307. (805) 833-0123. Offers Loss Prevention/Security Officer; Electronics Specialist; Travel Specialist; Data Entry Specialist.

**Golden State School**, 2491 Shaw Avenue, Fresno, CA 93703. (209) 224-5848. Offers Data Processor; Welder; Automotive Specialist; Loss Prevention/Security Officer; Travel Specialist; Legal Assistant/Paralegal.

**Golden State School**, 1690 Universe Circle, Oxnard, CA 93033. (805) 487-7911. Offers Word Processor; Welder; Electronics Specialist; Legal Assistant/Paralegal; Loss Prevention/Security Officer; Travel Specialist; Welder; Data Entry Specialist.

**Golden State School**, 1535 South "D" Street, San Bernardino, CA 92408. (714) 884-0479. Offers Welder; Electronics Specialist; Travel Specialist; Optometric Assistant; Loss Prevention/Security Officer; Data Entry Specialist.

**Golden State School**, 402 Farnel Road, Santa Maria, CA 93454. (805) 922-0454. Offers Loss Prevention/Security Officer; Nurse's Aide; Electronics Specialist; Legal Assistant/Paralegal; Medical Assistant; Travel Specialist.

**Huntington College of Dental Technology**, 7466 Edinger Avenue, Huntington Beach, CA 92647. (714) 841-5500. Offers Dental Laboratory Technician; Medical/Dental Receptionist; Medical Office Manager; Data Processor; Dental Assistant.

**Institute of Audio/Video Engineering**, 1831 Hyperion, Hollywood, CA 90027. (213) 666-2380. Offers Recording Specialist.

**Institute for Business and Technology**, 801 Hibiscus Lane, San Jose, CA 95117. (408) 246-9120. Offers Civil Engineering Technician; Mechanical Engineering Technician; Secretary/Transcriptionist; Data Entry Specialist; Architectural Engineering Technician; Data Processor; Drafting; Computer Programming.

**Institute of Computer Technology**, 3200 Wilshire Boulevard, Los Angeles, CA 90010. (213) 381-3333. Offers Computer Programming, Secretary/Transcriptionist, Data Processor, Data Entry Specialist.

**Interior Designers Institute**, 3555 East Pacific Coast Highway, Corona del Mar, CA 92625. (714) 675-4451. Offers Interior Designer.

**International Air Academy**, 2980 East G Street, Ontario, CA 91764. (714) 989-5222. Offers Travel Specialist.

**International Dealer's School**, 2772 Artesia Boulevard, Suite #201, Redondo Beach, CA 90278. (213) 371-1223. Offers Dealer.

**International Dealers School**, 15623 Brookhurst Street, Westminster, CA 92683. (714) 531-9744. Offers Dealer.



## CALIFORNIA (Cont'd)

**ITT Technical Institute**, 7100 Knott Avenue, Buena Park, CA 90620. (714) 523-9080. Offers Electronics Specialist.

**ITT Technical Institute**, 8374 Hercules Street, La Mesa, CA 92041. (619) 462-0682. Offers Drafting; Electronics Specialist.

**ITT Technical Institute**, 6723 Van Nuys Boulevard, Van Nuys, CA 91405. (818) 989-1177. Offers Drafting; Electronics Specialist.

**ITT Technical Institute**, 1530 West Cameron Avenue, West Covina, CA 91790. (213) 960-8681. Offers Electrician; Electrologist; Instrumentation Specialist; Computer Service Technician; Mechanic; Engineering Technician; Office Machine Repairer; Electronics Specialist.

**LaJolla Academy of Advertising Arts**, 7467 Draper Avenue, La Jolla, CA 92037. (619) 459-0201. Offers Artist, Commercial.

**Lawton School**, 1330 Broadway, Suite 1200, Oakland, CA 94612. (415) 645-1818. Offers Medical Assistant; Data Entry Specialist; Medical Office Manager.

**Lawton School**, 950 South Bascom Avenue, Suite #2011, San Jose, CA 95128. (408) 288-8400. Offers Data Entry Specialist; Medical Office Manager; Medical Assistant; Legal Assistant/Paralegal; Loss Prevention/Security Officer.

**Long Beach Technical Institute**, 189 West Victoria Street, North Long Beach, CA 90805. (213) 604-8511. Offers Welder; Drafting.

**Louise Salinger Academy of Fashion**, 101 Jessie Street, San Francisco, CA 94105. (415) 974-6666. Offers Fashion Merchandiser, Retailer; Tailoring; Fashion Designer; Dressmaker and Designer.

**Maric College of Medical Careers**, 7202 Princess View Drive, San Diego, CA 92120. (619) 583-8232. Offers Medical Assistant; Vocational Nurse; Medical Office Manager; Secretary/Transcriptionist; Medical/Dental Receptionist.

**Maric College of Medical Careers**, 1300 Rancheros Drive, San Marcos, CA 92069. (619) 747-1555. Offers Medical Assistant; Medical/Dental Receptionist; Secretary/Transcriptionist; Vocational Nurse; Medical Office Manager.

**Masters Design and Technical Center**, 2115 The Alameda, San Jose, CA 95126. (408) 249-6861. Offers Blueprint Reader; Mechanical Engineering Technician; Illustrator; Tool and Die Designer; Electronics Specialist; Drafting.

**Med-Help Training School**, 1079 Boulevard Way, Walnut Creek, CA 94595. (415) 934-1947. Offers Emergency Medical Technician; Secretary/Transcriptionist; Medical Office Manager; Medical Assistant; Medical/Dental Receptionist; Dental Assistant.

**Microwave Training Institute**, 444 Castro Street, Mountain View, CA 94041. (415) 969-  
Offers Electronics Specialist.

## CALIFORNIA (Cont'd)

**Moler Barber College**, 3500 Broadway, Oakland, CA 94611. (415) 652-4177. Offers Barber/Hairstylist.

**Moler Barber College**, 727 J Street, Sacramento, CA 95814. (916) 441-0072. Offers Barber/Hairstylist.

**Moler Barber College**, 50 Mason Street, San Francisco, CA 94102. (415) 362-5885. Offers Barber/Hairstylist.

**Moler Barber College**, 324 East Market Street, Stockton, CA 95202. (209) 465-3218. Offers Barber/Hairstylist.

**MTI College**, 1091 North Batavia Street, Orange, CA 92667. (714) 532-4320. Offers Civil Engineering Technician; Tool and Die Designer; Illustrator; Mechanical Engineering Technician; Drafting; Data Processor; Architectural Engineering Technician; Data Entry Specialist.

**National Broadcasting School**, 3000 Arden Way, Sacramento, CA 95825. (916) 487-2346. Offers Broadcaster.

**National Education Center**, 1120 North Brookhurst Street, Anaheim, CA 92801. (714) 778-6500. Offers Medical Assistant; Dental Assistant; Medical Office Manager.

**National Education Center, Bryman Campus**, 5350 Atlantic Avenue, Long Beach, CA 90805. (213) 422-6007. Offers Medical/Dental Receptionist; Dental Assistant; Medical Assistant; Medical Office Manager.

**National Education Center, Bryman Campus**, 20835 Sherman Way, Canoga Park, CA 91306. (818) 887-7911. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**National Education Center, Bryman Campus**, 3505 North Hart Avenue, Rosemead, CA 91770. (818) 573-5470. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**National Education Center, Bryman Campus**, 1017 Wilshire Boulevard, Los Angeles, CA 90017. (213) 481-1643. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**National Education Center, Bryman Campus**, 731 Market Street, San Francisco, CA 94103. (415) 777-2500. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**National Education Center, Bryman Campus**, 2015 Naglee Avenue, San Jose, CA 95128. (408) 275-8800. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**National Education Center, Bryman Campus**, 4212 West Artesia Boulevard, Torrance, CA 90504. (213) 542-6951. Offers Dental Assistant; Medical Assistant; Medical Office Manager; Medical/Dental Receptionist.

**National Education Center, National Institute of Technology**, 1380 South Sanderson Avenue, Anaheim, CA 92806. (714) 758-0330. Offers Data Processor, Shorthand Reporter; Secretary/Transcriptionist, Optometric Assistant; Office Machine Repairer, Legal Secretary; Elec-

## CALIFORNIA (Cont'd)

tronics Specialist; Drafting; Computer Service Technician; Data Entry Specialist.

**National Technical Schools**, 456 West Martin L. King Jr. Boulevard, Los Angeles, CA 90037. (213) 234-9061. Offers Data Entry Specialist; Electronics Specialist; Automotive Specialist; Diesel Mechanic; Drafting; Computer Service Technician; Machinist; Medical Office Manager; Secretary/Transcriptionist.

**Northwest College of Medical and Dental Assistants**, 739 East Walnut, Pasadena, CA 91101. (818) 796-5815. Offers Dental Assistant; Medical Assistant; Medical/Dental Receptionist.

**Northwest College of Medical and Dental Assistants**, 134 West Holt Avenue, Pomona, CA 91768. (714) 623-1552. Offers Medical Assistant; Medical/Dental Receptionist; Optometric Assistant; Dental Assistant; Computer Operations.

**Northwest College of Medical and Dental Assistants**, 2121 West Garvey Avenue, West Covina, CA 91790. (818) 962-3495. Offers Dental Assistant; Medical Assistant; Optometric Assistant; Medical/Dental Receptionist; Computer Operations.

**Pacific Coast College**, 6562 Stanford Avenue, Garden Grove, CA 92645. (714) 898-5669. Offers Legal Assistant/Paralegal; Medical/Dental Receptionist; Medical Assistant; Computer Programming; Vocational Nurse.

**Pacific Coast College**, 323 West 8th Street, Los Angeles, CA 90014. (213) 622-2371. Offers Dental Laboratory Technician; Bank Teller; Data Entry Specialist.

**Pacific Coast College**, 3440 Wilshire Boulevard, Los Angeles, CA 90010. (213) 381-6300. Offers Medical/Dental Receptionist; Legal Assistant/Paralegal.

**Pacific Coast College**, 118 West 5th Street, Santa Ana, CA 92701. (714) 558-8700. Offers Data Entry Specialist; Vocational Nurse; Computer Service Technician; Legal Assistant/Paralegal; Hotel-Motel Manager.

**Pacific Coast College**, West Los Angeles Campus, 6330 Arizona Circle, Los Angeles, CA 90045. (213) 417-8922. Offers Data Entry Specialist; Vocational Nurse.

**Pacific Coast Technical Institute**, 837 East Orangethorpe Avenue, Anaheim, CA 92801. (714) 879-1053. Offers Welder, Automotive Specialist.

**Pacific Coast Technical Institute**, 8383 Capwell Drive, Oakland, CA 94621. (415) 562-8980. Offers Welder; Drafting.

**Pacific Coast Technical Institute**, 1476 Island Avenue, San Diego, CA 92101. (619) 233-0133. Offers Welder; Machinist.

**Pacific Coast Technical Institute**, 8653 Atlantic Avenue, Southgate, CA 90280. (213) 923-9489. Offers Welder, Blueprint Reader.

**Pacific Coast Technical Institute**, 14620 Van Nuys, CA 91405. (818) 781-

## CALIFORNIA (Cont'd)

9500. Offers Data Entry Specialist; Automotive Specialist; Computer Service Technician; Welder; Machinist.

**Pacific College of Medical and Dental Careers**, 4411 30th Street, San Diego, CA 92116. (619) 280-5005. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**Pacific Travel School**, 2515 North Main Street, Santa Ana, CA 92701. (714) 543-9495. Offers Travel Specialist.

**PADI International College**, 1243 East Warner Avenue, Santa Ana, CA 92705. (800) 235-3434-US. Offers Diver.

**Platt College**, 4127 East South Street, Lakewood, CA 90712. (213) 531-3771. Offers Artist, Commercial.

**Platt College**, 6250 El Cajon Boulevard, San Diego, CA 92115. (619) 265-0107. Offers Drafting; Artist, Commercial; Travel Specialist.

**Platt College**, 1200 North Main Street, Suite #714, Santa Ana, CA 92701. (714) 558-3332. Offers Artist, Commercial.

**Practical Schools**, 3290 East Carpenter, Anaheim, CA 92806. (714) 630-9614. Offers Air Conditioning/Refrigeration; Electronics Specialist; Computer Service Technician; Office Machine Repairer.

**Professional Career College, Division of Magna Institute**, 732-60 El Paso, Palm Desert, CA 92260. (619) 341-0151. Offers Data Entry Specialist; Bartender; Medical Assistant.

**Rancho Arroyo Vocational Technical Institute**, 9880 Jackson Road, Sacramento, CA 95827. (916) 362-1125. Offers Vocational Nurse; Dental Assistant; Dental Laboratory Technician.

**Rosston College**, 18330 Sherman Way, Redwood City, CA 94063. (818) 996-3949. Offers Barber/Hairstylist.

**Rosston School of Men's Hair Design**, 339 South Brookhurst, Anaheim, CA 92804. (714) 635-5030. Offers Barber/Hairstylist.

**Rosston School of Men's Hair Design**, 717 Pine Avenue, Long Beach, CA 90813. (213) 436-2510. Offers Barber/Hairstylist.

**Rosston School of Men's Hair Design**, 673 West 5th Street, San Bernardino, CA 92410. (714) 884-2719. Offers Barber/Hairstylist.

**Royal Hair Institute**, 5924 Whittier Boulevard, Los Angeles, CA 90022. (213) 724-1087. Offers Barber/Hairstylist.

**San Diego College for Medical and Dental Assistants**, 5952 El Cajon Boulevard, San Diego, CA 92115. (619) 582-1319. Offers Dental Assistant, Optometric Assistant; Medical Assistant; Medical/Dental Receptionist.

**San Francisco Barber College**, 64 6th Street, San Francisco, CA 94103. (415) 621-6802. Offers Barber/Hairstylist.

**CALIFORNIA (Cont'd)**

**Sar: Joaquin Valley College**, 211 South Real Road, Bakersfield, CA 93309. (805) 834-0126. Offers Secretary/Transcriptionist; Medical Assistant; Medical/Dental Receptionist; Dental Assistant; Respiratory Therapist; Legal Secretary; Travel Specialist; Veterinarian Assistant; Air Conditioning/Refrigeration.

**San Joaquin Valley College**, 8400 West Mineral King Avenue, Visalia, CA 93291. (209) 651-2500. Offers Medical Assistant; Medical/Dental Receptionist; Respiratory Therapist; Dental Assistant; Computer Programming; Secretary/Transcriptionist; Data Processor; Travel Specialist; Loss Prevention/Security Officer; Data Entry Specialist.

**School of Communication Electronics**, 612 Howard Street, San Francisco, CA 94105 (415) 392-0194. Offers Office Machine Repairer; Broadcasting Technician; Computer Service Technician; Electronics Specialist.

**Sequoia Automotive Institute**, 420 Whitney Place, Fremont, CA 94539. (415) 490-6900. Offers Automotive Specialist, Diesel Mechanic.

**Southern California College of Medical and Dental Careers**, 1717 South Brookhurst Street, Anaheim, CA 92804. (714) 635-3450. Offers Medical Assistant; Dental Assistant; Dental Laboratory Technician; Medical Office Manager; Medical/Dental Receptionist.

**Southland Career Institute**, 846 South Union Avenue, Los Angeles, CA 90017. (213) 388-0625. Offers Surgical Technician; Medical Assistant; Dental Assistant; Dental Laboratory Technician; Emergency Medical Technician, Legal Assistant/Paralegal; Legal Secretary; Data Entry Specialist; Computer Programming.

**Southwest College, Inc.**, 22505 Montgomery Street, Hayward, CA 94541 (415) 538-6151. Offers Data Processor; Data Entry Specialist, Medical Assistant.

**Southwest College, Inc.**, 2901 North Park Way, San Diego, CA 92104 (619) 574-6268. Offers Computer Service Technician, Bartender, Secretary/Transcriptionist, Data Entry Specialist, Electronics Specialist; Medical Assistant; Loss Prevention/Security Officer.

**Southwest College, Inc.**, 667 Mission Street, San Francisco, CA 94105 (415) 777-5327. Offers Bartender; Data Processor, Medical Assistant; Data Entry Specialist.

**Southwest College**, 352 Rancheros Drive, San Marcos, CA 92069. (619) 744-8730. Offers Data Entry Specialist, Electronics Specialist, Bank Teller; Secretary/Transcriptionist, Bartender; Medical Assistant.

**Studio Seven Fashion Career College**, 304 East San Bernardino Road, Covina, CA 91723 (818) 915-1711. Offers Fashion Designer; Fashion Merchandiser; Makeup Artist.

**Systems Programming Development Institute**, 5525 Wilshire Boulevard, Suite #200, Los Angeles, CA 90036. (213) 937-7734. Offers

**CALIFORNIA (Cont'd)**

Data Entry Specialist; Data Processor; Computer Programming.

**Technical Training Center**, 1331 East Calaveras Boulevard, Milpitas, CA 95035. (408) 942-5400. Offers Computer Service Technician.

**Total Technical Institute**, 4112-A Monterey Road, San Jose, CA 95111. (408) 978-8787. Offers Computer Service Technician.

**Travel and Trade Career Institute**, 12511 Brookhurst Street, Suite #1, Garden Grove, CA 92641 (714) 636-2611. Offers Data Entry Specialist.

**Travel and Trade Career Institute**, 3635 Atlantic Avenue, Long Beach, CA 90807. (213) 426-8841. Offers Data Entry Specialist; Loss Prevention/Security Officer; Data Processor; Travel Specialist; Computer Service Technician.

**Travel University International**, 3655 Rufin Road, #225, San Diego, CA 92123. (619) 292-9755. Offers Hotel-Motel Manager, Travel Specialist.

**United Health Careers Institute**, 600 North Sierra Way, San Bernardino, CA 92401. (714) 884-8891. Offers Medical Assistant; Veterinarian Assistant; Dental Assistant; Medical Office Manager; Vocational Nurse.

**Valley College of Medical and Dental Careers**, 4150 Lankershim Boulevard, North Hollywood, CA 91602. (818) 766-8151. Offers Respiratory Therapist, Dental Assistant; Medical Assistant; Optometric Assistant; Vocational Nurse; Medical Lab Technician.

**Video Technical Institute**, 2828 Junipero Avenue, Long Beach, CA 90806. (213) 595-1660. Offers Electronics Specialist, Broadcasting Technician; Motion Pictures/Television Production; Computer Service Technician, Data Entry Specialist.

**Western Career College**, 4000 El Camino Avenue, Sacramento, CA 95821 (916) 481-1922. Offers Medical Assistant; Dental Assistant, Veterinarian Assistant, Medical Office Manager.

**Western Career College**, 170 Bay Fair Mall, San Leandro, CA 94578-3711. (415) 278-3888. Offers Medical Office Manager; Nurse's Aide; Veterinarian Assistant; Medical Assistant; Dental Assistant.

**Western Technical College**, 5434 Van Nuys Boulevard, Van Nuys, CA 91401. (818) 783-6520. Offers Emergency Medical Technician, Medical Assistant; Computer Service Technician; Electronics Specialist.

**Western Truck School**, 4521 West Capitol Avenue, West Sacramento, CA 95691. (916) 372-6500. Offers Truck Driver.

**Word Processing and Computer School**, 350 West Cerritos Avenue, Building 7, Anaheim, CA 92805. (714) 535-5500. Offers Data Processor; Data Entry Specialist.

## COLORADO

**American Diesel and Automotive College**, 1002 South Jason Street, Denver, CO 80223-2868. (303) 778-6772. Offers Diesel Mechanic; Automotive Specialist.

**Baile School of Broadcast**, 1100 Stout Street, 9th Floor, Denver, CO 80204. (303) 337-4700. Offers Motion Pictures/Television Production; Broadcaster; Broadcasting Technician.

**Bel Rea Institute of Animal Technology**, 1681 South Dayton Street, Denver, CO 80231. (303) 751-8700. Offers Veterinarian Assistant.

**Capitol City Barber College**, 1523 South Nevada Avenue, Colorado Springs, CO 80906. (303) 633-2400. Offers Barber/Hairstylist.

**Capitol City Barber College**, 1631 South Prairie Avenue, Pueblo, CO 81005. (303) 564-3004. Offers Barber/Hairstylist.

**Colorado Aero Tech**, 10851 West 120th Avenue, Broomfield, CO 80020. (303) 466-1714. Offers Aviation Maintenance Technician.

**Colorado Barber College**, 3101 West 14th Avenue, Denver, CO 80204. (303) 623-9185. Offers Barber/Hairstylist.

**Colorado College of Medical and Dental Careers**, 445 Grant, Denver, CO 80203. (303) 778-8681. Offers Dental Assistant; Medical Assistant; Medical Office Manager; Nurse's Aide.

**Colorado Institute of Art**, 200 East Ninth Avenue, Denver, CO 80203. (303) 837-0825. Offers Artist, Commercial; Interior Designer; Photographer; Fashion Merchandiser; Fashion Illustrator.

**Colorado School of Dog Grooming**, 95 South Wadsworth Boulevard, Lakewood, CO 80215. (303) 234-0401. Offers Pet Groomer.

**Colorado School of Trades**, 1575 Hoyt Street, Lakewood, CO 80215. (303) 233-4697. Offers Gunsmith.

**Control Data Institute**, 720 South Colorado Boulevard, Denver, CO 80222. (303) 691-9756. Offers Computer Service Technician; Secretary/Transcriptionist; Data Entry Specialist; Electronics Specialist; Computer Programming; Data Processor.

**Denver Automotive and Diesel College**, 460 South Lipan Street, Denver, CO 80223. (303) 722-5724. Offers Auto Body Repairer; Automotive Specialist; Diesel Mechanic; Computer Service Technician.

**Denver Institute of Technology, The Educational Plaza**, 7350 North Broadway, Denver, CO 80221. (303) 426-1808. Offers Electronics Specialist; Air Conditioning/Refrigeration; Heating Mechanic; Drafting; Automotive Specialist; Architectural Engineering Technician; Civil Engineering Technician; Computer Service Technician; Mechanical Engineering Technician; Artist, Commercial.

**Denver Paralegal Institute**, 1401 19th Street, Denver, CO 80202. (303) 295-0550. Offers Assistant/Paralegal.

## COLORADO (Cont'd)

**Denver Technical College**, 5250 Leetsdale Drive, Denver, CO 80222. (303) 329-3000. Offers Data Processor; Electronics Specialist; Drafting; Architectural Engineering Technician; Computer Service Technician; Blueprint Reader; Secretary/Transcriptionist; Medical/Dental Receptionist; Medical Assistant; Computer Programming; Data Entry Specialist.

**Design Floral School, Lorretto Heights College Campus**, 3001 South Federal Boulevard, P.O. Box 1078, Denver, CO 80236. (800) 872-4432. Offers Flower Arranger.

**Electronic Technical Institute**, 1070 Bannock Street, Denver, CO 80239. (303) 629-6225. Offers Electronics Specialist; Computer Service Technician; Broadcasting Technician.

**International Technical Institute, Division of Certified Welding**, 3701 South Kalamath, Englewood, CO 80110. (303) 781-7845. Offers Building Maintenance Technician; Welder.

**International Training, Ltd.** 3240 Tejon, Denver, CO 80211. (303) 691-9590. Offers Barber/Hairstylist; Electrician; Plumber; Carpenter.

**ITT Technical Institute**, 2121 South Blackhawk Street, Aurora, CO 80014. (303) 695-1913. Offers Electronics Specialist; Drafting.

**Platt College, Business Technology Division**, 3100 South Parker Road, Aurora, CO 80014. (303) 369-5151. Offers Optometric Assistant; Flower Arranger; Secretary/Transcriptionist; Data Processor; Data Entry Specialist.

**Rocky Mountain College of Art and Design**, 6875 East Evans Avenue, Denver, CO 80224. (303) 753-6046. Offers Artist, Commercial; Artist, Fine; Illustrator.

**Technical Trades Institute**, 2315 East Pikes Peak Avenue, Colorado Springs, CO 80909. (303) 632-7626. Offers Office Machine Repairer; Mechanical Engineering Technician; Interior Designer; Computer Service Technician; Civil Engineering Technician; Blueprint Reader; Architectural Engineering Technician; Electronics Specialist; Drafting; Appliance Repairer; Air Conditioning/Refrigeration; Heating Mechanic.

**Technical Trades Institute**, 772 Horizon Drive, Grand Junction, CO 81501. (303) 245-8101. Offers Architectural Engineering Technician; Air Conditioning/Refrigeration; Electronics Specialist; Appliance Repairer; Civil Engineering Technician; Mechanical Engineering Technician; Office Machine Repairer; Drafting.

**United States Truck Driving School**, 2802 Janitell Road, Colorado Springs, CO 80906. (303) 576-9748. Offers Truck Driver.

**United States Truck Driving School**, 8150 West 48th Avenue, Wheatridge, CO 80033. (303) 431-7600. Offers Truck Driver.

## CONNECTICUT

**Allstate Tractor Trailer Training School**, 2064 Main Street, Bridgeport, CT 06604. (203) 336-9567. Offers Truck Driver.

**Connecticut Academy**, 11-13 West Washington Street, South Norwalk, CT 06854. (203) 838-0286. Offers Dental Laboratory Technician, Dental Assistant.

**Connecticut Center for Massage Therapy, Inc.**, 75 Kitts Lane, Newington, CT 06111. (203) 667-1886. Offers Massage Therapist

**Connecticut Institute of Hair Design**, 305 Church Street, Professional Park Building, Naugatuck, CT 06770. (203) 729-1593 Offers Barber/Hairstylist.

**Connecticut School of Electronics**, 586 Grasso Boulevard, P.O. Box 7308, New Haven, CT 06519. (203) 624-2121. Offers Electronics Specialist; Computer Service Technician, Broadcasting Technician.

**Diesel Technology Institute**, 105 Phoenix Avenue, Enfield, CT 06082. (203) 745-2010. Offers Diesel Mechanic.

**Hartford Modern School of Welding**, 184 Ledyard Street, Hartford, CT 06114. (203) 249-7576. Offers Welder.

**Hartford Technical Institute**, 424 Homestead Avenue, Hartford, CT 06112. (203) 249-8688. Offers Automotive Specialist; Machinist.

**New England Technical Institute of Connecticut**, 99 John Downey Drive, New Britain, CT 06051-0651. (203) 225-8641. Offers Electronics Specialist; Air Conditioning/Refrigeration; Computer Service Technician; Heating Mechanic.

**New England Tractor Trailer Training of Connecticut, Inc.**, Main Street, P.O. Box 326, Playhouse Plaza, Somers, CT 06071. (203) 749-0711. Offers Truck Driver.

**Paiet College of Art**, 6 Prospect Court, Hamden, CT 06511. (203) 777-3851. Offers Artist, Commercial; Artist, Fine; Illustrator; Photographer; Interior Designer.

**Porter and Chester Institute**, 138 Weymouth Street, Enfield, CT 06082. (203) 741-2561. Offers Tool and Die Designer; Office Machine Repairer; Mechanical Engineering Technician; Electronics Specialist; Construction Technologist; Computer Service Technician; Blueprint Reader; Secretary/Transcriptionist; Drafting; Civil Engineering Technician; Automotive Specialist; Architectural Engineering Technician; Data Entry Specialist.

**Porter and Chester Institute**, P.O. Box 330, 2139 Silas Deane Highway, Rocky Hill, CT 06067. (203) 529-2519. Offers Data Entry Specialist; Tool and Die Designer; Office Machine Repairer; Mechanical Engineering Technician; Construction Technologist; Computer Service Technician; Civil Engineering Technician; Blueprint Reader; Architectural Engineering Technician; Secretary/Transcriptionist; Elec-

## CONNECTICUT (Cont'd)

tronics Specialist; Automotive Specialist; Drafting.

**Porter and Chester Institute**, 670 Lordship Boulevard, P.O. Box 364, Stratford, CT 06497. (203) 375-4463. Offers Office Machine Repairer; Mechanical Engineering Technician; Tool and Die Designer; Electronics Specialist; Construction Technologist; Computer Service Technician; Blueprint Reader; Secretary/Transcriptionist; Drafting; Automotive Specialist; Civil Engineering Technician; Architectural Engineering Technician; Data Entry Specialist.

**Porter and Chester Institute**, 320 Sylvan Lake Road, Watertown, CT 06779. (203) 274-9294. Offers Computer Service Technician; Tool and Die Designer; Office Machine Repairer; Mechanical Engineering Technician; Electronics Specialist; Construction Technologist, Blueprint Reader; Secretary/Transcriptionist; Drafting; Civil Engineering Technician; Automotive Specialist; Architectural Engineering Technician; Data Entry Specialist.

**Propersi Institute of Art**, 581 West Putnam Avenue, Greenwich, CT 06830. (203) 869-4430. Offers Artist, Fine; Artist, Commercial; Illustrator

**Roffler Academy for Hairstylists**, 454 Park Street, Hartford, CT 06106. (203) 522-2359. Offers Barber/Hairstylist.

**Technical Careers Institute**, 11 Kimberly Avenue, West Haven, CT 06512. (203) 932-2282. Offers Welder; Automotive Specialist; Air Conditioning/Refrigeration; Heating Mechanic; Auto Body Repairer; Computer Service Technician; Electronics Specialist; Drafting, Diesel Mechanic.

**Technical Careers Institute**, 605 Day Hill Road, Windsor, CT 06095. (203) 688-8351. Offers Welder; Computer Aided Drafting; Air Conditioning/Refrigeration; Diesel Mechanic; Automotive Specialist; Heating Mechanic.

## DELAWARE

**Star Technical Institute**, 3301 North Market Street, Wilmington, DE 19802. (302) 762-8324. Offers Computer Aided Drafting; Drafting.

**USA Training Academy**, 955 South Chapel Street, P.O. Box 6032, Newark, DE 19714-6032. (302) 731-1555. Offers Truck Driver.

## DISTRICT OF COLUMBIA

**Automation Academy**, 666 11th Street, N.W., Suite 750, Washington, DC 20001. (202) 638-6677. Offers Data Entry Specialist; Nurse's Aide.

**HumRRO Technical Education Center**, Suite #1200, 1400 Eye Street, N.W., Washington, DC 20005. (202) 842-4111. Offers Computer



## DISTRICT OF COLUMBIA (Cont'd)

Service Technician; Electronics Specialist; Office Machine Repairer.

**National Conservatory of Dramatic Arts**, 1556 Wisconsin Avenue, N.W., Washington, DC 20007. (202) 333-2202. Offers Actor.

## FLORIDA

**All Points School of Travel**, 1801 Edgewater Drive, Orlando, FL 32804. (305) 423-9880. Offers Hotel-Motel Manager; Travel Specialist.

**Apex Technical School**, 3501 N.W. 9th Avenue, Oakland Park, FL 33309. (305) 566-5899. Offers Automotive Specialist; Air Conditioning/Refrigeration; Appliance Repairer; Welder.

**Art Institute of Fort Lauderdale**, 1799 S.E. 17th Street, Fort Lauderdale, FL 33316. (305) 463-3000. Offers Interior Designer; Fashion Merchandiser; Photographer; Artist, Commercial; Fashion Illustrator; Illustrator; Travel Specialist; Retailer; Fashion Designer.

**Atlantic Business Institute**, 3670 Maguire Boulevard, Orlando, FL 32803. (305) 894-6585. Offers Computer Programming; Secretary/Transcriptionist; Bank Teller; Data Entry Specialist; Data Processor; Computer Operations.

**Automotive Transmission School**, 453 East Okeechobee Road, Hialeah, FL 33010. (305) 888-4898. Offers Automotive Specialist.

**Brevard Barber College**, 775 North Courtney Parkway, Merritt Island, FL 32953. (305) 452-8681. Offers Barber/Hairstylist.

**Brevard Barber College**, 2565 West New Haven Avenue, West Melbourne, FL 32901. (305) 727-8307. Offers Barber/Hairstylist.

**Burnside-Ott Aviation**, 1165 Sherrill Drive, Pensacola, FL 32504. (305) 681-1366. Offers Aviation Maintenance Technician.

**Career Training Institute**, 101 West Main Street, Leesburg, FL 32748. (904) 326-5134. Offers Barber/Hairstylist; Cosmetologist; Medical Assistant; Nurse's Aide; Real Estate Agent; Data Entry Specialist.

**Career Training Institute**, 3399 South Orange Blossom Trail, Orlando, FL 32809. (305) 843-3980. Offers Barber/Hairstylist.

**Chapman School of Seamanship**, 4343 S.E. St. Lucie Boulevard, Stuart, FL 34997. (305) 283-8130. Offers Seaman/Marine Technician.

**Clinton Technical Institute, Motorcycle Mechanics Institute**, 4065 L.B. McCleod Road, Orlando, FL 32811. (305) 423-1514. Offers Motorcycle Mechanic.

**Datsamerica Institute**, 1101 S.W. 27th Avenue, Miami, FL 33135. (305) 649-8227. Offers Secretary/Transcriptionist; Nurse's Aide; Medical Assistant; Bank Teller.

**Flagler Career Institute**, 3225 University Road, South, Jacksonville, FL 32216. (904)

## FLORIDA (Cont'd)

721-1622. Offers Nurse's Aide; Respiratory Therapist.

**Flagler Career Institute**, 2125 Biscayne Boulevard, Miami, FL 33137. (305) 573-0260. Offers Nurse's Aide; Respiratory Therapist; Electronics Specialist.

**Flagler Career Institute**, 4100 South Hospital Drive, Suite #304, Plantation, FL 33317. (305) 583-4111. Offers Nurse's Aide; Respiratory Therapist.

**Flight Safety International, Vero Beach Airport**, P.O. Box 2708, Vero Beach, FL 32961. (305) 567-5178. Offers Pilot, Commercial.

**Florida College of Medical and Dental Careers**, 6250 North Andrews Avenue, Fort Lauderdale, FL 33309. (305) 491-0828. Offers Medical Assistant; Dental Assistant; Nurse's Aide.

**Florida College of Medical and Dental Careers**, 7960 Arlington Expressway, Jacksonville, FL 32211. (904) 725-0525. Offers Medical Assistant; Dental Assistant; Medical Office Manager; Nurse's Aide.

**Florida College of Medical and Dental Careers**, 2700 West Buffalo Avenue, Tampa, FL 33607. (813) 874-0094. Offers Dental Assistant; Medical Assistant; Medical Office Manager; Nurse's Aide.

**Florida State College of Hair Design**, 1650 North Missouri Avenue, Largo, FL 33540. (813) 584-0475. Offers Barber/Hairstylist.

**Full Sail Center for the Recording Arts**, 660 Douglas Avenue, Altamonte Spring, FL 32714. (305) 788-2450. Offers Broadcasting Technician; Electronics Specialist; Motion Pictures/Television Production; Recording Specialist; Theater Production Specialist.

**Humanities Center School of Therapeutic Massage**, 3565 Cypress Terrace, Pinellas Park, FL 34665. (813) 522-1697. Offers Massage Therapist.

**Institute of Security and Technology**, 1380 N.W. 26th Avenue, Miami, FL 33054. (305) 625-8888. Offers Loss Prevention/Security Officer.

**International Technical Institute**, 8407 Laurel Fair Circle, Tampa, FL 33610. (813) 621-3566. Offers Air Conditioning/Refrigeration; Automotive Specialist; Diesel Mechanic; Data Processor; Drafting; Heating Mechanic; Legal Secretary; Secretary/Transcriptionist; Data Entry Specialist.

**ITT Technical Institute**, 5225 Memorial Highway, Tampa, FL 33634. (813) 885-2244. Offers Secretary/Transcriptionist; Drafting; Electronics Specialist; Computer Service Technician; Legal Secretary; Shorthand Reporter.

**Kelser Institute of Technology**, 1401 West Cypress Creek Road, Fort Lauderdale, FL 33309. (305) 776-4456. Offers Medical Assistant; Nurse's Aide; Legal Assistant/Paralegal;



## FLORIDA (Cont'd)

Legal Secretary; Medical Lab Technician, Data Processor; Computer Service Technician, Computer Programming.

**Martin Technical College**, 1901 N.W. 7th Street, Miami, FL 33125. (305) 541-8140. Offers Artist, Commercial; Electrician, Dental Assistant; Medical Assistant, Dental Laboratory Technician; Motion Pictures/Television Production.

**Master School of Bartending**, 824 Southwest 24th Street, Fort Lauderdale, FL 33315. (305) 467-8829. Offers Bartender.

**Master School of Bartending**, 4315 Northwest 7th Street, Miami, FL 33126. (305) 373-3036. Offers Bartender.

**Master School of Bartending**, 2525 Old Okeechobee Road, Suite #11, West Palm Beach, FL 33409. (305) 684-2916. Offers Bartender.

**Merryfield Academy of Animal Technicians**, 5040 N.E. 13th Avenue, Fort Lauderdale, FL 33334. 1-800-422-3647. Offers Pet Groomer; Veterinarian Assistant.

**Miami Technical College**, 14701 N.W. 7th Avenue, North Miami, FL 33168. (305) 688-8811. Offers Computer Programming; Travel Specialist; Broadcaster; Computer Service Technician; Secretary/Transcriptionist; Medical Assistant; Electronics Specialist; Dental Laboratory Technician; Dental Assistant.

**National Career Institute, Inc.**, 3918 East Hillsborough Avenue, Suite 100, Tampa, FL 33610. (813) 238-6441. Offers Travel Specialist.

**National Education Center, Bauder College Campus**, 4801 North Dixie Highway, Fort Lauderdale, FL 33334. (305) 491-7171. Offers Fashion Designer; Fashion Merchandiser; Artist, Commercial; Broadcaster; Broadcasting Technician; Computer Service Technician; Electronics Specialist.

**National Education Center, Tampa Technical Institute Campus**, 3920 East Hillsborough Avenue, Tampa, FL 33610. (813) 238-0455. Offers Computer Service Technician; Artist, Commercial; Drafting, Electronics Specialist.

**National Institute of Careers, Travel Center**, 1725 Monroe Street, Hollywood, FL 33030. (305) 923-8100. Offers Travel Specialist.

**National School of Technology**, 16150 N.E. 17th Avenue, North Miami Beach, FL 33162. (305) 949-9500. Offers Medical Assistant, Nurse's Aide, Data Processor; Travel Specialist, Computer Programming.

**New England Institute of Technology at Palm Beach**, 1126 53rd Court, West Palm Beach, FL 33407. (305) 842-8324. Offers Electronics Specialist; Drafting; Air Conditioning/Refrigeration; Medical Assistant, Secretary/Transcriptionist, Automotive Specialist, Culinary Arts; Computer Programming.

**RETS Technical Centers, Inc.**, 201 West Boulevard, Fort Lauderdale, FL 33311. 64-3432. Offers Electronics Specialist;

## FLORIDA (Cont'd)

Air Conditioning/Refrigeration, Heating Mechanic; Appliance Repairer, Computer Service Technician.

**RETS Technical Centers**, 1 N.E. 19th Street, Miami, FL 33132. (305) 573-1600. Offers Electronics Specialist, Computer Service Technician.

**Roffler Hair Design College**, 2242 West Broward Boulevard, Fort Lauderdale, FL 33312. (305) 584-4730. Offers Barber/Hairstylist.

**Roffler Hair Design College**, 1412 West Fairfield Drive, Fairfield Plaza, Pensacola, FL 32501. (904) 433-6547. Offers Barber/Hairstylist; Cosmetologist.

**Roffler Hair Design College**, 5863 University Boulevard West, Jacksonville, FL 32216. (904) 731-5060. Offers Barber/Hairstylist; Cosmetologist; Makeup Artist.

**Roffler Hair Design College**, 17 N.W. 7th Street, Miami, FL 33125-3502. (305) 541-6200. Offers Barber/Hairstylist; Cosmetologist.

**Roffler Hair Design College**, 1964 West Tennessee, Tallahassee, FL 32304. (904) 576-2174. Offers Barber/Hairstylist.

**Roffler Hair Design College**, 7545 West Waters Avenue, Tampa, FL 33614. (813) 884-2717. Offers Barber/Hairstylist.

**Roffler Hair Design College**, 8851 North 56th Street, Temple Terrace, FL 33617. (813) 985-8710. Offers Barber/Hairstylist.

**Roffler Hair Design College**, 4641 N. Club Road, West Palm Beach, FL 33411. (305) 683-1233. Offers Barber/Hairstylist; Cosmetologist.

**Roffler Hair Design College**, 5433 Lake Howell Road, Winter Park, FL 32792. (305) 657-0700. Offers Barber/Hairstylist.

**Ross Medical Education Center**, 1490 South Military Trail, Suite #11, West Palm Beach, FL 33415. (305) 433-1288. Offers Medical Assistant, Data Entry Specialist, Dental Assistant; Medical Administrative Assistant.

**Ross Technical Institute**, 839 N.W. 119th Street, North Miami, FL 33168. (305) 769-3991. Offers Medical Administrative Assistant; Medical Assistant; Data Entry Specialist.

**Southeastern Academy**, 2333 Spacecoast Parkway, Kissimmee, FL 32742-1768. (305) 847-4444. Offers Travel Specialist.

**Suncoast School of Massage Therapy**, 4910 Cypress Street, Tampa, FL 33607. (813) 879-6656. Offers Massage Therapist.

**Sunstate College of Hair Design**, 4901 Palm Beach Boulevard, Suite #12, Fort Meyers, FL 33905. (813) 694-6979. Offers Barber/Hairstylist.

**Sunstate College of Hair Design, Inc.**, 4424 Bee Ridge Road, Sarasota, FL 34233. (813) 377-4880. Offers Barber/Hairstylist.

**Sunstate College of Hair Design**, 1805 34th Street, North, St. Petersburg, FL 33713. (813) 327-0999. Offers Barber/Hairstylist.

## FLORIDA (Cont'd)

**Total Technical Institute**, 2880 N.W. 62nd Street, Fort Lauderdale, FL 33309. (305) 973-4760. Offers Computer Service Technician; Electronics Specialist.

**United Electronics Institute**, 3924 Coconut Palm Drive, Tampa, FL 33619. (813) 626-2999. Offers Electronics Specialist; Computer Service Technician; Nurse's Aide.

## GEORGIA

**Alliance Tractor Trailer Training**, 333 Industrial Boulevard, P.O. Box 1008, McDonough, GA 30253. (404) 957-6401. Offers Truck Driver.

**Art Institute of Atlanta**, 3376 Peachtree Road, N.E., Atlanta, GA 30326. (404) 266-1341. Offers Photographer; Interior Designer; Fashion Illustrator; Artist, Commercial; Fashion Merchandiser.

**Balin Institute of Technology**, 1285 Peachtree Street, N.E., Atlanta, GA 30309. (404) 874-5278. Offers Drafting; Secretary/Transcriptionist; Computer Programming.

**Bauder Fashion College**, 3500 Peachtree Road, N.E., Phipps Plaza, Atlanta, GA 30326. (404) 237-7573. Offers Fashion Merchandiser; Interior Designer; Fashion Designer.

**Control Data Institute**, 3379 Peachtree Road, N.E., Suite #400, Atlanta, GA 30326. (404) 261-7700. Offers Data Processor; Computer Service Technician; Secretary/Transcriptionist; Data Entry Specialist; Computer Programming.

**DeVry Institute of Technology**, 250 North Arcadia Avenue, Decatur, GA 30030. (404) 292-7900. Offers Electronics Specialist; Computer Service Technician; Computer Programming.

**Elkins Institute**, 5025 Roswell Road, N.E., Atlanta, GA 30342. (404) 325-8324. Offers Computer Service Technician; Broadcaster; Hotel-Motel Manager.

**National Education Center, Bryman Campus**, 1789 Peachtree Road, N.E., Atlanta, GA 30309. (404) 876-6741. Offers Medical Assistant; Dental Assistant.

**Roffler-Moler Hairstyling**, 4033 Jonesboro Road, P.O. Box 518, Forest Park, GA 30050. (404) 366-2838. Offers Barber/Hairstylist

**Total Technical Institute**, 6185-C Jimmy Carter Boulevard, Norcross, GA 30071. (404) 449-9012. Offers Computer Service Technician.

## HAWAII

**Hawaii Institute of Hair Design**, 1124 Fort Street Mall, Suite #201, Honolulu, HI 96813. 533-6596. Offers Barber/Hairstylist, cosmetologist.

## IDAHO

**Aero-Technicians**, P.O. Box 7, Rexburg-Madison County Airport, Rexburg, ID 83440. (208) 356-4446. Offers Aviation Maintenance Technician; Electronics Specialist; Pilot, Commercial.

**ITT Technical Institute**, 970 Lusk Street, P.O. Box 7567, Boise, ID 83706-1567. (208) 344-8376. Offers Secretary/Transcriptionist; Electronics Specialist; Cosmetologist; Legal Secretary.

**State Barber/Styling College**, 2210 Main Street, Boise, ID 83702. (208) 342-4213. Offers Barber/Hairstylist.

## ILLINOIS

**American Academy of Art**, 122 S. Michigan Avenue, 16th Floor, Chicago, IL 60603. (312) 939-3883. Offers Artist, Commercial; Artist, Fine; Illustrator; Photographer.

**American College of Technology**, 102 North Center, Bloomington, IL 61701. (309) 828-5151. Offers Appliance Repairer; Drafting; Electronics Specialist.

**American Institute of Occupational Trades**, 1215-1219 West Fullerton Avenue, Chicago, IL 60614. (312) 489-2828. Offers Auto Body Repairer.

**Apollo College of Medical and Dental Careers**, 20 North Michigan Avenue, Chicago, IL 60602. (312) 782-7800. Offers Medical Assistant; Dental Assistant; Medical Secretary.

**Automotive Technical Institute**, 5567 North Elston Avenue, Chicago, IL 60630. (312) 792-8300. Offers Automotive Specialist.

**Belleville Barber College**, 329 North Illinois Street, Belleville, IL 62220. (618) 234-4424. Offers Barber/Hairstylist.

**Chauffeur's Training School**, 5240 West 47th Street, Chicago, IL 60638. (312) 563-2200. Offers Truck Driver.

**Chauffeur's Training School**, 2001 Lakeland Boulevard, Mattoon, IL 61938. (217) 258-6833. Offers Truck Driver.

**Chicago School of Automatic Transmissions**, 1717 South Wabash Avenue, Chicago, IL 60616. (312) 663-5117. Offers Automotive Specialist; Auto Body Repairer; Diesel Mechanic.

**Chicago Truck Driving School**, 2235 West 74th Street, Chicago, IL 60636. (312) 434-5005. Offers Truck Driver.

**Control Data Institute**, 200 North Michigan Avenue, Chicago, IL 60601. (312) 454-6888. Offers Data Processor; Computer Service Technician; Electronics Specialist; Office Machine Repairer; Secretary/Transcriptionist; Data Entry Specialist; Computer Programming.

**Cooking and Hospitality Institute of Chicago**, 858 North Orleans, Chicago, IL 60610. (312) 944-0882. Offers Culinary Arts, Bartender.

## ILLINOIS (Cont'd)

**Coyne American Institute**, 1235 West Fullerton Avenue, Chicago, IL 60614 (312) 935-2520. Offers Electrician; Air Conditioning/Refrigeration; Heating Mechanic; Electronics Specialist; Computer Service Technician; Auto Body Repairer; Data Processor.

**DeVry Institute of Technology**, 3300 North Campbell, Chicago, IL 60618-5994. (312) 929-8500. Offers Electronics Specialist; Computer Service Technician; Computer Programming.

**DeVry Institute of Technology**, 2000 South Finley Road, Lombard, IL 60148-4892. (312) 953-1300. Offers Electronics Specialist. Computer Programming.

**DuPage Horticultural School**, 1017 Roosevelt Road, West Chicago, IL 60185. (312) 231-3414. Offers Horticulturist.

**Echols International Hotel School**, 303 East Ohio Street, Suite #2718, Chicago, IL 60611. (312) 943-5500. Offers Hotel-Motel Manager.

**Illinois Medical Training Center**, 162 North State Street, Chicago, IL 60601. (312) 782-2061. Offers Medical Assistant; Nurse's Aide; Medical Lab Technician.

**Illinois Technical College**, 33 East Congress Parkway, Eisenhower Expressway, Chicago, IL 60605. (312) 922-9000. Offers Computer Service Technician; Electronics Specialist; Drafting.

**International Travel Training Courses, Inc.**, 303 East Ohio Street, Suite #2718, Chicago, IL 60611. (312) 943-5500. Offers Travel Specialist.

**ITT Technical Institute**, 5150 West Roosevelt Road, Chicago, IL 60650. (312) 378-2900. Offers Automotive Specialist, Electronics Specialist; Tool and Die Designer.

**ITT Technical Institute**, 650 East Higgins Road, Suite #8, Schaumburg, IL 60173. (312) 519-9300. Offers Electronics Specialist.

**Lincoln Technical Institute**, 7320 West Agate Avenue, Normal, IL 60656. (312) 625-1535. Offers Automotive Specialist; Diesel Mechanic.

**Lincoln Technical Institute**, 8920 South Cicero Avenue, Oak Lawn, IL 60453. (312) 432-9000. Offers Automotive Specialist. Diesel Mechanic.

**Moler Hairstyling College**, 1152 North Milwaukee Avenue, Chicago, IL 60622 (312) 235-6575. Offers Barber/Hairstylist.

**Moler Hairstyling College**, 1577 North Milwaukee Avenue, Chicago, IL 60622 (312) 342-2933. Offers Barber/Hairstylist.

**Moler Hairstyling College**, 1685 North Farmsworth, Aurora, IL 60505 (312) 851-7505. Offers Barber/Hairstylist; Cosmetologist.

**Moler Hairstyling College**, 224 West Jefferson Street, Joliet, IL 60435 (815) 725-2225. Offers Barber/Hairstylist, Cosmetologist.

**National Education Center, Bryman Campus**, 17 North State Street, Suite #1800,

## ILLINOIS (Cont'd)

Chicago, IL 60602. (312) 368-4911. Offers Dental Assistant; Medical Assistant.

**National Education Center, Bryman Campus**, 1132 Lake Street, Oak Park, IL 60301 (312) 383-9360. Offers Dental Assistant, Medical Assistant.

**National Technical Schools**, 1201 West Adams, Chicago, IL 60607 (312) 666-5590. Offers Welder; Drafting.

**Omar Rivas Academy of Barber Arts and Science**, 2004 West Chicago Avenue, Chicago, IL 60622. (312) 384-0011. Offers Barber/Hairstylist; Cosmetologist. Makeup Artist; Skin Care Specialist.

**Quincy Technical Schools**, 501 North 3rd Street, Quincy, IL 62301. (217) 224-0600. Offers Automotive Specialist; Auto Body Repairer; Diesel Mechanic; Air Conditioning/Refrigeration; Heating Mechanic; Welder.

**Ray College of Design**, 401 North Wabash Avenue, Chicago, IL 60611. (312) 280-3500. Offers Artist, Commercial; Fashion Designer; Fashion Illustrator; Fashion Merchandiser; Interior Designer; Illustrator; Dressmaker and Designer; Retailer, Tailoring.

**Ray College of Design**, 600 Woodfield Drive, Schaumburg, IL 60195. (312) 885-3450. Offers Interior Designer; Fashion Merchandiser; Artist, Commercial.

**Superior Training Services**, 14840 South Dixie Highway, Posen, IL 60469. (312) 396-1470. Offers Truck Driver.

**Vocational Training Center**, 6211 Church Road, Centerville, IL 62207. (618) 337-6955. Offers Nurse's Aide, Retailer; Food Service Specialist; Data Entry Specialist.

## INDIANA

**Academy of Hair Design**, 2150 Lafayette Road, Indianapolis, IN 46222. (317) 637-7227. Offers Barber/Hairstylist.

**Acme Institute of Technology**, P.O. Box 2708, 504 West Calvert Street, South Bend, IN 46613. (219) 233-5792. Offers Tool and Die Designer; Blueprint Reader; Computer Service Technician; Drafting; Electronics Specialist.

**Indiana Barber/Stylist College**, 5536 East Washington Street, Indianapolis, IN 46219. (317) 356-8222. Offers Barber/Hairstylist.

**Interstate Technical Institute**, 2402 Medford Drive, Fort Wayne, IN 46803. (219) 749-8583. Offers Air Conditioning/Refrigeration; Heating Mechanic. Tool and Die Designer, Drafting.

**ITT Technical Institute**, 5115 Oak Grove Road, Evansville, IN 47715. (812) 479-1441. Offers Electronics Specialist; Tool and Die Designer.

**ITT Technical Institute**, 4919 Coldwater Road, Fort Wayne, IN 46825. (219) 484-4107.

## INDIANA (Cont'd)

Offers Electronics Specialist; Automotive Specialist; Architectural Engineering Technician; Tool and Die Designer.

**ITT Technical Institute**, 9511 Angola Court, Indianapolis, IN 46268. (317) 875-8640. Offers Air Conditioning/Refrigeration; Heating Mechanic; Electronics Specialist; Architectural Engineering Technician; Data Processor; Legal Secretary; Mechanical Engineering Technician; Secretary/Transcriptionist; Computer Programming; Computer Service Technician; Drafting; Data Entry Specialist.

**Lincoln Technical Institute**, 1201 Stadium Drive, Indianapolis, IN 46202. (317) 632-5553. Offers Automotive Specialist; Diesel Mechanic; Drafting.

**National Barber Stylist College**, 2051 West Washington Street, Indianapolis, IN 46222. (317) 634-6950. Offers Barber/Hairstylist.

**Professional Careers Institute**, 2611 Waterfront Parkway, East Drive, Indianapolis, IN 46214-4198. (317) 299-6001. Offers Medical Assistant; Medical/Dental Receptionist; Dental Assistant; Computer Programming; Data Entry Specialist.

**PSI Institute**, 20 North Meridian Street, Indianapolis, IN 46204. (317) 631-8700. Offers Data Processor; Computer Programming.

**Southlake Barber Academy, Inc.**, 105 North Court Street, Crown Point, IN 46307. (219) 663-4184. Offers Barber/Hairstylist.

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## IOWA

**Davenport Barber College**, 730 East Kimberly Road, Davenport, IA 52807. (319) 391-9950. Offers Barber/Hairstylist.

**Hamilton Technical College**, P.O. Box 2674, 425 East 59th Street, Davenport, IA 52807. (319) 386-3570. Offers Computer Service Technician; Electronics Specialist; Computer Programming.

**Iowa School of Barbering and Hairstyling**, 603 East Sixth Street, Des Moines, IA 50309. (515) 244-0971. Offers Barber/Hairstylist.

**Lincoln Technical Institute**, 2501 Vine Street, West Des Moines, IA 50265. (515) 225-8433. Offers Automotive Specialist; Diesel Mechanic.

**National Education Center, National Institute of Technology Campus**, 1119 Fifth Street, West Des Moines, IA 50265. (515) 223-1496. Offers Electronics Specialist; Computer Service Technician.

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## KANSAS

**Amtech Institute**, 4011 East 31st Street South, Wichita, KS 67210. (316) 682-6548. Offers Auto Body Repair; Automotive Specialist; Electronics Specialist.

## KANSAS (Cont'd)

**Bryan Institute**, 9400 Nall Avenue, P.O. Box 40160, Overland Park, KS 66204. (913) 341-9201. Offers Dental Assistant; Medical Assistant.

**Bryan Institute**, 1004 South Oliver, Wichita, KS 67218. (316) 685-2284. Offers Dental Assistant; Medical Assistant; Computer Programming.

**Capitol City Barber College**, 812 North Kansas Avenue, Topeka, KS 66608. (913) 234-5401. Offers Barber/Hairstylist.

**Climate Control Institute**, 3030 North Hillside, Wichita, KS 67219. (316) 686-7355. Offers Air Conditioning/Refrigeration; Travel Specialist.

**Electronic Computer Programming Institute**, 401 East Douglas, Suite #1, Wichita, KS 67202. (316) 263-0276. Offers Data Processor; Computer Programming.

**Kansas City College of Medical and Dental Careers**, 6600 College Boulevard, Overland Park, KS 66211. (913) 491-6350. Offers Medical Assistant; Dental Assistant.

**Kansas School of Hairstyling**, 1207 East Douglas Avenue, Wichita, KS 67211. (316) 264-4891. Offers Barber/Hairstylist; Cosmetologist.

**Topeka Technical College**, 1620 N.W. Gage, Topeka, KS 66618. (913) 232-5858. Offers Electronics Specialist; Data Entry Specialist; Computer Programming.

**United Technical Institute**, 2015 South Meridian, Wichita, KS 67213. (316) 942-7733. Offers Data Entry Specialist; Nurse's Aide; Medical Office Manager; Shorthand Reporter; Secretary/Transcriptionist; Veterinary Assistant; X-Ray Technician; Medical Lab Technician; Medical/Dental Receptionist; Medical Assistant; Electronics Specialist; Dental Laboratory Technician; Dental Assistant; Data Processor; Computer Service Technician; Blueprint Reader; Bank Teller; Welder.

**Wichita Technical Institute**, 942 South West Street, Wichita, KS 67213. (316) 943-2241. Offers Electronics Specialist; Computer Service Technician.

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## KENTUCKY

**Institute of Electronic Technology**, 509 South 30th Street, Box 1113, Paducah, KY 42001. (502) 444-9676. Offers Electronics Specialist; Computer Service Technician; Instrumentation Specialist; Office Machine Repairer.

**Kentucky College of Barbering**, 1230 South Third Street, Louisville, KY 40203. (502) 634-0521. Offers Barber/Hairstylist.

**Louisville College**, 1512 Crums Lane, Louisville, KY 40216. (502) 448-1800. Offers Dental Assistant; Dental Laboratory Technician; Medical Assistant; Medical/Dental Receptionist; Medical Lab Technician; Secretary/Transcriptionist.

## KENTUCKY (Cont'd)

**Louisville Technical Institute**, 3901 A'kinson Drive, Louisville, KY 40218. (502) 456-6509. Offers Architectural Engineering Technician; Drafting; Interior Designer; Mechanical Engineering Technician; Electronics Specialist; Computer Service Technician.

**National Education Center, Kentucky College Technical Campus**, 300 Highrise Drive, Louisville, KY 40213. (502) 966-5555. Offers Computer Service Technician; Electronics Specialist; Data Processor; Automotive Specialist; Secretary/Transcriptionist; Office Machine Repairer; Data Entry Specialist.

**RETS Electronic Institute**, 4146 Outer Loop, Louisville, KY 40219. (502) 968-7191. Offers Electronics Specialist.

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## LOUISIANA

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**Baton Rouge School of Computer**, 9255 Interline Drive, Baton Rouge, LA 70809. (504) 923-2525. Offers Computer Service Technician; Data Processor; Secretary/Transcriptionist; Interior Designer; Fashion Merchandiser; Computer Programming; Data Entry Specialist.

**Bayou Technical Institute**, P.O. Box 13128, New Orleans, LA 70185. (504) 866-7703. Offers Welder; Air Conditioning/Refrigeration; Automotive Specialist; Building Maintenance Technician.

**International Technical Institute Incorporated**, 13944 Airline Highway, Baton Rouge, LA 70317. (504) 292-4230. Offers Instrumentation Specialist; Electronics Specialist; Air Conditioning/Refrigeration; Building Maintenance Technician; Electrician; Computer Service Technician; Appliance Repairer; Automotive Specialist.

**Professional Bartenders School**, 3939 Veterans Boulevard, Suite #220, Metairie, LA 70002. (504) 887-8787. Offers Bartender.

**RETS Training Center**, 4323 Division Street, Suite #206, Metairie, LA 70002. (504) 888-6848. Offers Electronics Specialist; Secretary/Transcriptionist; Computer Service Technician; Data Entry Specialist.

**Roffler Hair Design College**, 7909 Airline Highway, Metairie, LA 70003. (504) 737-2376. Offers Barber/Hairstylist.

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## MAINE

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**Hanson Barber School**, 219 Lisbon Street, Lewistown, ME 04240. (207) 782-1471. Offers Barber/Hairstylist.

**The Landing School of Boat Building and Design**, P.O. Box 1490, Kennebunkport, ME 04046. (207) 985-7976. Offers Boat Builder.

**New England School of Broadcasting**, One Circle, Bangor, ME 04401. (207) 947-  
Offers Broadcaster; Recording Specialist.

## MAINE (Cont'd)

**Richard's Hairstyling Academy**, 41 Broad Street, Auburn, ME 04210. (207) 783-9326. Offers Barber/Hairstylist.

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## MARYLAND

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**Arundel Institute of Technology**, 1808 Edison Highway, Baltimore, MD 21213. (301) 327-6640. Offers Computer Service Technician; Drafting; Architectural Engineering Technician; Civil Engineering Technician; Mechanical Engineering Technician; Broadcasting Technician; Electronics Specialist; Musical Instrument Maker/Repairer.

**Baltimore's International Culinary Arts Institute**, 19-21 South Gay Street, Baltimore, MD 21202. (301) 752-4710. Offers Culinary Arts.

**Bartenders Academy**, 907 Lower Georgetown Alley, Laurel, MD 20707. (301) 490-9400. Offers Bartender.

**Broadcasting Institute of Maryland**, 7200 Harford Road, Baltimore, MD 21234. (301) 254-2770. Offers Broadcaster.

**Control Data Institute**, Commerce Center East, Suite #150, 1777 Reisterstown Road, Baltimore, MD 21208. (301) 486-4676. Offers Computer Service Technician; Data Processor; Secretary/Transcriptionist; Computer Programming; Data Entry Specialist.

**International Academy of Hair Design And Technology**, 1500 West Pratt Street, Baltimore, MD 21223. (301) 566-2420. Offers Barber/Hairstylist.

**Lincoln Technical Institute**, 3200 Wilkens Avenue, Baltimore, MD 21229. (301) 646-5480. Offers Automotive Specialist.

**Lincoln Technical Institute**, 7800 Central Avenue, P.O. Box 8502, Capitol Heights, MD 20743. (301) 336-7250. Offers Automotive Specialist; Air Conditioning/Refrigeration.

**Maryland Drafting Institute**, 2045 University Boulevard East, Langley Park, MD 20783. (301) 439-7776. Offers Drafting.

**Maryland Institute of Technology**, 121 Kane Street, Baltimore, MD 21224. (301) 633-4300. Offers Welder; Air Conditioning/Refrigeration; Drafting; Building Maintenance Technician.

**Medix Schools**, 1406 Crain Highway South, Suite #100, Glen Burnie, MD 21061. (301) 766-2000. Offers Medical/Dental Receptionist; Dental Assistant; Medical Assistant.

**Medix Schools**, North Charles Street at the Beltway, 1306 Bellona Avenue, Lutherville, MD 21093. (301) 337-5155. Offers Dental Assistant, Medical Assistant; Secretary/Transcriptionist.

**Medix Schools**, 8719 Colesville Road, Silver Spring, MD 20910. (301) 587-3000. Offers Medical Assistant, Dental Assistant, Medical/Dental Receptionist.



## MARYLAND (Cont'd)

**National Technical Institute**, 4703 Decatur Street, Edmondston, MD 20781. (301) 277-2286. Offers Welder; Auto Body Repairer; Motorcycle Mechanic.

**Professional Institute of Commercial Art**, 4020 Clarks Lane, Baltimore, MD 21215. (301) 358-6311. Offers Artist, Commercial; Fashion Illustrator; Illustrator.

**PSI Institute**, 1310 Apple Avenue, Silver Spring, MD 20910. (301) 589-0900. Offers Data Processor; Computer Programming.

**PTC Career Institute**, 5818 Reisterstown Road, Baltimore, MD 21215. (301) 358-1210. Offers Nurse's Aide.

**PTC Career Institute**, 813 Fenton Street, Silver Spring, MD 20910. (301) 588-3703. Offers Nurse's Aide; Data Processor; Data Entry Specialist.

**RETS Electronic School**, 511 Russell Street, Baltimore, MD 21230. (301) 721-6863. Offers Electronics Specialist; Drafting; Air Conditioning/Refrigeration; Broadcasting Technician; Computer Service Technician; Heating Mechanic; Instrumentation Specialist; Office Machine Repairer.

**TESST Electronic School**, 5122 Baltimore Avenue, Hyattsville, MD 20781. (301) 864-5750. Offers Electronics Specialist; Computer Service Technician; Office Machine Repairer; Broadcasting Technician.

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## MASSACHUSETTS

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**Andover Tractor Trailer School**, 55 Hampshire Road, Methuen, MA 01844. (617) 689-3400. Offers Diesel Mechanic, Truck Driver.

**Associated Technical Institute**, 345 West Cummings Park, Woburn, MA 01801 (617) 935-3838. Offers Air Conditioning/Refrigeration; Computer Service Technician; Electronics Specialist; Data Processor; Data Entry Specialist.

**Bancroft School of Massage Therapy**, 50 Franklin Street, Worcester, MA 01608 (617) 757-7923. Offers Massage Therapist.

**Bay State School of Appliances**, 15 Everett Street, P.O. Box 598, Boston, MA 02136. (617) 364-3434. Offers Air Conditioning/Refrigeration; Appliance Repairer.

**Broms Academy**, 357/369 High Street, Holyoke, MA 01040. (413) 536-6429. Offers Barber/Hairstylist; Cosmetologist.

**Broms Academy**, 150 Pleasant Street, Worcester, MA 01609. (617) 575-3047. Offers Barber/Hairstylist, Cosmetologist.

**Butera School of Art**, 111 Beacon Street, Boston, MA 02116. (617) 536-4623. Offers Artist, Commercial; Illustrator.

**Erine E. Hinds Institute of Esthetics**, 121 Walnut Street, Newton, MA 02159 (617)

## MASSACHUSETTS (Cont'd)

527-3200. Offers Skin Care Specialist; Makeup Artist; Massage Therapist; Cosmetologist.

**Chamberlain School of Retailing**, 90 Marlborough Street, Boston, MA 02116. (617) 536-0682. Offers Retailer; Fashion Merchandiser; Interior Designer.

**East Coast Aero Technical School**, Hanscom Field, Box 426, Lexington, MA 02173. (617) 274-6400. Offers Aviation Maintenance Technician.

**Eleanor F. Roberts Institute**, 19 Temple Place, Second Floor, Boston, MA 02111. (617) 266-7000. Offers Electrologist; Skin Care Specialist; Makeup Artist.

**Hallmark Institute of Photography at the Airport**, Turners Falls, MA 01376. (413) 863-2478. Offers Photographer.

**ITT Technical Institute**, 45 Spruce Street, Chelsea, MA 02150. (617) 889-3600. Offers Automotive Specialist; Drafting; Diesel Mechanic; Architectural Engineering Technician; Construction Technologist; Mechanical Engineering Technician; Electronics Specialist.

**Massachusetts School of Barbering and Men's Hairstyling**, 1246-54 Washington Street, Boston, MA 02119. (617) 482-6360. Offers Barber/Hairstylist.

**Massachusetts School of Barbering and Men's Hairstyling**, 25 Exchange Street, Lynn, MA 01901. (617) 593-1321. Offers Barber/Hairstylist.

**National Education Center, Bryman Campus**, 323 Boylston Street, Brookline, MA 02140. (617) 232-6035. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**New England Hair Academy**, 492-500 Main Street, Malden, MA 02148. (617) 324-6799. Offers Barber/Hairstylist; Cosmetologist.

**New England School of Art and Design**, 28 Newbury Street, Boston, MA 02116. (617) 536-0383. Offers Artist, Fine; Fashion Illustrator; Interior Designer; Artist, Commercial; Illustrator.

**New England School of Photography**, 537 Commonwealth Avenue, Boston, MA 02215. (617) 437-1868. Offers Photographer.

**New England Tractor Trailer Training of Massachusetts**, P.O. Box 54, 342 East Squantum Street, Quincy, MA 02171. (617) 328-0250. Offers Truck Driver.

**North Bennet Street School**, 39 North Bennet Street, Boston, MA 02113. (617) 227-0155. Offers Cabinemaker; Jewelry Designer; Locksmith; Musical Instrument Maker/Repairer; Carpenter.

**Northeast Broadcasting School**, 282 Marlborough Street, Boston, MA 02116. (617) 767-7910. Offers Broadcaster, Motion Pictures/Television Production.

**Northeast Institute of Industrial Technology**, 41 Phillips Street, Boston, MA 02114. (617)



## MASSACHUSETTS (Cont'd)

523-2813. Offers Air Conditioning/Refrigeration; Electronics Specialist; Heating Mechanic; Drafting; Computer Service Technician; Electrician; Computer Aided Drafting.

**Pedigree Career Institute, Harbor Mall,** Route 1-A, Lynn Way, Boston, MA 01901 (617) 592-3647. Offers Pet Groomer.

**RETS Electronic School,** 965 Commonwealth Avenue, Boston, MA 02215 (617) 783-1197. Offers Electronics Specialist; Broadcasting Technician; Computer Service Technician; Office Machine Repairer.

**Sylvania Technical School,** 95 Second Avenue, Waltham, MA 02254. (617) 890-7711. Offers Electronics Specialist; Computer Service Technician.

**Travel Education Center,** 104 Mt. Auburn Street, Harvard Square, Cambridge, MA 02138. (617) 547-7750. Offers Travel Specialist.

**Travel School of America,** 1047 Commonwealth Avenue, Boston, MA 02215. (617) 787-1214. Offers Travel Specialist; Hotel-Motel Manager.

**United Technical School,** 83 Worthen Street, West Springfield, MA 01089. (413) 733-0081. Offers Automotive Technician, Auto Body Repairer.

## MICHIGAN

**Black Forest Hall,** 2787 Quick Road, Harbor Springs, MI 49740 (616) 526-7066, 526-6281 Offers Horsemanship Specialist.

**Carnegie Institute,** 551 Stephenson Highway, Suite #100, Troy, MI 48063. (313) 589-1078. Offers Medical Assistant, Medical/Dental Receptionist, Secretary/Transcriptionist, Data Entry Specialist.

**Chandler Schools,** 205 North Main, Mt. Pleasant, MI 48858. (517) 773-5329. Offers Data Entry Specialist, Data Processor.

**Chandler Schools,** 388-3 Cross Oaks, Plainwell, MI 49077 (616) 685-1551. Offers Data Entry Specialist.

**Chandler Schools,** 125 South Maple, Ithaca, MI 48847. (517) 875-4362. Offers Data Entry Specialist.

**Chandler Schools,** 817 Cherry, S.E., Grand Rapids, MI 49506 (616) 451-4226. Offers Data Entry Specialist; Data Processor.

**Chauffeur's Training School,** 14601 Dequindre, Detroit, MI 48212 (313) 892-1300. Offers Truck Driver.

**Control Data Institute,** 21700 Northwestern Highway, Tower 14, Suite #1401, Southfield, MI 48034 (313) 552-6600. Offers Computer

## MICHIGAN (Cont'd)

Service Technician; Data Processor; Data Entry Specialist, Computer Programming; Office Machine Repairer; Secretary/Transcriptionist.

**Detroit Engineering Institute,** 2030 Grand River, Detroit, MI 48226. (313) 222-7450. Offers Mechanical Engineering Technician; Heating Mechanic, Air Conditioning/Refrigeration; Computer Service Technician; Drafting; Electronics Specialist; Tool and Die Designer; Blueprint Reader; Loss Prevention/Security Officer; Data Processor; Data Entry Specialist.

**Detroit Institute of Aeronautics,** Willow Run Airport, Ypsilanti, MI 48198. (313) 483-3758. Offers Aviation Maintenance Technician.

**Fashion Institute of America,** 20755 Greenfield, Suite #607, Southfield, MI 48075. (313) 559-9733. Offers Fashion Designer; Fashion Merchandiser; Interior Designer; Dressmaker and Designer; Fashion Illustrator; Jewelry Designer; Retailer; Tailoring.

**Fashion Institute of America,** 15100 Northline Road, Southgate, MI 48195. (313) 246-9490. Offers Fashion Merchandiser; Medical Assistant.

**Flint Institute of Barbering,** 3214 Flushing Road, Flint, MI 48504. (313) 232-4711. Offers Barber/Hairstylist.

**Grand Rapids Educational Center,** 2922 Fuller Avenue Northeast, Northbrook Park, Building 2, Grand Rapids, MI 49505. (616) 364-8464. Offers Dental Assistant; Medical Assistant, Medical Office Manager.

**Institute of Merchandising and Design,** 116 West Allegan Street, Lansing, MI 48933 (517) 484-3756. Offers Fashion Merchandiser, Fashion Designer; Interior Designer; Dressmaker and Designer; Fashion Illustrator; Retailer; Tailoring; Data Processor; Data Entry Specialist.

**ITT Technical Institute,** 3013 Eastern Avenue, S.E., Grand Rapids, MI 49508. (616) 452-1458. Offers Electronics Specialist; Secretary/Transcriptionist.

**Lansing Barber College,** 315 Grand Avenue South, Lansing, MI 48933. (517) 484-9895. Offers Barber/Hairstylist.

**Lansing Computer Institute,** 501 North Marshall Street, Suite #101, Lansing, MI 48912. (517) 332-3024. Offers Data Processor, Computer Programming, Data Entry Specialist.

**Michigan Barber School, Inc.,** 8990 Grand River, Detroit, MI 48204. (313) 894-2300. Offers Barber/Hairstylist.

**Michigan Career Institute,** 14520 Gratiot Avenue, Detroit, MI 48205-2308. (313) 526-6600. Offers Automotive Specialist.

**MoTech Automotive Education Center,** 20201 Hoover Road, Detroit, MI 48205. (313) 267-3390. Offers Auto Body Repairer.

**MoTech Automotive Education Center,** 35155 Industrial Road, Livonia, MI 48150. (313)

## MICHIGAN (Cont'd)

522-9510. Offers Auto Body Repairer; Automotive Specialist.

**National Education Center, National Institute of Technology Campus**, 2620 and 2630 Remico, S.W., Wyoming, MI 49509. (616) 538-3170. Offers Electronics Specialist; Automotive Specialist.

**National Education Center, National Institute of Technology Campus**, 15115 Deerfield, East Detroit, MI 48021. (313) 779-5530. Offers Electronics Specialist.

**National Education Center, National Institute of Technology Campus**, 1800 Newburgh Road, Livonia, MI 48152. (313) 464-7387. Offers Electronics Specialist.

**Photon School of Welding, Inc.**, 300 Ames Street, S.E., Law, MI 48602. (517) 791-1644. Offers Welder; Truck Driver.

**PSI Institute of Michigan**, Southfield Office Plaza, 17000 West Eight Mile Road, Suite LL-11, Southfield, MI 48075. (313) 557-9055. Offers Data Processor; Computer Programming.

**Ross Medical Education Center**, 15670 East Eight Mile Road, Detroit, MI 48205. (313) 371-2131. Offers Nurse's Aide.

**Ross Medical Center**, 1012 Gilbert, Flint, MI 48504. (313) 234-1674. Offers Medical Assistant; Medical/Dental Receptionist; Medical Office Manager; Nurse's Aide; Dental Assistant.

**Ross Medical Education Center**, 913 West Holmes, Suite #260, Lansing, MI 48910. (517) 887-0180. Offers Medical Assistant; Medical/Dental Receptionist; Medical Office Manager; Dental Assistant.

**Ross Medical Education Center**, 20820 Greenfield Road, Oak Park, MI 48237-3011. (313) 967-3100. Offers Medical Assistant; Nurse's Aide.

**Ross Medical Education Center**, 4054 Bay Road, Saginaw, MI 48603. (517) 793-9800. Offers Medical Assistant; Medical/Dental Receptionist; Dental Assistant.

**Ross Medical Education Center**, 26417 Hoover Road, Warren, MI 48089. (313) 758-7200. Offers Medical Assistant; Medical/Dental Receptionist.

**Ross Medical Education Center**, 1553 Woodward, Suite #701, Detroit, MI (313) 478-8170. Offers Medical Assistant.

**Ross Technical Institute**, 20820 Greenfield Road, Oak Park, MI 48237. (313) 967-3100. Offers Electronics Specialist.

**Spess Howard School of Broadcast**, 16900 West Eight Mile Road, 1 Northland Drive Building, Southfield, MI 48075. (313) 569-0101. Offers Broadcaster; Broadcasting Technician.

**Vocational Training Center, Inc.**, 3765 Fifteen Mile Road, Sterling Heights, MI 48310. (313) 64-3390. Offers Drafting, Computer

## MICHIGAN (Cont'd)

**Welder Training Center**, 520 West Eight Mile Road, Ferndale, MI 48220. (313) 399-3388. Offers Welder.

**WeldTech Welding Education Center**, 20201 Hoover Road, Detroit, MI 48205. (313) 267-3385. Offers Welder; Tool and Die Designer.

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## MINNESOTA

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**Control Data Institute**, 1001 Washington Avenue North, Minneapolis, MN 55401. (612) 339-8282. Offers Computer Service Technician; Data Processor; Electronics Specialist; Computer Programming; Data Entry Specialist.

**Dunwoody Industrial Institute**, 818 Wayzata Boulevard, Minneapolis, MN 55403-1192. (612) 374-5800. Offers Culinary Arts; Mechanical Engineering Technician; Electrician; Computer Service Technician; Civil Engineering Technician; Architectural Engineering Technician; Automotive Specialist; Auto Body Repairer; Printer; Welder; Tool and Die Designer; Air Conditioning/Refrigeration; Electronics Specialist; Heating Mechanic; Artist; Commercial.

**Fashion Institute of America**, 20755 Greenfield, Suite 607, Southfield, MI 48075. (313) 559-9733. Offers Fashion Designer; Fashion Merchandiser; Interior Designer; Dressmaker and Designer; Fashion Illustrator; Jewelry Designer; Retailer; Tailoring.

**Lakeland Medical-Dental Academy**, 1402 West Lake Street, Minneapolis, MN 55408. (612) 827-5656. Offers Medical Lab Technician; Medical Assistant; Dental Assistant; Nurse's Aide; Medical Administrative Assistant.

**L'Hotel Sofitel School of French Culinary Skills**, 5601 West 78th Street, Minneapolis, MN 55435. (612) 835-1900. Offers Food Service Specialist; Culinary Arts.

**The McConnell School**, 831 Second Avenue South, Minneapolis, MN 55402. (612) 332-4238. Offers Travel Specialist.

**Medical Institute of Minnesota**, 2309 Nicollet Avenue, Minneapolis, MN 55404. (612) 871-8481. Offers Veterinarian Assistant; Medical Assistant; Medical Lab Technician; Dental Assistant.

**Minneapolis Barber School**, 819 Hennepin Avenue South, Minneapolis, MN 55403. (612) 333-6010. Offers Barber/Hairstylist.

**Minneapolis Drafting School**, 5700 West Broadway, Minneapolis, MN 55428. (612) 535-8843. Offers Drafting, Computer Aided Drafting.

**Minnesota Institute of Medical and Dental Careers**, 2915 Wayzata Boulevard, Minneapolis, MN 55432. (612) 374-2742. Offers Dental Assistant; Medical Assistant; Medical Secretary.

## MINNESOTA (Cont'd)

**Moler Barber School of Hair Styling**, 1411 Nicollet Avenue, Minneapolis, MN 55403. (612) 871-7754. Offers Barber/Hairstylist.

**National Education Center, Brown Institute Campus**, 2225 East Lake Street, Minneapolis, MN 55407. (612) 721-2481. Offers Electronics Specialist; Broadcaster; Broadcasting Technician; Computer Service Technician; Data Processor; Legal Secretary; Recording Specialist; Secretary/Transcriptionist; Computer Programming.

**Northwest Technical Institute**, 11995 Singietree Lane, Eden Prairie, MN 55344. (612) 944-0080. Offers Drafting; Computer Aided Drafting.

**Northwestern Electronics Institute**, 825 41st Avenue, N.E., Columbia Heights, MN 55421. (612) 781-4881. Offers Electronics Specialist; Computer Service Technician; Broadcasting Technician.

**School of the Associated Arts**, 344 Summit Avenue, St. Paul, MN 55102. (612) 224-3416. Offers Artist, Commercial; Artist, Fine; Illustrator.

**School of Communication Arts**, 2526 27th Avenue South, Minneapolis, MN 55406. (612) 721-5557. Offers Broadcaster; Photographer; Motion Pictures/Television Production; Data Entry Specialist.

**St. Paul Barber School**, 211 West Seventh Street, St. Paul, MN 55102. (612) 222-1033. Offers Barber/Hairstylist.

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## MISSISSIPPI

**Jackson Barber and Hairstyling College**, 116 Franklin Street, Carthage, MS 39051. (601) 267-3678. Offers Barber/Hairstylist.

**Jackson Barber and Hairstyling College**, 852 West Capitol Street, Jackson, MS 39203. (601) 353-8122. Offers Barber/Hairstylist.

**Van's College of Barber/Hairstyling**, 323 Central Avenue, Cleveland, MS 38732. (601) 843-6063. Offers Barber/Hairstylist.

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## MISSOURI

**Basic Institute of Technology**, 4455 Chipewa Avenue, St. Louis, MO 63116. (314) 771-1200. Offers Computer Service Technician, Air Conditioning/Refrigeration; Heating Mechanic.

**Bryan Institute**, 12184 Natural Bridge Road, Bridgeton, MO 63044. (314) 291-0241. Offers Computer Programming; Computer Service Technician; Dental Assistant; Medical Assistant.

**Control Data Institute**, 3694 West Pine Boulevard, St. Louis, MO 63108. (314) 534- Offers Data Processor; Computer Service Technician; Secretary/Transcriptionist; Elec-

## MISSOURI (Cont'd)

tronics Specialist; Office Machine Repairer; Computer Programming.

**DeVry Institute of Technology**, 11224 Holmes Road, Kansas City, MO 64131. (816) 941-0430. Offers Computer Service Technician; Computer Programming; Data Processor; Electronics Specialist.

**Dick Hill International Flight**, P.O. Box 10603, Springfield, MO 65805. (417) 485-3474. Offers Pilot, Commercial.

**Electronic Computer Programming Institute**, 611 West 39th Street, Kansas City, MO 64111. (816) 561-7758. Offers Data Processor; Secretary/Transcriptionist; Computer Programming; Data Entry Specialist.

**Electronics Institute**, 5605 Troost Avenue, Kansas City, MO 64110. (816) 361-5656. Offers Electronics Specialist; Computer Service Technician.

**Florissant Upholstery School**, 1408 North Kings Highway, St. Louis, MO 63113. (314) 361-2852. Offers Upholsterer.

**General Education and Training**, 12100 Grandview Road, Grandview, MO 64030. (816) 765-5400. Offers Truck Driver.

**International Air Academy**, 2326 Mill Park Drive, St. Louis, MO 63043. (314) 429-7860. Offers Travel Specialist.

**International Hair Institute**, 415 South Florissant Road, Ferguson, MO 63135. (314) 524-3460. Offers Barber/Hairstylist.

**ITT Technical Institute**, 5303 East 103rd Street, Kansas City, MO 64137. (816) 765-0800. Offers Automotive Specialist; Drafting; Architectural Engineering Technician.

**ITT Technical Institute**, 3750 Lindell Boulevard, St. Louis, MO 63108. (314) 533-8700. Offers Automotive Specialist; Diesel Mechanic; Electronics Specialist; Tool and Die Designer; Mechanical Engineering Technician; Architectural Engineering Technician; Drafting.

**Jay Truck Driver Training Center**, 7600 Church Road, Route 2, Box 199, Liberty, MO 64068. (816) 781-8600. Offers Truck Driver.

**Jay Truck Driver Training Center**, 3500 East Kearney, Springfield, MO 65803. (417) 831-3900. Offers Truck Driver.

**Jay Truck Driver Training Center**, 5434 Natural Bridge Road, St. Louis, MO 63120. (314) 385-3900. Offers Truck Driver.

**Kansas City College of Medical and Dental Careers**, 2928 Main, Kansas City, MO 64108. Offers Dental Assistant; Medical Assistant; Medical/Dental Receptionist; Medical Office Manager.

**Midwest Institute of Medical Assistants**, 112 West Jefferson, Kirkwood, MO 63122. (314) 965-8363. Offers Medical Assistant, Veterinarian Assistant.

## MISSOURI (Cont'd)

**Missouri School of Barbering and Hairstyling**, 3740 Noland Road, Independence, MO 64055. (515) 244-0971. Offers Barber/Hairstylist.

**Missouri School for Doctors' Assistants**, 10121 Manchester Road, St. Louis, MO 63122. (314) 821-7700. Offers Dental Assistant; Medical Assistant; Nurse's Aide; Medical Office Manager.

**Missouri Technical School**, 3167 Fee Fee Road, Bridgeton, MO 63044. 1-800-231-4545 on tone dial 4687. Offers Electronics Specialist; Computer Service Technician.

**Missouri Vocational Center**, 3839 Washington Boulevard, St. Louis, MO 63108. (314) 534-7581. Offers Nurse's Aide.

**Missouri Vocational Center**, 1360 South 5th Street, Suite 350, St. Charles, MO 63301. (314) 947-7066. Offers Data Processing; Electronics Specialist; Computer Programming; Building Maintenance Technician; Secretary/Transcriptionist; Data Entry Specialist.

**Ranken Technical Institute**, 4431 Finney Avenue, St. Louis, MO 63113. (314) 371-0236. Offers Tool and Die Designer; Instrumentation Specialist; Electrician; Diesel Mechanic; Architectural Engineering Technician; Welder; Air Conditioning/Refrigeration; Plumber; Machinist; Computer Service Technician; Carpenter; Automotive Specialist; Auto Body Repairer.

**Saint Louis Tech**, 4144 Cypress Road, St. Ann, MO 63074. (314) 427-3600. Offers Drafting; Illustrator; Tool and Die Designer; Computer Aided Drafting.

**Sullivan Educational Centers**, 1001 Harrison Avenue, Kansas City, MO 64106. (816) 471-1811. Offers Welder; Air Conditioning/Refrigeration; Heating Mechanic; Auto Body Repairer; Automotive Specialist; Nurse's Aide; Data Processor; Data Entry Specialist.

**Vatterott Educational Centers**, 3925 Industrial Drive, St. Ann, MO 63074. (314) 428-5900. Offers Welder; Electrician; Air Conditioning/Refrigeration; Building Maintenance Technician; Artist; Commercial; Computer Service Technician; Electronics Specialist; Heating Mechanic; Data Processor; Legal Assistant/Paralegal.

**Vatterott Educational Centers**, 3854 Washington Avenue, St. Louis, MO 63108. (314) 428-5900. Offers Welder; Nurse's Aide; Data Processor.

**Vocational Training Center**, 4236 Lindell Street, St. Louis, MO 63108. (314) 531-2299. Offers Nurse's Aide; Data Entry Specialist.

## MONTANA

**Billings School of Barbering**, 922 1/2 Grand, Billings, MT 59102. (406) 259-9369. Barber/Hairstylist.

## MONTANA (Cont'd)

**May Schools: Broadcasting and Business**, P.O. Box 127, Billings, MT 59103. (406) 248-4888. Offers Broadcaster.

## NEBRASKA

**Barber and Beauty College of Professional Arts**, 3504-12 Leavenworth Street, Omaha, NE 68105. (402) 346-7727. Offers Barber/Hairstylist; Cosmetologist.

**College of Hair Design**, 394 South 11th Street, Lincoln, NE 68508. (402) 474-4244. Offers Barber/Hairstylist; Cosmetologist.

**Gateway Electronics Institute**, 4001 South 24th Street, Omaha, NE 68107. (402) 734-4420. Offers Electronics Specialist; Computer Programming; Computer Service Technician.

**Institute of Computer Science**, 808 South 74th Plaza, Suite #200, Omaha, NE 68114. (402) 393-7064. Offers Data Processor; Computer Programming; Secretary/Transcriptionist; Data Entry Specialist; Electronics Specialist.

**Nebraska Custom Diesel Drivers Training, Inc.**, 14243 "C" Circle, Omaha, NE 68144. (402) 393-7773. Offers Truck Driver.

**Omaha College of Health Careers**, 1052 Park Avenue, Omaha, NE 68105. (402) 342-1818. Offers Dental Assistant; Medical Office Manager; Veterinarian Assistant; Medical Assistant.

**Omaha Opportunities Industrialization Center**, 2724 North 24th Street, Omaha, NE 68110. (402) 457-4222. Offers Computer Service Technician; Data Processor; Medical Office Manager; Printer; Secretary/Transcriptionist; Data Entry Specialist.

**Universal Technical Institute**, 902 Capitol Avenue, Omaha, NE 68102. (402) 345-2422. Offers Auto Body Repairer; Automotive Specialist; Air Conditioning/Refrigeration; Heating Mechanic; Artist; Commercial.

## NEVADA

**American Academy for Career Education**, 3120 East Desert Inn Road, Las Vegas, NV 89121. (702) 732-7748. Offers Medical Assistant; Dental Assistant; Cosmetologist.

**Education Dynamics Institute**, 2635 North Decatur Boulevard, Las Vegas, NV 89108. (702) 648-1522. Offers Air Conditioning/Refrigeration; Heating Mechanic; Drafting; Data Processor; Electronics Specialist; Computer Service Technician; Data Entry Specialist.

**International Dealer's School**, 1030 East Twain Avenue, Las Vegas, NV 89109. (702) 733-9133. Offers Dealer.

**International Dealer's School**, 601 West First Street, Reno, NV 89503. (702) 322-8330. Offers Dealer.

## NEVADA (Cont'd)

**National Broadcasting School**, 1771 East Flamingo Road, Suite 109-B, Las Vegas, NV 89119. (702) 737-9400. Offers Broadcaster

**Nevada Gaming School**, 3100 Sirius Road, Las Vegas, NV 89102. (702) 873-2345. Offers Electronics Specialist.

**Nevada Gaming Schools**, 3250 Sirius, Las Vegas, NV 89102. (702) 367-1362 Offers Dealer.

**Nevada Gaming School**, 1180 South Rock Boulevard, Sparks, NV 89431. (702) 359-2345 Offers Electronics Specialist.

**Strip Dealers and Slot Repair School**, 2309 Las Vegas Boulevard South, Las Vegas, NV 89104. Offers Dealer, Electronics Specialist

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## NEW HAMPSHIRE

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**New Hampshire Barber College**, 64 Merrimack Street, Manchester, NH 03101 (603) 623-9885. Offers Barber/Hairstylist

**Polytechnical Institute of New England**, 546 Amherst Street, Nashua, NH 03063 (603) 881-8277. Offers Electronics Specialist, Medical Assistant; Secretary/Transcriptionist, Drafting; Travel Specialist; Computer Operations and Computer Aided Drafting.

**Tractor Trailer School of New Hampshire, Inc.**, P.O. Box 626, Mammoth Road, Londonderry NH 03053 (603) 669-1151. Offers Truck Driver.

**Travel Education Center**, 402 Amherst Street, Nashua, NH 03063 (603) 880-7200 Offers Travel Specialist.

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## NEW JERSEY

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**Berdan Institute**, 265 Route 46 West, Totowa, NJ 07512. (201) 256-3444 Offers Medical Assistant, Dental Assistant, Secretary/Transcriptionist.

**Brick Computer Science Institute**, 515 Highway 70, Brick, NJ 08723-4043. (201) 477-0975. Offers Data Processor; Computer Service Technician; Electronics Specialist, Medical/Dental Receptionist; Legal Secretary; Legal Assistant/Paralegal; Secretary/Transcriptionist; Data Entry Specialist.

**The Bryman School**, Route 18, Branco Estates Center, East Brunswick, NJ 08816 (201) 249-9383 Offers Medical Assistant, Dental Assistant; Medical Office Manager

**The Chubb Institute**, 8 Sylvan Way, P.O. Box 342, Parsippany, NJ 07054 (201) 682-4900. Offers Data Processor.

**Claire DeMarzo Institute of Professional Electrophysiology**, 5 Park Avenue, Westwood, NJ (201) 664-0171. Offers Electrologist.

## NEW JERSEY (Cont'd)

**DeVry Technical Institute**, 479 Green Street, Woodbridge, NJ 07095 (201) 634-3460 Offers Electronics Specialist, Computer Service Technician, Computer Programming.

**Divers Academy of the Eastern Seaboard, Inc.**, 2500 Broadway, Camden, NJ 08104. (800) 238-3483. Offers Diver.

**Dorothy Aristone's School of Paramedical and Business Professions**, Routes 73 and 38, Maple Shade, NJ 08052. (609) 234-5223 Offers Medical Assistant; Dental Assistant; Legal Secretary; Legal Assistant/Paralegal, Medical Secretary.

**du Cret School of the Arts**, 1030 Central Avenue, Plainfield, NJ 07060 (201) 757-7171. Offers Artist, Fine; Illustrator; Fashion Illustrator; Photographer; Artist, Commercial

**Electronic Computer Programming Institute**, 152 Market Street, Paterson, NJ 07505. (201) 523-1200. Offers Data Processor; Loss Prevention/Security Officer; Computer Programming; Data Entry Specialist.

**Empire Technical Schools of New Jersey**, 576 Central Avenue, East Orange, NJ 07018. (201) 675-0565. Offers Data Processor; Loss Prevention/Security Officer; Medical/Dental Receptionist; Dental Assistant; Travel Specialist; Secretary/Transcriptionist; Office Machine Repairer; Data Entry Specialist; Computer Programming.

**Engine City Technical Institute**, Route 22 West, Box 3116, Union City, NJ 07083 (201) 964-1450. Offers Diesel Mechanic

**General Technical Institute**, 1118 B more Avenue, Linden, NJ 07036. (201) 479-9353. Offers Blueprint Reader; Welder.

**Joe Kubert School of Cartoon and Graphic Art**, 37 Myrtle Avenue, Dover, NJ 07801. (201) 361-1327. Offers Artist, Commercial; Illustrator; Motion Pictures/Television Production

**Lincoln Technical Institute**, 2299 Vauxhall Road, Union, NJ 07083 (201) 964-7800. Offers Automotive Specialist; Diesel Mechanic, Air Conditioning/Refrigeration; Heating Mechanic.

**Lincoln Technical Institute**, Haddonfield Road at Route 130N, Pennsauken, NJ 08110. (609) 665-3010 Offers Drafting, Electronics Specialist; Air Conditioning/Refrigeration, Heating Mechanic; Computer Service Technician.

**Lyons Institute**, 10 Commerce Place, Clark, NJ 07066. (201) 574-2090. Offers Medical Assistant, Dental Assistant; Heating Mechanic; Dental Laboratory Technician, Air Conditioning/Refrigeration; Computer Service Technician; Drafting; Electrician; Medical Lab Technician.

**Lyons Institute**, 320 Main Street, Hackensack, NJ 07601 (201) 488-3790. Offers Medical Assistant; Dental Assistant; Dental Laboratory Technician; Electrician; Air Conditioning/Refrigeration, Drafting, Medical Lab Technician; Electronics Specialist.



**Metropolitan Technical Institute**, 11 Daniel Road, Fairfield, NJ 07006-2506. (201) 227-8191. Offers Electronics Specialist; Drafting.

**MTA School**, 1231 Route 22 West, Bridgewater, NJ 08807. (201) 526-7050. Offers Truck Driver; Diesel Mechanic; Automotive Specialist.

**The Nash Academy of Animal Arts**, 595 Anderson Avenue, Cliffside Park, NJ 07010. (800) 822-6274. Offers Pet Groomer.

**National Education Center, RETS Electronic School Campus**, 103 Park Avenue, Nutley, NJ 07110. (201) 661-0600. Offers Electronics Specialist; Computer Service Technician

**Penaco Tech**, P.O. Box 1427, Erial Road, Blackwood, NJ 08012. (609) 232-0310. Offers Auto Body Repairer; Automotive Specialist; Diesel Mechanic; Computer Service Technician; Data Processor; Drafting; Electronics Specialist; Data Entry Specialist; Computer Programming.

**The Plaza School of Drafting**, Garden State Plaza, Routes 17 and 4, Paramus, NJ 07652. (201) 843-0344. Offers Drafting; Architectural Engineering Technician; Blueprint Reader; Construction Technologist; Interior Designer; Mechanical Engineering Technician.

**Star Technical Institute**, Route 130 South, Cinnaminson Mall, Cinnaminson, NJ 08077. (609) 786-8836. Offers Drafting; Computer Service Technician; Electronics Specialist; Legal Assistant/Paralegal; Medical Assistant; Secretary/Transcriptionist; Data Entry Specialist; Computer Programming; Dental Laboratory Technician; Legal Secretary.

**Star Technical Institute**, 1386 South Delsea Drive, Vineland, NJ 08360. (609) 696-0500. Offers Dental Assistant; Data Processor; Computer Service Technician; Data Entry Specialist.

**Star Technical Institute**, RD #5, Box 617A, Black Horse Pike, Williamstown, NJ 08094. (609) 629-0550. Offers Computer Service Technician; Drafting; Dental Assistant; Legal Assistant/Paralegal; Medical Assistant; Secretary/Transcriptionist; Data Entry Specialist.

**Teterboro School of Aeronautics**, 80 Moonachie Avenue, Teterboro Airport, Teterboro, NJ 07608. (201) 288-6300. Offers Aviation Maintenance Technician.

**Union Technical Institute**, 1117 Green Grove Road, Neptune, NJ 07753. (201) 922-1100. Offers Computer Service Technician; Drafting; Electronics Specialist; Loss Prevention/Security Officer; Medical Assistant; Dental Assistant; Dental Laboratory Technician; Architectural Engineering Technician; Data Entry Specialist

**Welder Training and Testing Institute**, 7015 Mid Avenue, Pennsauken, NJ 08110. (609) 413-1113. Offers Welder; Blueprint Reader.

## NEW MEXICO

**Albuquerque Barber College**, 525 San Pedro, N.E., Albuquerque, NM 87108. (505) 266-4900. Offers Barber/Hairstylist.

## NEW YORK

**Advanced Career Training**, 40 East 29th Street, New York, NY 10016. (212) 213-1444. Offers Dental Assistant; Medical/Dental Receptionist; Medical Assistant; Nurse's Aide.

**Albert Merrill School**, 252 West 29th Street, New York, NY 10001. (212) 967-6300. Offers Data Processor; Computer Service Technician; Computer Programming; Electronics Specialist; Office Machine Repairer; Data Entry Specialist.

**All Star Driving School**, 17 Cortland Drive, Loudonville, NY 12211. (518) 783-0846. Offers Truck Driver.

**Allen School for Physicians' Aides**, 163-18 Jamaica Avenue, Jamaica, NY 11432. (212) 661-8019. Offers Medical Lab Technician; Medical Assistant; Nurse's Aide.

**American Bartenders School, Inc.**, 105 A Madison Avenue, New York, NY 10016. (212) 532-4200. Offer Bartender.

**American Career Schools**, 130 Ontario Street, Albany, NY 12206. (518) 462-6621. Offers Dental Assistant; Medical Assistant; Legal Assistant/Paralegal.

**American Career Schools**, 466 Main Street, New Rochelle, NY 10801. (914) 428-1360. Offers Medical Assistant; Dental Assistant; Nurse's Aide; Legal Assistant/Paralegal.

**Apex Technical School**, 635 Avenue of the Americas, New York, NY 10011. (212) 242-9505. Offers Automotive Specialist; Air Conditioning/Refrigeration; Appliance Repairer; Welder; Auto Body Repairer; Diesel Mechanic; Data Entry Specialist.

**Berk Trade and Business School**, 384 Atlantic Avenue, Brooklyn, NY 11217. (718) 855-5603. Offers Plumber; Electrician; Air Conditioning/Refrigeration; Auto Body Repairer; Automotive Specialist; Loss Prevention/Security Officer; Secretary/Transcriptionist; Building Maintenance Technician.

**Cashier Training Institute**, 3483 Hempstead Turnpike, Levittown, NY 17756. (516) 796-3597. Offers Bank Teller.

**Cashier Training Institute**, 500 Eighth Avenue, 2nd Floor, New York, NY 10018. (212) 564-0500. Offers Bank Teller; Travel Specialist; Computer Programming; Retailer.

**Center For The Media Arts**, 226 West 26th Street, New York, NY 10001. (212) 807-6670. Offers Photographer; Motion Pictures/Television Production; Broadcasting Technician; Broadcaster; Artist; Commercial; Electronics Specialist; Recording Specialist.



**NEW YORK (Cont'd)**

**Chauffeur's Training School**, 12 Railroad Avenue, Albany, NY 12205 (518) 482-8601. Offers Truck Driver.

**City Technical Institute**, 70 West 36th Street, New York, NY 10018. (212) 563-3636. Offers Fashion Designer; Dressmaker and Designer; Fashion Illustrator.

**Commercial Driver Training**, 600 Patton Avenue, West Babylon, NY 11704. (516) 249-1330. Offers Truck Driver.

**Control Data Institute**, 11 West 42nd Street, 20th Floor, New York, NY 10036. (212) 944-4400. Offers Computer Service Technician; Data Processor; Secretary/Transcriptionist; Electronics Specialist; Data Entry Specialist; Computer Programming.

**Culinary Institute of America**, Route 9, Hyde Park, NY 12538. (914) 452-9600. Offers Food Service Specialist; Culinary Arts.

**Empire Career Center, Inc.**, P.O. Box 426, Ellicott Station, Buffalo, NY 14205 (315) 732-0540. Offers Truck Driver; Bartender.

**Empire Technical School**, 350 Fifth Avenue, New York, NY 10118. (212) 563-3100. Offers Data Processor; Computer Programming; Secretary/Transcriptionist; Medical Office Manager; Data Entry Specialist.

**FEGS Trades and Business Schools**, 62 West 14th Street, New York, NY 10011. (212) 741-7583. Offers Air Conditioning/Refrigeration; Appliance Repairer; Building Maintenance Technician; Jewelry Designer; Secretary/Transcriptionist; Upholsterer.

**French Culinary Institute**, Division of Apex Technical School, 462 Broadway, New York, NY 10013. (212) 219-8890. Offers Culinary Arts.

**French Fashion Academy**, 462 Broadway, 2nd Floor, New York, NY 10013-2618. (212) 219-9313. Offers Fashion Designer, Fashion Illustrator; Dressmaker and Designer; Tailoring; Illustrator.

**Gemological Institute of America**, 580 Fifth Avenue, New York, NY 10036. (212) 944-5900. Offers Diamond Cutter/Jewelry Designer; Jewelry Designer; Gemologist.

**Institute of Audio Research**, 64 University Place, New York, NY 10003. (212) 677-7580. Offers Recording Specialist; Broadcasting Technician; Electronics Specialist.

**International Career Institute**, 120 West 30th Street, New York, NY 10001. (212) 244-5252. Offers Dressmaker and Designer, Fashion Designer; Secretary/Transcriptionist; Legal Assistant/Paralegal; Travel Specialist; Data Entry Specialist; Real Estate Agent.

**Island Drafting and Technical Institute**, 128 Broadway, Amityville, NY 11701 (516) 691-8733. Offers Drafting, Electronics Specialist, Blueprint Reader; Architectural Engineering Technician; Computer Service Technician; Illus-

**NEW YORK (Cont'd)**

trator; Mechanical Engineering Technician; Construction Technologist; Civil Engineering Technician.

**Joseph Bulova School**, 40-24 62nd Street, Woodside, NY 11377. (718) 424-2929. Offers Watchmaker and Repairer; Jewelry Designer; Computer Service Technician.

**Lehigh Technical School**, 91-14 Merrick Boulevard, Jamaica, NY 11432. (718) 297-2722. Offers Electronics Specialist; Drafting; Medical/Dental Receptionist; Computer Service Technician; Dental Assistant.

**Leone School of Dental Technology**, 1120 Little East Neck Road, West Babylon, NY 11704. (516) 661-4540. Offers Dental Laboratory Technician; Dental Assistant.

**Magna Institute, Inc.**, 360 West 31st Street, New York, NY 10001. (212) 947-6066. Offers Dental Laboratory Technician; Nurse's Aide; Bartender, Data Entry Specialist.

**Mahanna Career Institute**, 1821 Broad Street, Utica, NY 13501. (315) 738-0827. Offers Truck Driver; Diesel Mechanic.

**Mandi School for Medical and Dental Assistants**, 254 West 54th Street, New York, NY 10019. (212) 247-3434. Offers Medical Assistant; Dental Assistant; Medical Lab Technician; Nurse's Aide.

**Manhattan Career Institute**, 1780 Broadway, New York, NY 10019. (212) 245-3000. Offers Computer Service Technician; Data Entry Specialist; Secretary/Transcriptionist.

**Manhattan School of Printing**, 88 West Broadway, New York, NY 10007. (212) 962-4330. Offers Printer.

**Manhattan Technical Institute**, 154 West 14th Street, New York, NY 10011. (212) 989-2662. Offers Drafting; Blueprint Reader; Civil Engineering Technician; Architectural Engineering Technician; Air Conditioning/Refrigeration; Tool and Die Designer; Mechanical Engineering Technician; Computer Programming, Construction Technologist.

**Metropolitan Career Institute**, 203 Jackson Street, Hempstead, NY 11550. (516) 538-0996. Offers Secretary/Transcriptionist, Electronics Specialist; Loss Prevention/Security Officer; Data Entry Specialist.

**Midland Career Institute**, 175 Fulton Avenue, Hempstead, NY 11550. (516) 481-2774. Offers Medical Assistant; Medical/Dental Receptionist; Nurse's Aide; Secretary/Transcriptionist, Data Entry Specialist.

**Modern Welding School**, 1740 Broadway, Schenectady, NY 12306 (518) 374-1216. Offers Welder.

**Nassau School**, 17 West 60th Street New York, NY 10023, (212) 265-7790. Offers Medical Office Manager, Dental Assistant, Medical Assistant, Medical/Dental Receptionist.

**National School of Locksmithing and Alarms**, 1466 Broadway, New York, NY 10036. (212) 354-8777. Offers Locksmith; Electronics Specialist.

**National Technical Schools**, 476 Louisiana Street, Buffalo, NY 14204. (716) 842-6420. Offers Welder, Electrician; Air Conditioning/Refrigeration; Building Maintenance Technician.

**National Tractor Trailer School**, 4650 Buckley Road, P.O. Box 208, Liverpool, NY 13088. (315) 451-2430. Offers Truck Driver.

**New School of Contemporary Radio**, 50 Colvin Avenue, Albany, NY 12206. (518) 438-7682. Offers Broadcaster.

**New York Food and Hotel Management School**, 154 West 14th Street, New York, NY 10011. (212) 675-6655. Offers Food Service Specialist; Hotel-Motel Manager; Dietetic Technician; Travel Specialist; Culinary Arts.

**New York School of Dog Grooming**, 248 East 34th Street, New York, NY 10016. (212) 685-3776. Offers Pet Groomer.

**New York School for Medical and Dental Assistants**, 116-16 Queens Boulevard, Forest Hills, NY 11375. (718) 793-2330. Offers Medical Office Manager; Dental Assistant; Medical Assistant; Medical Lab Technician; Medical/Dental Receptionist.

**Printing Trades School**, 233 Park Avenue South, New York, NY 10003. (212) 677-0505. Offers Printer.

**PSI Institute**, 269 West 40th Street, New York, NY 10018. (212) 944-9200. Offers Data Processor; Computer Service Technician; Computer Programming; Electronics Specialist.

**Riverside School of Aeronautics**, Riverside Airport, P.O. Box 444, Utica, NY 13503. (315) 736-5241. Offers Aviation Maintenance Technician.

**Royal Barber and Beauty School**, 108-112 Broadway, Schenectady, NY 12305. (518) 346-2288. Offers Cosmetologist; Barber/Hairstylist.

**Suburban Technical School**, 2650 Sunrise Highway, East Islip, NY 11730. (516) 361-7336. Offers Electronics Specialist; Computer Service Technician.

**Suburban Technical School**, 175 Fulton Avenue, Hempstead, NY 11550. (516) 481-6660. Offers Electronics Specialist, Computer Service Technician; Broadcast Technician, Medical Engineering Technician; Office Machine Repairer.

**Suffolk Technical Institute**, 28 West Main Street, Bay Shore, NY 11706. (516) 665-8030. Offers Data Processor, Travel Specialist, Data Entry Specialist; Computer Programming.

**Superior Career Institute**, 116 West 14th Street, New York, NY 10011. (212) 675-2140. Offers Nurse's Aide; Medical/Dental Receptionist; Data Processor, Data Entry Specialist, Secretary/Transcriptionist.

**The Swedish Institute, Inc.**, 875 Avenue of the Americas, New York, NY 10001. (212) 695-3964. Offers Massage Therapist.

**SYRIT Computer School Systems**, 1760 53rd Street, Brooklyn, NY 11204. (718) 853-1212. Offers Real Estate Agent, Computer Programming; Computer Service Technician; Data Entry Specialist.

**Technical Career Institutes**, 320 West 31st Street, New York, NY 10001. (212) 594-4000. Offers Electronics Specialist; Air Conditioning/Refrigeration; Heating Mechanic; Secretary/Transcriptionist; Computer Service Technician; Data Processor.

**Techno-Dental Training Center, Laboratory Technology**, 265 West 37th Street, New York, NY 10018. (212) 840-0939. Offers Dental Laboratory Technician; Data Entry Specialist; Dental Assistant; Computer Programming; Travel Specialist; Nurse's Aide; Data Processor.

**Tobe-Coburn School for Fashion Careers**, 686 Broadway, New York, NY 10012. (212) 460-9600. Offers Fashion Merchandiser; Retailer.

**Traphagen School of Fashion**, 257 Park Avenue South, New York, NY 10010. (212) 673-0300. Offers Dressmaker and Designer; Fashion Designer; Interior Designer; Fashion Illustrator.

**Union Settlement Association, Training School**, 1/4 East 104th Street, New York, NY 10029. (212) 348-1822. Offers Dental Assistant, Secretary/Transcriptionist; Data Entry Specialist.

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## NORTH CAROLINA

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**Alliance Corp. Tractor Trailer Training Center**, Route #25 South, P.O. Box 883, Arden, NC 28704. (704) 684-4454. Offers Truck Driver.

**Black World College of Hair Design**, 1550 West Boulevard, Charlotte, NC 28266. (704) 372-8172. Offers Barber/Hairstylist.

**Charlotte Diesel Driving School, Inc.**, 7725 Pitts School Road, Concord, NC 28025. (704) 786-1187. Offers Truck Driver.

**Hairstyling Institute of Charlotte**, 3440 Wilkinson Boulevard, Charlotte, NC 28208. (704) 394-9214. Offers Barber/Hairstylist.

**John Robert Powers School of Fashion Careers**, 3522 Haworth Drive, Raleigh, NC 27609. (919) 787-7253. Offers Fashion Merchandiser; Interior Designer; Dressmaker and Designer; Fashion Designer; Fashion Illustrator; Retailer.

**MTA School**, 1061 Boulder Road, Greensboro, NC 27410. (919) 852-3044. Offers Diesel Mechanic; Truck Driver.

## NORTH DAKOTA

**Moler Barber College of Fargo**, 16 Eighth Street South, Fargo, ND 58103. (701) 232-3807. Offers Barber/Hairstylist.

## OHIO

**ACA College of Design**, 2528 Kemper Lane, Cincinnati, OH 45206. (513) 751-1206. Offers Artist, Commercial.

**Akron Barber College, Inc.**, 39 South Main Street, Akron, OH 44308. (216) 253-8712. Offers Barber/Hairstylist.

**Akron Institute of Medical and Dental Assistants**, 733 West Market Street, Akron, OH 44303. (216) 762-9788. Offers Dental Assistant; Medical Assistant.

**Akron Machinery Institute**, 2959 Barber Road, Barberton, OH 44203. (216) 745-1111. Offers Machinist; Mechanical Engineering Technician; Tool and Die Designer; Drafting; Instrumentation Specialist; Blueprint Reader.

**Allstate Hairstyling and Barber College**, 2545 Lorain Avenue, Cleveland, OH 44113. (216) 241-6684. Offers Barber/Hairstylist.

**Antonelli Institute of Art and Photography**, 124 East Seventh Street, Cincinnati, OH 45202. (513) 241-4108. Offers Artist, Commercial; Interior Designer; Fashion Merchandiser; Photographer.

**Art Advertising Academy**, 4343 Bridgetown Road, Cincinnati, OH 45211. (513) 574-1011. Offers Artist, Commercial; Artist, Fine; Fashion Illustrator; Photographer.

**A.T.E.S. Technical Institute**, 2076-86 Youngtown-Warren Road, Niles, OH 44446. (216) 652-9919. Offers Computer Programming; Legal Assistant/Paralegal; Electronics Specialist; Air Conditioning/Refrigeration; Medical Assistant.

**Cleveland Institute of Dental-Medical Assistants, Inc.**, 1836 Euclid Avenue, Room 401, Cleveland, OH 44115. (216) 241-2930. Offers Medical Office Manager, Medical Assistant; Dental Assistant; Medical/Dental Receptionist; Medical Lab Technician; Data Entry Specialist, Secretary/Transcriptionist.

**Cleveland Institute of Dental-Medical Assistants, Inc.**, 5564 Mayfield Road, Lyndhurst, OH 44124. (216) 473-6273. Offers Dental Assistant; Medical Assistant; Medical/Dental Receptionist; Secretary/Transcriptionist; Medical Lab Technician; Medical Office Manager; Data Entry Specialist.

**Cleveland Institute of Technology**, 6701 Rockside Road, Independence, OH 44131. (216) 447-1095. Offers Computer Service Technician; Data Processor.

**Columbus Paraprofessional Institute, East**, 70 Robinwood Avenue, Columbus, OH 43213. (614) 21-4081. Offers Dental Assistant; Med-

## OHIO (Cont'd)

ical Assistant; Secretary/Transcriptionist; Data Entry Specialist

**Columbus Paraprofessional Institute**, North, 4807 Evanswood, Columbus, OH 43229. (614) 885-9460. Offers Data Processor; Travel Specialist; Medical Assistant; Interior Designer; Drafting; Electronics Specialist; Data Entry Specialist.

**Columbus Paraprofessional Institute**, West, 1516 West Broad Street, Columbus, OH 43222. (614) 279-3319. Offers Automotive Specialist; Electronics Specialist.

**DeVry Institute of Technology**, 1350 Alum Creek Drive, Columbus, OH 43209-2104. (614) 253-7291. Offers Electronics Specialist; Computer Service Technician; Computer Programming.

**Electronic Servicing Institute**, 3030 Euclid Avenue, Room 312, Cleveland, OH 44115. (216) 391-5500. Offers Electronics Specialist; Computer Service Technician.

**Electronic Servicing Institute**, 1917 North Ridge Road East, Lorain, OH 44055. (216) 277-8832. Offers Computer Service Technician, Electronics Specialist.

**Electronic Technology Institute of Canton**, 7215 Whipple Avenue, N.W., Canton, OH 44720. (216) 494-1214. Offers Computer Service Technician; Electronics Specialist.

**Electronic Technology Institute**, 4300 Euclid Avenue, Cleveland, OH 44116. (216) 391-9696. Offers Electronics Specialist; Drafting.

**Great Lakes Technical Institute**, 1361 East 55th Street, Cleveland, OH 44103. (216) 431-1050. Offers Drafting; Construction Technologist; Computer Aided Drafting; Welder.

**Hamrick Truck Driving School, Inc.**, 1156 Medina Road, Medina, OH 44256. (216) 239-2229. In Ohio 1-800-360-098. Offers Truck Driver.

**Hickok Technical Institute**, 2012 West 7th Street, Cleveland, OH 44113. (216) 696-2020. Offers Electronics Specialist; Drafting; Computer Service Technician; Instrumentation Specialist; Mechanical Engineering Technician; Office Machine Repairer, Computer Aided Drafting.

**Hobart School of Welding Technology**, Trade Square East, Troy, OH 45373. (513) 332-5215. Offers Welder.

**International College of Broadcasting**, 6 South Smithville Road, Dayton, OH 45431. (515) 258-8251. Offers Broadcaster.

**ITT Technical Institute**, 4920 Northcutt Place, Dayton, OH 45414. (513) 278-8286. Offers Air Conditioning/Refrigeration, Architectural Engineering Technician.

**McKim Technical Institute**, 1791 South Jacoby Road, Akron, OH 44321. (216) 666-4014. Offers Electronics Specialist; Air Conditioning/Refrigeration; Heating Mechanic;

## OHIO (Cont'd)

Appliance Repairer; Building Maintenance Technician; Computer Service Technician, Instrumentation Specialist.

**MTA School**, 3440 East Main Street, Columbus, OH 43213. (614) 236-1972. Offers Diesel Mechanic; Automotive Specialist; Air Conditioning/Refrigeration.

**MTA School**, P.O. Box 24, 445 Glade Run Road, S.E. West Jefferson, OH 43162 (614) 852-1852. Offers Truck Driver.

**National Education Center, National Institute of Technology Campus**, 1255 Orlen Avenue, Cuyahoga Falls, OH 44221 (216) 923-9959. Offers Electronics Specialist; Computer Service Technician.

**National K-9 School of Dog Trainers**, 969 Claycraft Road, Blacklick, OH 43004 (614) 864-0213. Offers Animal Trainer.

**Northwestern Business College, Technical Center**, 1441 North Cable Road, Lima, OH 45805. (419) 227-3141. Offers Automotive Specialist; Diesel Mechanic; Legal Assistant/Paralegal; Medical Assistant

**Ohio Auto/Diesel Technical Institute**, 1421 East 49th Street, Cleveland, OH 44103. (216) 881-1700. Offers Diesel Mechanic, Automotive Specialist.

**Ohio College of Barber Styling**, 5100 Pearl Road, Cleveland OH 44129. (216) 741-0905. Offers Barber/Hairstylist.

**Ohio College of Business and Technology**, 415 West Court Street, Cincinnati, OH 45203. (513) 421-6797. Offers Data Processor, Electronics Specialist; Legal Secretary, Medical Assistant; Secretary/Transcriptionist.

**Ohio College of Business and Technology**, 992 Lila Lane, Milford, OH 45150 (513) 831-6940. Offers Medical Assistant; Electronics Specialist; Secretary/Transcriptionist, Data Entry Specialist; Computer Programming.

**Ohio College of Business and Technology**, 7601 Harrison Avenue, Mt. Healthy, OH 45231 (513) 521-0505. Offers Medical Assistant, Data Processor; Electronics Specialist, Legal Secretary; Secretary/Transcriptionist; Data Entry Specialist.

**Ohio Institute of Photography**, 2029 Edgefield Road, Dayton, OH 45439. (513) 294-6155. Offers Photographer.

**Ohio School of Broadcast Technique**, 5500 South Marginal Road, Cleveland, OH 44103 (216) 431-5500. Offers Broadcaster, Broadcasting Technician, Motion Pictures/Television Production.

**Ohio School of Career Technology**, 5080 Sinclair Road Suite #106, Columbus, OH 43229. (614) 431-1080. Offers Real Estate Agent.

**Ohio State College of Barber Styling**, 4390 Karl Road, Columbus, OH 43224 (614) 267-  
Offers Barber/Hairstylist.

## OHIO (Cont'd)

**Ohio State College of Barber Styling**, 4602 East Main Street, Columbus, OH 43213. (614) 868-1011. Offers Barber/Hairstylist.

**Ohio State College of Barber Styling**, 329 Superior Street, Toledo, OH 43604. (419) 241-5618. Offers Barber/Hairstylist.

**Progressive Fashion School**, 2012 West 25th Street, Room 612, Cleveland, OH 44113. (216) 781-4595. Offers Dressmaker and Designer, Tailoring; Fashion Designer.

**PSI Institute**, 1858 Euclid Avenue, Cleveland, OH 44115. (216) 771-6680. Offers Data Processor; Computer Service Technician; Electronics Specialist; Office Machine Repairer, Computer Programming.

**RETS Institute of Technology**, 1606 Laskey Road, Toledo, OH 43612. (419) 478-7387. Offers Air Conditioning/Refrigeration; Heating Mechanic; Electronics Specialist Computer Service Technician.

**RETS Tech Center**, P.O. Box 130, 116 Westpark Road, Centerville, OH 45459. (513) 433-3410. Offers Data Entry Specialist; Computer Service Technician; Hotel-Motel Manager; Secretary/Transcriptionist, Medical Assistant; Data Processor; Travel Specialist, Heating Mechanic; Air Conditioning/Refrigeration; Electronics Specialist; Computer Programming.

**RETS Technology Center**, 1120 Morse Road, Suite 120, Columbus, OH 43229. (614) 436-4820. Offers Dental Assistant, Medical Assistant, Heating Mechanic; Air Conditioning/Refrigeration, Hotel-Motel Manager, Secretary/Transcriptionist, Data Entry Specialist

**Technichron Technical Institute**, 4040 Spring Grove Avenue, Cincinnati, OH 45223-2684. (513) 541-8111. Offers Automotive Specialist, Diesel Mechanic; Electronics Specialist; Computer Service Technician; Air Conditioning/Refrigeration; Heating Mechanic.

**Total Technical Institute**, 13505 West 130th Street, North Royalton, OH 44133 (216) 237-0288. Offers Computer Service Technician, Electronics Specialist.

**Truck Driver Development Service**, 1688 North Princeton Road, Diamond, OH 44412 (216) 538-1600. Offers Truck Driver; Diesel Mechanic

**Virginia Marti College of Fashion and Art**, 11724 Detroit Avenue, Cleveland, OH 44107. (216) 221-8584. Offers Dressmaker and Designer, Tailoring; Fashion Designer; Fashion Merchandiser, Artist, Commercial; Interior Designer.

**West Side Institute of Technology**, 9801 Walford Avenue, Cleveland, OH 44102. (216) 651-1656. Offers Air Conditioning/Refrigeration, Heating Mechanic, Building Maintenance Technician.

## OKLAHOMA

**AAA Welding School**, 9363 East 46th Street South, Tulsa, OK 74145 (918) 627-2699. Offers Welder.

**Academy of Hair Design, Inc.**, P.O. Box 15157, 3420 South Sunny Lane, Del City, OK 73155. (405) 677-8311. Offers Barber/Hairstylist

**Bryza Institute**, 2843 East 51st Street, Tulsa, OK 74105. (918) 749-6891. Offers Dental Assistant; Medical Assistant; Computer Programming

**Climate Control Institute**, 708 South Sheridan Road, Tulsa, OK 74112. (918) 836-6656. Offers Air Conditioning/Refrigeration; Heating Mechanic; Electrician.

**Enid Barber Styling College**, 230 West Broadway, Enid, OK 73701. (405) 234-9133. Offers Barber/Hairstylist.

**National College of Technology**, 4141 Highline Boulevard, Suite #100, Oklahoma City, OK 73108. (405) 942-8590. Offers Electronics Specialist; Computer Service Technician; Data Processor; Office Machine Repairer, Data Entry Specialist.

**National Education Center, Spartan School of Aeronautics**, P.O. Box 582833, Tulsa, OK 74158-2833. (918) 836-6886. Offers Aviation Maintenance Technician; Pilot, Commercial; Electronics Specialist; Musical Instrument Maker/Repairer.

**Oklahoma Farriers College**, Route 2, Box 88, Sperry, OK 74073. (918) 288-7221. Offers Horseshoer.

**Oklahoma Horseshoeing School, Inc.**, 3000 North Interstate 35, Oklahoma City, OK 73111 (405) 424-3842. Offers Horseshoer.

**Oklahoma Institute of Hair Design**, 5808 N W 36th, Oklahoma City, OK 73122. (405) 946-2297. Offers Barber/Hairstylist

**Platt College**, 6125 West Reno, Suite #300, Oklahoma City, OK 73127 (405) 789-5052. Offers Drafting; Flower Arranger; Interior Designer; Artist, Commercial; Loss Prevention/Security Officer.

**Platt College**, 3015 East Skelly Drive, Suite #102, Tulsa, OK 74105. (918) 747-8057. Offers Drafting; Interior Designer; Flower Arranger; Artist, Commercial; Loss Prevention/Security Officer.

**Sooner College of Technology**, 3737 N. 4th Portland, Oklahoma City, OK 73112. (405) 235-8683. Offers Air Conditioning/Refrigeration; Heating Mechanic; Plumber; Electrician, Building Maintenance Technician, Electronics Specialist; Welder.

**Southwest Technical College**, 1520 South Central, Oklahoma City, OK 73129 (405) 632-7785. Offers Automotive Specialist, Auto Body Repair; Electronics Specialist; Machinist.

## OKLAHOMA (Cont'd)

**State Barber College**, 2514 South Agnew, Oklahoma City, OK 73108. (405) 631-8621. Offers Barber/Hairstylist.

**Tulsa Barber Styling College**, 1314 East 3rd Street, Tulsa, OK 74120. (918) 599-0803. Offers Barber/Hairstylist.

**Tulsa Welding School**, P.O. Box 9829, 3038 Southwest Boulevard, Tulsa, OK 74107 (918) 587-6789. Offers Welder.

**United Technical Institute**, 4233 Charter Avenue, Oklahoma City, OK 73108. (405) 942-7700. Offers Data Entry Specialist, Medical Lab Technician, Electronics Specialist; Dental Assistant, Computer Service Technician, Secretary/Transcriptionist, Data Processor; X-Ray Technician, Medical/Dental Receptionist, Medical Assistant; Welder

## OREGON

**Bradford School**, 921 S.W. Washington, Suite #200, Portland, OR 97205. (503) 242-9000. Offers Medical Assistant, Dental Assistant, Medical/Dental Receptionist, Secretary/Transcriptionist.

**Commercial Training Services, Inc.**, 2416 North Marine Drive, Portland, OR 97217 (503) 285-7542. Offers Truck Driver.

**Computer Career Institute**, 2164 S.W. 5th Avenue, Portland, OR 97201. (503) 226-1241. Offers Data Processor, Computer Service Technician; Computer Programming

**ITT Technical Institute**, 10822 S.E. Busby Street, Portland, OR 97266-2394. (503) 760-5690. Offers Electronics Specialist, Secretary/Transcriptionist; Computer Service Technician, Data Entry Specialist.

**Moler Barber College, Inc.**, 515 S.W. 3rd Avenue, Portland, OR 97204. (503) 223-9818. Offers Barber/Hairstylist

**Oregon Polytechnical Institute**, 900 S.E. Sandy Boulevard, Portland, OR 97214 (503) 234-9333. Offers Electronics Specialist; Drafting, Computer Service Technician, Computer Programming.

**West Coast Training, Inc.**, 2525 S.E. Stubb Street, P.O. Box 22469, Milwaukie, OR 97222 (503) 659-5181. Offers Air Conditioning/Refrigeration; Appliance Repairer; Heating Mechanic, Heavy Equipment Operator, Motorcycle Mechanic.

**West Coast Training, Inc.**, West End of North Hayden Island Drive, Portland, OR 97217. (503) 289-8661. Offers Heavy Equipment Operator.



## PENNSYLVANIA

**Academy of Medical Arts and Business**, 279 Boas Street, Harrisburg, PA 17102. (717) 233-2172. Offers Secretary/Transcriptionist; Nurse's Aide; Medical Assistant; Dental Assistant; Medical/Dental Receptionist.

**All-State Career School, Inc.**, 501 Seminole Street, Lester, PA 19113. (215) 521-1818. Offers Diesel Mechanic; Truck Driver.

**American Center for Technical Arts and Sciences**, 100 East Lancaster Avenue, Wayne, PA 19087. (215) 687-8450. Offers Legal Assistant/Paralegal.

**American Institute of Design**, 1616 Orthodox Street, Philadelphia, PA 19124. (215) 288-8200. Offers Architectural Engineering Technician; Mechanical Engineering Technician; Civil Engineering Technician; Construction Technologist; Drafting; Blueprint Reader; Interior Designer.

**Antoni Institute of Art and Photography**, 2910 Jolly Road, P.O. Box 570, Plymouth Meeting, PA 19462. (215) 275-3040. Offers Fashion Merchandiser; Photographer; Interior Designer; Artist. Commercial.

**Antonelli Institute of Art and Photography**, 625 East Philadelphia Street, Box 2505, York, PA 17405. (717) 848-1447. Offers Fashion Merchandiser, Artist, Commercial; Interior Designer; Retailer.

**Art Institute of Philadelphia**, 1622 Chestnut Street, Philadelphia, PA 19103. (215) 567-7080. Offers Retailer; Illustrator; Artist, Commercial; Fashion Illustrator; Interior Designer; Photographer, Fashion Merchandiser.

**Art Institute of Pittsburgh**, 526 Penn Avenue, Pittsburgh, PA 15222. (412) 263-6600. Offers Fashion Illustrator; Interior Designer; Photographer; Artist, Commercial; Fashion Merchandiser.

**Automotive Training Center**, 114 Pickering Way, Lionville, PA 19341. (215) 363-6716. Offers Auto Body Repairer; Automotive Specialist; Diesel Mechanic.

**Barber Styling Institute**, 344/Simpson Ferry Road, Camp Hill, PA 17011. (717) 763-4787. Offers Barber/Hairstylist.

**Berean Institute, Technical Division**, 1901 West Girard Avenue, Philadelphia, PA 19130. (215) 763-4833. Offers Data Processor; Legal Secretary; Secretary/Transcriptionist; Cosmetologist; Electronics Specialist; Computer Programming; Shorthand Reporter; Data Entry Specialist.

**C.H.I. Institute**, 520 Street Road, Southampton, PA 18966. (215) 357-5100. Offers Computer Service Technician; Electronics Specialist.

**Cissa School of Fashion Design**, 107 Sixth Fulton Building, Pittsburgh, PA 15222.

## PENNSYLVANIA (Cont'd)

(412) 471-4414. Offers Fashion Designer; Dressmaker and Designer; Tailoring.

**Computer Learning Center**, 3607 Rosemont Avenue, Camp Hill, PA 17011. (717) 761-1481. Offers Data Entry Specialist; Computer Programming; Data Processor.

**Control Data Institute**, 4 Penn Center Plaza, Suite #600, Philadelphia, PA 19103. (215) 854-1370. Offers Computer Service Technician; Data Processor; Computer Programming.

**Control Data Institute**, Two Allegheny Center, Suite #100, Pittsburgh, PA 15212. (412) 32-1300. Offers Bank Teller; Data Entry Specialist; Computer Service Technician; Data Processor; Secretary/Transcriptionist.

**Craft Fashion Institute**, 27 South 12th Street, Philadelphia, PA 19107. (215) 665-8546. Offers Tailoring; Fashion Designer; Fashion Merchandiser.

**Dean Institute of Technology**, 1501 West Liberty Avenue, Pittsburgh, PA 15226. (412) 531-4433. Offers Building Maintenance Technician; Drafting; Electrician; Welder.

**Delaware County Institute of Training**, 615 Avenue of the Stars, Chester, PA 19013. (215) 874-1888. Offers Nurse's Aide; Loss Prevention/Security Officer; Building Maintenance Technician.

**Delaware Valley School of Trades**, 1210 Race Street, 4th Floor, Philadelphia, PA 19107. (215) 568-1950. Offers Nurse's Aide; Carpenter; Electrician; Building Maintenance Technician; Plumber.

**Eastern Institute of Commercial Broadcasting**, 900 Pennsylvania Avenue, 3rd Floor, Pittsburgh, PA 15222. (412) 765-0787. Offers Broadcaster; Motion Pictures/Television Production.

**Electronic Institute**, 4634 Browns Hill Road, Pittsburgh, PA 15217. (412) 521-8686. Offers Electrician; Broadcasting Technician; Computer Service Technician; Electronics Specialist.

**Electronic Institutes**, 19 Jamesway Plaza, Middletown, PA 17057. (717) 944-2731. Offers Electronics Specialist; Computer Service Technician.

**Erie Institute of Technology**, 2221 Peninsula Drive, Erie, PA 16506. (814) 838-2711. Offers Instrumentation Specialist; Computer Service Technician; Office Machine Repairer; Electronics Specialist; Broadcasting Technician.

**Gateway Technical Institute**, 100 Seventh Street, Pittsburgh, PA 15222. (412) 281-4111. Offers Drafting; Air Conditioning/Refrigeration; Heating Mechanic; Electronics Specialist.

**Greensburg Institute of Technology**, 302 West Otterman Street, Greensburg, PA 15601. (412) 837-3330. Offers Electronics Specialist; Computer Service Technician; Construction Technologist; Drafting; Instrumentation Specialist; Electrician; Civil Engineering Technician;



## PENNSYLVANIA (Cont'd)

Carpenter; Cabinetmaker, Brickmason, Architectural Engineering Technician; Appliance Repairer; Blueprint Reader; Mechanical Engineering Technician.

**Harrisburg Barber School/Advanced Hairstylist Academy**, 67 North 5th Street, Lemoyne, PA 17043. (717) 737-4544 Offers Barber/Hairstylist.

**Hiram G. Andrews Center**, 727 Goucher Street, Johnstown, PA 15905. (814) 255-5881 Offers Cabinetmaker; Medical Assistant, Dental Laboratory Technician; Drafting, Nurse's Aide, Watchmaker and Repairer; Electronics Specialist; Engraver, Food Service Specialist; Jewelry Designer; Automotive Specialist; Printer; Retailer; Computer Service Technician; Secretary/Transcriptionist, Brickmason, Building Maintenance Technician; Ciliary Arts.

**Hussian School of Art**, 1010 Arch Street, Philadelphia, PA 19107 (215) 238-9000 Offers Interior Designer; Artist, Commercial; Artist, Fine; Illustrator.

**Information Computer Systems Institute**, 2201 Hangar Place, Allentown, PA 18103 (215) 264-8029. Offers Computer Programming, Data Processor.

**Institute of Security and Technology**, 3310 McRoberts Road, Pittsburgh, PA 15234. (412) 884-7600. Offers Loss Prevention/Security Officer.

**Institute of Security and Technology**, 319 South 60th Street, Upper Darby, PA 19082. (215) 352-6100. Offers Loss Prevention/Security Officer.

**J. H. Thompson Academies**, 2908 State Street, Erie, PA 16508. (814) 456-6217 Offers Data Entry Specialist; Nurse's Aide, Medical/Dental Receptionist; Medical Assistant, Dental Assistant; Barber/Hairstylist; Secretary/Transcriptionist; Medical Office Manager; Data Processor; Cosmetologist.

**Johnson Technical Institute**, 3427 North Main Avenue, Scranton, PA 18508. (717) 342-6404 Offers Cabinetmaker, Electronics Specialist, Machinist, Automotive Specialist, Construction Technologist; Carpenter, Tool and Die Designer; Welder, Drafting, Diesel Mechanic, Mechanical Engineering Technician, Gunsmith, Architectural Engineering Technician.

**Joseph Donahue International School of Hairstyling**, 2495 Grant Avenue, Philadelphia, PA 19114. (215) 969-1313. Offers Barber/Hairstylist.

**Lehigh Data Processing Institute**, 833 North Park Road, Wyomissing, PA 19610. (215) 372-2236. Offers Computer Programming, Data Processor.

**Lincoln Technical Institute**, 5151 Tilghman Street, Allentown, PA 18104 (215) 398-5300 Offers Drafting, Computer Service Technician, Electronics Specialist, Architectural Engineering Technician; Mechanical Engineering Technician.

## PENNSYLVANIA (Cont'd)

**Lincoln Technical Institute**, 9191 Torresdale Avenue, Philadelphia, PA 19136. (215) 335-0800. Offers Automotive Specialist; Diesel Mechanic.

**Lyons Technical Institute**, "D" Street South of Erie Avenue, Philadelphia, PA 19134. (215) 426-5500. Offers Electronics Specialist; Electrician; Computer Service Technician; Air Conditioning/Refrigeration.

**Majars Electrolysis Institute, Inc.**, 22 Durkee Street, Forty-Fort, PA 18704. (717) 288-5284. Offers Electrologist.

**McCarrie Schools of Health Sciences and Technology**, 132 North 12th Street, Philadelphia, PA 19107 (215) 569-9155. Offers Legal Assistant/Paralegal; Nurse's Aide; Medical Lab Technician, Optometric Assistant; Medical Assistant; Dental Assistant; Dental Laboratory Technician; Secretary/Transcriptionist, Food Service Specialist, Dietetic Technician

**Median School of Allied Health Careers**, 121 Ninth Street, Pittsburgh, PA 15222. (412) 391-7021 Offers Secretary/Transcriptionist; Dental Assistant, Medical Assistant, Dental Laboratory Technician; Veterans Assistant, Medical/Dental Receptionist; Nurse's Aide.

**Medical & Professional Career Academy**, Arm and Hammer Boulevard, and Industrial Highway, Pottstown, PA 19464. (215) 323-7270. Offers Medical Assistant; Medical/Dental Receptionist; Medical Office Manager; Nurse's Aide.

**MTA School**, 1180 Zeager Road, Elizabethtown, PA 17022. (717) 367-1555. Offers Diesel Mechanic; Truck Driver.

**National Education Center, Vale Technical Institute Campus**, 135 West Market Street, Blairsville, PA 15717 (412) 450-9500. Offers Automotive Specialist, Auto Body Repairer; Diesel Mechanic.

**National School of Health Technology, Inc.**, 801 Arch Street, Philadelphia, PA 19107. (215) 574-0999 Offers Medical Secretary, Surgical Technician, Secretary/Transcriptionist, Medical Assistant, Nurse's Aide, Hotel-Motel Manager, Dietetic Technician, Dental Laboratory Technician, Dental Assistant, Broadcaster

**National Technical Schools**, 4725 Chestnut Street, Philadelphia, PA 19139. (215) 748-6101. Offers Welder.

**New Castle School of Trades**, RD #1, Pulaski, PA 16143 (412) 964-8811 Offers Electrician, Building Maintenance Technician, Automotive Specialist, Diesel Mechanic, Welder

**Oakbridge Academy of Arts**, 401 Ninth Street, New Kensington, PA 15068 (412) 335-5336 Offers Medical Assistant, Illustrator, Artist, Fine, Photographer, Artist, Commercial, Fashion Designer, Fashion Merchandiser.

## PENNSYLVANIA (Cont'd)

**Orleans Technical Institute**, 1330 Rhawn Street, Philadelphia, PA 19111. (215) 728-4400. Offers Electronics Specialist; Data Entry Specialist; Legal Secretary; Medical Office Manager; Secretary/Transcriptionist; Electrician; Plumber; Heating Mechanic; Building Maintenance Technician; Machinist; Food Service Specialist; Air Conditioning/Refrigeration; Carpenter; Culinary Arts.

**Penn Technical Institute**, 110 Ninth Street, Pittsburgh, PA 15222. (412) 355-0455. Offers Electronics Specialist.

**Pennco Tech**, 3815 Otter Street, Bristol, PA 19007. (215) 824-3200. Offers Computer Service Technician; Computer Programming; Drafting; Electronics Specialist; Data Entry Specialist; Automotive Specialist; Auto Body Repairer; Diesel Mechanic; Data Processor.

**Pennsylvania Gunsmith School**, 812 Ohio River Boulevard, Pittsburgh, PA 15202. (412) 766-1812. Offers Gunsmith.

**Philadelphia School of Printing and Advertising**, 928 Market Street, Philadelphia, PA 19107. (215) 925-1115. Offers Printer; Artist, Commercial.

**Philadelphia Technical Institute School of Trades**, 231-33 North Broad Street, Philadelphia, PA 19107. (215) 563-4547. Offers Artist, Commercial; Drafting; Air Conditioning/Refrigeration.

**Philadelphia Wireless Technical Institute**, 1533 Pine Street, Philadelphia, PA 19102. (215) 546-0745. Offers Electronics Specialist; Computer Service Technician; Air Conditioning/Refrigeration; Heating Mechanic.

**Pittsburgh Barber School**, 421 East Ohio Street, Pittsburgh, PA 15212. (412) 321-5457. Offers Barber/Hairstylist.

**Pittsburgh Institute of Aeronautics**, P.O. Box 10897, Pittsburgh, PA 15236. (412) 462-9011. Offers Aviation Maintenance Technician.

**Pittsburgh Technical Institute**, 635 Smithfield Street, Pittsburgh, PA 15222. (412) 471-1011. Offers Interior Designer; Drafting; Travel Specialist.

**The PJA School**, 7900 West Chester Pike, Upper Darby, PA 19082. (215) 789-6700. Offers Legal Assistant/Paralegal.

**PSI Institute**, 219 North Broad Street, Philadelphia, PA 19107. (215) 568-3140. Offers Data Processor; Data Entry Specialist.

**PTC Career Institute**, 2207-09 Chestnut Street, Philadelphia, PA 19103. (215) 567-3104. Offers Data Entry Specialist; Computer Programming; Data Processor; Nurse's Aide; Secretary/Transcriptionist; Medical/Dental Receptionist.

**Ralph Amodi International Institute of Hair Design and Technology**, 4451 Frankford Avenue, Philadelphia, PA 19124. (215) 289-1111. Offers Barber/Hairstylist.

## PENNSYLVANIA (Cont'd)

**The Restaurant School**, 2129 Walnut Street, Philadelphia, PA 19103. (215) 561-3446. Offers Culinary Arts; Food Service Specialist.

**RETS Electronic Schools**, 2641 West Chester Pike and Malin Road, Broomall, PA 19008. (215) 353-7630. Offers Computer Service Technician; Electronics Specialist; Medical/Dental Receptionist; Medical Assistant.

**Rosedale Technical Institute**, 4634 Browns Hill Road, Pittsburgh, PA 15217. (412) 521-6200. Offers Automotive Specialist; Diesel Mechanic.

**Superior Training Services**, 6101 Airport Road, Levittown, PA 19057. (717) 945-5135. Offers Heavy Equipment Operator; Truck Driver.

**Technician Training School**, 1000 Island Avenue, McKees Rocks, PA 15136. (412) 771-7590. Offers Electrician; Air Conditioning/Refrigeration; Automotive Specialist; Auto Body Repairer; Brickmason; Welder; Plumber; Carpenter; Motorcycle Mechanic.

**Tracey-Warner School**, 401 North Broad Street, Philadelphia, PA 19108. (215) 574-0402. Offers Dressmaker and Designer; Fashion Illustrator; Fashion Designer; Fashion Merchandiser; Tailoring.

**Triangle Tech**, I-80 Exit 16, P.O. Box 551, DuBois, PA 15801. (814) 371-2090. Offers Carpenter; Electrician; Welder; Drafting.

**Triangle Tech**, 2000 Liberty Street, Erie, PA 16502. (814) 453-6016. Offers Building Maintenance Technician; Drafting; Air Conditioning/Refrigeration; Heating Mechanic; Electrician.

**Triangle Tech**, Blank School Road, Greensburg, PA 15601. (412) 832-1050. Offers Mechanical Engineering Technician; Architectural Engineering Technician; Drafting; Air Conditioning/Refrigeration; Heating Mechanic.

**Triangle Tech**, 1940 Perryville Avenue, Pittsburgh, PA 15214. (412) 359-1000. Offers Mechanical Engineering Technician; Air Conditioning/Refrigeration; Heating Mechanic; Drafting; Architectural Engineering Technician; Building Maintenance Technician; Blueprint Reader; Construction Technologist; Loss Prevention/Security Officer.

**Tri-City Barber School, Inc.**, 5901 North Broad Street, Philadelphia, PA 19141. (215) 927-3237. Offers Barber/Hairstylist.

**Washington Institute of Technology, Inc.**, 82 South Main Street, Washington, PA 15301. (412) 222-1942. Offers Electronics Specialist; Drafting; Welder.

**Welder Training and Testing Institute**, 729 East Highland Street, Allentown, PA 18103. (215) 437-9720. Offers Welder.

**Welder Training and Testing Institute**, 439 North 11th Street, Philadelphia, PA 19123. (215) 765-7028. Offers Welder; Blueprint Reader.

**PENNSYLVANIA (Cont'd)**

**Welder Training and Testing Institute**, Brown Street and Pennsylvania Avenue. Selinsgrove, PA 17870. (717) 743-5500. Offers Welder.

**Welder Training and Testing Institute**, 230 Johnson Street, Wilkes Barre, PA 18702. (717) 823-0109. Offers Welder.

**Western School of Health and Business Careers**, 221-225 Fifth Avenue, Pittsburgh, PA 15222. (412) 281-2600. Offers Dental Assistant; Legal Secretary; Medical Assistant; Medical/Dental Receptionist; Nurse's Aide; Secretary/Transcriptionist; Legal Assistant/Paralegal; Food Service Specialist.

**Williamson Free School of Mechanical Trades**, 106 South New Middletown Road, Media, PA 19063. (215) 566-1776. Offers Construction Technologist; Brickmason; Carpenter; Electrician; Painter; Diesel Mechanic; Machinist.

**Wilma Boyd Career School**, One Chatham Center, Pittsburgh, PA 15219. (412) 456-1800. Offers Data Processor; Legal Secretary; Data Entry Specialist; Medical/Dental Receptionist; Travel Specialist; Secretary/Transcriptionist.

**York Technical Institute**, 3351 Whiteford Road, York, PA 17402. (717) 757-1100. Offers Electronics Specialist; Drafting, Data Entry Specialist; Travel Specialist; Office Machine Repairer; Musical Instrument Maker/Repairer; Hotel-Motel Manager; Food Service Specialist; Computer Service Technician, Broadcasting Technician; Blueprint Reader; Instrumentation Specialist.

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**PUERTO RICO**

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**Academia de Arte Fotografico**, Calle O'Neill 154, Hato Rey, PR 00918. (809) 753-6030. Offers Photographer.

**Academia de Estetica Lanin**, 752 Andalucia Street, Puerto Nuevo, Rio Piedras, PR 00921. (809) 781-7960. Offers Skin Care Specialist, Makeup Artist.

**Bayamon Refrigeration Institute**, Avenue Los Millones #100, Bayamon, PR 00619. (809) 786-2468. Offers Air Conditioning/Refrigeration.

**Caribbean Beauty and Technical Institute**, 24 Acosta Street, Caguas, PR 00626. (809) 743-3679. Offers Barber/Hairstylist, Cosmetologist.

**Caribbean Beauty and Technical Institute**, Calle Cruz Ortiz Estella #4, Humacao, PR 00661. (809) 852-5276. Offers Cosmetologist, Barber/Hairstylist, Makeup Artist.

**Caribbean Beauty and Technical Institute**, Crown Hills, Arzuaga Street, #11, Rio Piedras, PR 00925. (809) 754-7930. Offers Barber/Hairstylist, Cosmetologist.

**Centro de Estudios Multidisciplinarios**, 602 Barrios Avenue, Hato Rey, PR 00917. (809) 721-1210. Offers Electronics Specialist; Fashion

**PUERTO RICO (Cont'd)**

Designer; Secretary/Transcriptionist; Vocational Nurse.

**Centro de Estudios Multidisciplinarios**, G Dr. Vidal Street, Humacao, PR 00661. (809) 765-4210. Offers Electronics Specialist, Fashion Designer; Secretary/Transcriptionist; Vocational Nurse.

**Fashion Merchandising Institute**, Chase Manhattan Bank Building, Suite #402, Bayamon, PR 00621. (809) 798-8870. Offers Fashion Merchandiser; Fashion Designer.

**Institucion Chaviano, De Mayaguez Inc.**, Mayaguez, PR 00708. (809) 833-2474. Offers Dressmaker and Designer; Tailoring; Flower Arranger; Upholsterer.

**Instituto de Arte Moderno**, Avenida Monserate FR-5, Carolina, PR 00630. (809) 769-7636. Offers Flower Arranger; Culinary Arts.

**Instituto de Educacion Universal**, Corretera Num. # KM 11.0, Apartado 209, Carolina, PR 00629-0209. (809) 752-4167. Offers Culinary Arts.

**Instituto de Educacion Universal**, P.O. Box 1027, Sabana Seca, PR 00749. (809) 787-3215. Offers Building Maintenance Technician; Electrician; Electronics Specialist; Legal Secretary; Surgical Technician; Plumber; Vocational Nurse; Medical Secretary.

**Instituto Superior Electronico**, 1655 Ponce de Leon Avenue, P.O. Box 4379, Hato Rey Station, PR 00919. (809) 722-1878. Offers Electronics Specialist.

**Liceo de Arte y Tecnologia**, 405 Ponce de Leon, Hato Rey, PR 00919. (809) 754-8250. Offers Air Conditioning/Refrigeration; Dressmaker and Designer; Interior Designer; Drafting; Diesel Mechanic; Electrician; Fashion Designer; Tailoring.

**Metropolitan Institute of Science and Technology**, P.O. Box 849, St. Just, PR 00750-0849. (809) 755-7795. Offers Electronics Specialist, Computer Service Technician; Computer Programming.

**Polytechnic College**, Plaza San Alfonso, P.O. Box 8279, Caguas, PR 00625. (809) 746-3777. Offers Legal Secretary, Secretary/Transcriptionist; Electronics Specialist; Electrician; Data Entry Specialist.

**Ponce College of Technology**, Fortaleza Building, 3rd Floor, Atocha Street, P.O. Box 1284, Ponce, PR 00733. (809) 844-5325. Offers Automotive Specialist; Computer Service Technician, Data Processor; Electronics Specialist.

**Ponce Paramedical College**, Medical Building, San Cristobal Hospital, P.O. Box 106, Coto Laurel, PR 00644. (809) 848-2121. Offers Respiratory Therapist; Retailer.

**Puerto Rico Barber College**, 2018 Borinquen Avenue, Box 14215, B.O. Box Station, San Juan, PR 00916-4215. (809) 726-6433. Offers Barber/Hairstylist; Cosmetologist.

## PUERTO RICO (Cont'd)

**Puerto Rico Barber, Cosmetology, and Hairstyling College, Inc.**, P.O. Box 849, Bayamon, PR 00621-0849. (809) 787-0765. Offers Barber/Hairstylist; Cosmetologist

**Puerto Rico Barber, Cosmetology, and Hairstyling College**, Calle Mendez Vigo, #11-E, Mayaguez, PR 00708. (809) 833-6003. Offers Barber/Hairstylist; Cosmetologist.

**Ramirez College of Business and Technology**, P.O. Box 8074, Munoz Rivera Avenue, Hato Rey, Santurce, PR 00910. (809) 763-3120. Offers Dental Assistant; Dental Laboratory Technician; Data Processor; Data Entry Specialist; Computer Programming.

**San Juan City College**, Call Box 9300, Santurce Station, 501 Roberto H. Todd Avenue, Santurce, PR 00908. (809) 725-4949. Offers Electronics Specialist; Travel Specialist; Legal Assistant/Paralegal; Legal Secretary; Medical/Dental Receptionist; Computer Programming; Data Entry Specialist; Secretary/Transcriptionist

**York School and Dental Laboratory**, Calle 4, BLK 9, No. 35, Station Rosa, Box 2451, Bayamon, PR 00619. (809) 787-2885. Offers Dental Laboratory Technician.

## RHODE ISLAND

**Hall Institute**, 120 High Street, Pawtucket, RI 02860. (401) 722-2003. Offers Drafting; Interior Designer; Printer; Computer Aided Drafting; Blueprint Reader; Civil Engineering Technician; Illustrator; Mechanical Engineering Technician; Tool and Die Designer; Artist; Commercial.

**Jewelry Institute**, 40 Sims Avenue, Providence, RI 02909. (401) 351-0700. Offers Tool and Die Designer; Jewelry Designer; Blueprint Reader; Engraver; Machinist.

**National Education Center, Rhode Island Trade Shop School**, 361 West Fountain Street, Providence, RI 02903-3513. (401) 331-3008. Offers Auto Body Repairer; Automotive Specialist; Electronics Specialist.

**New England Institute of Technology**, 2500 Post Road, Warwick, RI 02886. (401) 467-7744. Offers Data Entry Specialist; Medical Assistant; Electrician; Carpenter; Automotive Specialist; Appliance Repairer; Data Processor; Electronics Specialist; Secretary/Transcriptionist; Plumber; Drafting; Cabinetmaker; Heating Mechanic; Air Conditioning/Refrigeration; Seaman/Marine Technician; Medical Office Manager; Building Maintenance Technician

**New England Tractor Trailer Training of Massachusetts**, 10 Dunnell Lane, Pawtucket, RI 02860. (401) 725-1220. Offers Diesel Mechanic; Truck Driver.

**Rhode Island School of Photography**, 241 Webster Avenue, Providence, RI 02909. (401) 722-7722. Offers Photographer.

## RHODE ISLAND (Cont'd)

**School of Medical and Secretarial Sciences**, 60 South Angell Street, Providence, RI 02906. (401) 331-1711. Offers Legal Secretary, Secretary/Transcriptionist, Medical Secretary

## SOUTH CAROLINA

**Mangum's Barber and Hairstyling College**, 137 Caldwell Street, Rock Hill, SC 29730. (803) 328-0807. Offers Barber/Hairstylist.

**Nielsen Electronics Institute**, 1600 Meeting Street, Charleston, SC 29405. (803) 722-2344. Offers Electronics Specialist.

**North American Institute of Aviation**, P.O. Box 680, Conway Horry County Airport, Conway, SC 29526. (803) 397-9111. Offers Pilot, Commercial; Aviation Maintenance Technician

**Professional Training Institute**, 4949 Two Notch Road, Suite #201, Columbia, SC 29204. (803) 754-5580. Offers Data Entry Specialist; Data Processor; Medical Lab Technician; Dental Assistant; Computer Service Technician; Medical/Dental Receptionist; Electronics Specialist; Secretary/Transcriptionist; Nurse's Aide; Medical Assistant.

**Southern Technical College**, 2110 Beltline Boulevard, Columbia, SC 29204. (803) 782-5004. Offers Barber/Hairstylist, Medical Assistant, Data Processor; Data Entry Specialist; Nurse's Aide.

## TENNESSEE

**Atlantic Career Institute**, 1514 Church Street, Nashville, TN 37203. (615) 320-0208. Offers Nurse's Aide.

**Chattanooga Barber College**, 409 Market Street, Chattanooga, TN 37402. (615) 266-7013. Offers Barber/Hairstylist

**Electronic Computer Programming Institute**, 3805 Brainerd Road, Chattanooga, TN 37411. (615) 624-0077. Offers Data Processor; Computer Programming; Data Entry Specialist

**Guide Liners School of Hair Design, Inc.**, 2508 Kensington Place, Nashville, TN 37212. (615) 321-1272. Offers Barber/Hairstylist

**Health Care Training Institute**, 1378 Union Avenue, Memphis, TN 38104. (901) 722-2288. Offers Nurse's Aide.

**International Barber and Style College**, 619 South Gallatin Road, Madison, TN 37115. (615) 865-7233. Offers Barber/Hairstylist

**ITT Technical Institute**, 441 Donelson Pike, Nashville, TN 37214. (615) 889-8700. Offers Electronics Specialist.

**Knoxville Institute of Hair Design**, 1221 North Central Avenue, Knoxville, TN 37917. (615) 523-5541. Offers Barber/Hairstylist.

## TENNESSEE (Cont'd)

**Medical Career College**, 537 Main Street, Nashville, TN 37206 (615) 255-7531 Offers Nurse's Aide; Medical Assistant; Secretary/Transcriptionist

**Mister Wayne's School of Unisex Hair Design**, 170 South Willow Avenue, Cookeville, TN 38501. (615) 526-1478 Offers Barber/Hairstylist.

**Nashville Auto Diesel College**, 1524 Gallatin Road, Nashville, TN 37206 (615) 226-3990 Offers Auto Body Repairer; Automotive Specialist; Diesel Mechanic.

**Professional Academy of Broadcasting**, 1809 Ailor Avenue, Knoxville, TN 37921 (615) 546-5717. Offers Broadcaster.

**Tennessee Institute of Electronics**, 3203 Tazewell Pike, Knoxville, TN 37918. (615) 688-9422. Offers Electronics Specialist; Computer Service Technician; Office Machine Repairer, Instrumentation Specialist

**Tri-City Barber College**, 113 South Central Street, Knoxville, TN 37902. (615) 522-3736. Offers Barber/Hairstylist.

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## TEXAS

**American Trades Institute**, 2608 Hawco, Dallas, TX 75235. (214) 352-2222 Offers Air Conditioning/Refrigeration; Welder; Printer.

**American Trades Institute**, 235 N.E. Loop 820, Suite 300, Hurst, TX 76053. (817) 284-1141. Offers Data Processor; Drafting; Computer Aided Drafting.

**American Trades Institute**, 11034 Shady Trail, Suite #122, Dallas, TX 75229 (214) 350-7853. Offers Electronics Specialist.

**American Trades Institute, Health Education Center**, 1200 Summit Avenue, 2nd Floor, Fort Worth, TX 76006 (817) 261-6931. Offers Dental Laboratory Technician.

**Arlington Court Reporting College**, 2201 Brookhollow Plaza Drive, Suite 230, Arlington, TX 76011. (817) 640-8852. Offers Shorthand Reporter.

**The Art and Fashion Institutes of Dallas**, 2629 West Northwest Highway, Dallas, TX 75220. (214) 350-8874. Offers Fashion Merchandiser; Artist, Commercial; Interior Designer.

**Art Institute of Houston**, 3600 Yoakum Boulevard, Houston, TX 77006. (713) 523-2564. Offers Interior Designer; Photographer; Fashion Merchandiser; Artist, Commercial; Illustrator.

**Bauder Fashion College**, 508 South Center Street, Arlington, TX 76010 (817) 261-7586. Offers Fashion Merchandiser, Fashion Designer, Interior Designer.

**Bryan Institute**, 1719 West Pioneer Parkway, Houston, TX 76013. (817) 265-5588. Offers

## TEXAS (Cont'd)

Dental Assistant, Medical Assistant, Data Processor, Computer Service Technician, Computer Programming.

**Capitol City Trade and Technical School**, 205 East Riverside Drive, Austin, TX 78704. (512) 444-3257 Offers Automotive Specialist; Drafting, Heating Mechanic, Medical Assistant; Welder; Air Conditioning/Refrigeration.

**Capitol City Trade and Technical School**, 4630 Westgate Boulevard, Austin, TX 78745. (512) 892-4270 Offers Shorthand Reporter; Travel Specialist.

**CBM Education Center**, 406 West Durango Boulevard, San Antonio, TX 78204. (512) 224-9286 Offers Data Processor, Secretary/Transcriptionist; Data Entry Specialist, Electronics Specialist; Computer Programming.

**CBM Education Center**, 2250 West Highway 87, San Benito, TX 78586. (512) 399-4007. Offers Medical Assistant; Nurse's Aide, Medical Denial Receptionist; Air Conditioning/Refrigeration, Secretary/Transcriptionist, Data Processor.

**CBM Education Center**, 5904 West Drive, Suite #7, Laredo, TX 78041. (512) 726-4676. Offers Data Entry Specialist; Medical Office Manager

**CBM Educational Center**, 5555 Bear Lane, Corpus Christi, TX 78405. (512) 289-1051. Offers Dental Assistant, Medical Assistant, Medical Office Manager.

**Chauffeur's Training School, Inc.**, 6830 Telephone Road "D", Houston, TX 77061. (713) 645-2000 Offers Truck Driver.

**Computer Learning Center**, 11200 Westheimer, Houston, TX 77042. (713) 781-6800 Offers Data Processor; Computer Programming; Legal Assistant/Paralegal; Legal Secretary; Data Entry Specialist.

**Control Data Institute**, 2990 Richmond Avenue, Suite #600, Houston, TX 77098. (713) 522-6000 Offers Data Processor; Computer Service Technician, Data Entry Specialist, Computer Programming.

**Control Data Institute**, 8200 Brook River Drive, Suite N109, Dallas, TX 75247. (214) 688-5900 Offers Computer Service Technician; Data Entry Specialist; Computer Programming.

**DeVry Institute of Technology**, 4250 North Beltline Road, Irving, TX 75038. (214) 258-6330. Offers Electronics Specialist; Data Processor; Computer Programming.

**Durham Nixon Clay College, Technical Division**, 119 West 8th Street, P.O. Box 1626, Austin, TX 78767. (512) 478-3446. Offers Drafting; Electronics Specialist; Data Entry Specialist; Data Processor; Legal Assistant, Paralegal; Legal Secretary, Secretary/Transcriptionist; Computer Service Technician.

**Elkins Institute in Dallas**, 2603 Inwood Road, Dallas, TX 75235. (214) 350-1212. Of-



## TEXAS (Cont'd)

fers Photographer; Drafting; Broadcaster; Electronics Specialist; Pet Groomer.

**Elkins Institute in Houston, Inc.,** 4151 Southwest Freeway, Houston, TX 77027. (713) 622-7722. Offers Electronics Specialist; Broadcasting Technician; Broadcaster; Computer Service Technician; Office Machine Repairer.

**Hallmark Institute of Technology,** 1130 99th Street, San Antonio, TX 78214. (512) 924-8551. Offers Office Machine Repairer; Aviation Maintenance Technician; Electronics Specialist; Computer Service Technician; Instrumentation Specialist.

**Hallmark Institute of Technology,** 10401 I H 10 West, San Antonio, TX 78230. (512) 690-9000. Offers Electronics Specialist; Office Machine Repairer; Instrumentation Specialist; Computer Service Technician; Secretary/Transcriptionist; Medical Office Manager; Data Processor; Data Entry Specialist.

**ITT Technical Institute,** 1821 Rutherford Lane, Austin, TX 78754. (512) 339-8200. Offers Electronics Specialist; Secretary/Transcriptionist.

**ITT Technical Institute,** 2202 Road to Six Flags, Arlington, TX 76011. (817) 640-7100. Offers Electronics Specialist.

**ITT Technical Institute,** 9421 Roark Road (West Belt), Houston, TX 77099. (713) 270-1634. Offers Electronics Specialist; Computer Service Technician; Secretary/Transcriptionist.

**ITT Technical Institute,** 15621 Blue Ash Drive, Suite #160, Houston, TX 77090. (713) 873-0512. Offers Electronics Specialist.

**Keith's Metro Hair Academy,** 4123 West 34th Street, Amarillo, TX 79109. (806) 355-7277. Offers Barber/Hairstylist.

**Lincoln Technical Institute,** 2227 Irving Boulevard, Dallas, TX 75207. (214) 631-2780. Offers Automotive Specialist; Diesel Mechanic.

**Metro Hair Academy - Lubbock,** 2806 Avenue Q, Lubbock, TX 79405. (806) 744-8496. Offers Barber/Hairstylist.

**Microcomputer Technology Institute,** 6116 Windswept Lane, Houston, TX 77057. (713) 974-7181. Offers Data Entry Specialist; Electronics Specialist; Computer Service Technician; Data Processor; Office Machine Repairer; Computer Programming.

**Miss Wades Fashion Merchandising College,** The Apparel Mart, Suite M5120, P.O. Box 586343, Dallas, TX 75258. (214) 637-3530. Offers Fashion Designer; Fashion Merchandiser; Interior Designer; Fashion Illustrator.

**National Education Center,** 262 North Belt Avenue, Suite 100, Houston, TX 77060. (713) 447-6656. Offers Electronics Specialist; Fashion Merchandiser; Medical Assistant; Optometric Assistant; Secretary/Transcriptionist.

**National Education Center, Bryman Cam-**  
9724 Beechnut, Suite #300, Houston, TX

## TEXAS (Cont'd)

77036. (713) 776-3656. Offers Secretary/Transcriptionist; Optometric Assistant; Medical/Dental Receptionist; Legal Secretary; Fashion Merchandiser; Fashion Illustrator; Electronics Specialist; Data Processor; Computer Service Technician; Medical Assistant; Dental Assistant; Data Entry Specialist.

**National Education Center, National Institute of Technology Campus,** 10945 Estate Lane, Dallas, TX 75238. (214) 324-2811. Offers Electronics Specialist; Computer Service Technician.

**National Education Center, National Institute of Technology Campus,** 3622 Fredericksburg Road, San Antonio, TX 78201. (512) 733-6000. Offers Computer Service Technician; Electronics Specialist; Secretary/Transcriptionist; Medical Assistant.

**National Truck Driving School,** 709-A Rankin Road, Houston, TX 77073. (713) 821-7046. Offers Truck Driver.

**Professional Bartenders School,** 1416 FM 1960 West, Houston, TX 77090. (713) 537-2500. Offers Bartender.

**Professional Bartenders School,** 2171 Portsmouth Avenue, Houston, TX 77098. (713) 526-0888. Offers Bartender.

**Professional Court Reporting School,** 250 East Arapaho, Richardson, TX 75081. (214) 231-9502. Offers Shorthand Reporter.

**Roffler College of Hair Design,** 4400 North Shepherd Drive, Houston, TX 77018. (713) 695-9514. Offers Barber/Hairstylist.

**San Angelo Hair Academy,** 18 North Chadbourne, San Angelo, TX 76903. (915) 653-2615. Offers Barber/Hairstylist.

**San Antonio College of Medical and Dental Assistants,** 4205 San Pedro, San Antonio, TX 78212. (512) 733-0777. Offers Medical Secretary; Medical Assistant; Dental Assistant; Medical Office Manager.

**San Antonio College of Medical and Dental Assistants,** 8375 Burnham Road, El Paso, TX 79907. (915) 595-1935. Offers Medical Secretary; Medical Assistant; Dental Assistant; Medical Office Manager.

**Simdex Technical Institute,** 8110 LaPorte Road, Houston, TX 77012. (713) 923-1110. Offers Welder; Air Conditioning/Refrigeration.

**Southern Institute of Business,** 830 East Central Parkway, Suite #310, Plano, TX 75074. (214) 881-4141. Offers Secretary/Transcriptionist.

**Southwest Institute of Merchandising and Design,** 9611 Acer Avenue, El Paso, TX 79925. (915) 593-7328. Offers Fashion Merchandiser; Hotel-Motel Manager; Interior Designer; Data Entry Specialist; Fashion Designer; Fashion Illustrator; Food Service Specialist; Dressmaker and Designer; Data Processor.



## TEXAS (Cont'd)

**Southwest School of Electronics**, 5424 Highway 290 West, Suite #200, Austin, TX 78735. (512) 892-2640. Offers Electronics Specialist

**Southwest School of Medical Assistants**, 115 North Broadway, San Antonio, TX 78205. (512) 224-2296. Offers Medical Assistant; Nurse's Aide; Dental Assistant; Medical Lab Technician; Medical Office Manager.

**Superior Training Services**, 4318 Northfield Lane, Houston, TX 77092. (713) 460-0193. Offers Truck Driver.

**Texas College of Medical and Dental Careers**, 1919 North Loop West, Suite #180, Houston, TX 77008. (713) 863-0404. Offers Dental Assistant. Medical Assistant, Medical Office Manager.

**Texas College of Medical and Dental Careers**, 4230 LBJ Freeway, Suite #150, Dallas, TX 75244. (214) 387-8670. Offers Dental Assistant; Medical Assistant; Medical Office Manager.

**Texas Institute**, 1440 West Mockingbird, Suite #500, Dallas, TX 75247. (214) 637-5211. Offers Data Processor; Data Entry Specialist. Computer Programming; Secretary/Transcriptionist.

**Texas Vocational School**, 1913 South Flores, San Antonio, TX 78204. (512) 225-3253. Offers Welder; Auto Body Repairer, Automotive Specialist; Air Conditioning/Refrigeration; Artist, Commercial.

**Total Technical Institute**, 9220 Skillman Street, Suite #204, Dallas, TX 75243. (214) 340-9922. Offers Computer Service Technician, Electronics Specialist.

**Universal Technical Institute**, 721 Lockhaven Drive, Houston, TX 77073. (713) 443-6262. Offers Automotive Specialist, Diesel Mechanic; Air Conditioning/Refrigeration.

**Video Technical Institute**, 10000 N.W. Freeway, Suite #100, Houston, TX 77092. (713) 956-0010. Offers Data Entry Specialist, Broadcasting Technician; Computer Service Technician; Data Processor; Electronics Specialist; Instrumentation Specialist, Motion Pictures/Television Production; Secretary/Transcriptionist.

**Video Technical Institute**, 1806 Royal Lane, Dallas, TX 75229. (214) 263-2613. Offers Motion Pictures/Television Production, Electronics Specialist; Computer Service Technician

**Video Technical Institute Computer Business School**, 2201 North Collins, Suite #305, Arlington, TX 76011. (817) 860-0741. Offers Data Processor; Computer Programming; Drafting; Legal Assistant/Paralegal; Legal Secretary; Secretary/Transcriptionist; Data Entry Specialist

**West Texas Barber Styling College**, 4001 Mockingbird Lane, Amarillo, TX 79109. (806) 26. Offers Barber/Hairstylist.

## TEXAS (Cont'd)

**Western Technical Institute**, 1000 Texas Avenue, P.O. Box M, El Paso, TX 79951. (915) 532-3737. Offers Automotive Specialist, Air Conditioning/Refrigeration; Electronics Specialist, Computer Service Technician; Medical Assistant; Welder.

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## UTAH

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**American Technical Center**, 445 South 300 East, Salt Lake City, UT 84111. (801) 355-8211. Offers Broadcasting Technician.

**The Bryman School**, 445 South 300 East, Salt Lake City, UT 84111. (801) 521-2830. Offers Dental Assistant, Medical Assistant, Travel Specialist; Medical Office Manager, Data Entry Specialist.

**Dental Careers Institute, Dental Assisting Inc.**, 1275 North University Avenue, Suite #2, Provo, UT 84604. (801) 374-3744. Offers Legal Secretary, Dental Assistant; Legal Assistant/Paralegal; Shorthand Reporter, Data Entry Specialist.

**ITT Technical Institute**, 4876 West North Temple, Salt Lake City, UT 84116. (801) 537-5003. Offers Electronics Specialist, Computer Aided Drafting.

**Salt Lake City College**, 3195 South Main Street, Salt Lake City, UT 84115. (801) 487-0657. Offers Dental Assistant, Medical Assistant, Dental Laboratory Technician, Data Entry Specialist.

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## VERMONT

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**New England Culinary Institute**, 250 Main Street, R.R. 1, P.O. Box 1255, Montpelier, VT 05602. (802) 223-6324. Offers Culinary Arts; Food Service Specialist

**United States School of Professional Paperhanging**, 16 Chaplin Avenue, Rutland, VT 05701. (802) 773-2455. Offers Paperhanger.

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## VIRGINIA

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**Alliance Tractor Trailer Training II**, 610 Pepper Ferry Road, PO Box 804, Wytheville, VA 24382. (703) 228-6101. Offers Truck Driver

**Automotive Training Institute**, 5700 Southern Boulevard, Virginia Beach, VA 23462. (804) 490-1241. Offers Automotive Specialist; Diesel Mechanic.

**Control Data Institute**, 3717 Columbia Pike, Arlington, VA 22204. (703) 553-2050. Offers Computer Programming; Secretary/Transcriptionist, Computer Service Technician, Data Processor; Data Entry Specialist.

## VIRGINIA (Cont'd)

**Electronic Computer Programming Institute**, 1055 West Mercury Boulevard, Suite #412, Hampton, VA 23666. (804) 838-9191. Offers Data Processor; Data Entry Specialist; Computer Service Technician; Electronics Specialist; Secretary/Transcriptionist.

**Electronic Computer Programming Institute**, 4303 West Broad Street, Richmond, VA 23230. (804) 359-3535. Offers Data Entry Specialist; Medical/Dental Receptionist; Data Processor; Computer Service Technician; Electronics Specialist; Secretary/Transcriptionist.

**Electronic Computer Programming Institute**, 1030 South Jefferson Street, Roanoke, VA 24016. (703) 343-5566. Offers Secretary/Transcriptionist; Computer Service Technician; Electronics Specialist; Data Entry Specialist.

**Electronic Computer Programming Institute**, 5555 Greenwich Road, Virginia Beach, VA 23462. (804) 671-7171. Offers Data Entry Specialist; Computer Programming; Secretary/Transcriptionist; Data Processor; Computer Service Technician; Electronics Specialist; Medical Office Manager.

**Electronic Institute of Technology**, 3133 Magic Hollow Boulevard, Virginia Beach, VA 23456. (804) 497-6047. Offers Electronics Specialist.

**TECC School of Electronics**, P.O. Box 10378, Alexandria, VA 22310-0378. (703) 971-6710. Offers Electronics Specialist.

**TESST Electronics Institute**, 1400 Duke Street, Alexandria, VA 22314. (703) 548-4800. Offers Electronics Specialist.

**Virginia Hair Academy**, 3312 Williamson Road, N.W., Roanoke, VA 24012. (703) 563-2015. Offers Barber/Hairstylist, Cosmetologist.

**Virginia Institute of Technology**, 2207 Executive Drive, Hampton, VA 23666. (804) 827-5000. Offers Data Entry Specialist, Medical Assistant; Nurse's Aide; Dental Assistant; Medical/Dental Receptionist, Secretary/Transcriptionist; Data Processor, Electronics Specialist.

**Virginia Institute of Technology**, 5425 Robin Hood Road, Gateway One, Suite #120, Norfolk, VA 23513. (804) 855-9300. Offers Data Processor, Electronics Specialist, Medical Assistant; Medical/Dental Receptionist, Medical Office Manager, Secretary/Transcription, Nurse's Aide; Dental Assistant.

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## WASHINGTON

**Art Institute of Seattle**, 2323 Elliott Avenue, Seattle, WA 98121. (206) 448-6000. Offers Fashion Merchandiser; Artist, Commercial; Interior Designer, Photographer.

**The School of Broadcast**, 2517 East Lake East, Suite #100, Seattle, WA 98102.

## WASHINGTON (Cont'd)

(206) 328-2900. Offers Broadcaster, Broadcasting Technician.

**Bailie School of Broadcast**, The Flour Mill, West 621 Mallon Avenue, Spokane, WA 99201. (509) 326-6229. Offers Broadcaster.

**Commercial Training Services**, 24325 Pacific Highway South, Des Moines, WA 98198. (206) 824-3970. Offers Truck Driver.

**Crown School of Hair Design**, 4821 Evergreen Way South, Everett, WA 98203. (206) 252-6695. Offers Barber/Hairstylist; Cosmetologist.

**Divers Institute of Technology**, P.O. Box 70667, Seattle, WA 98107-0667. (206) 783-5542. Offers Diver.

**International Air Academy, Inc.**, 2901 East Mill Plain Boulevard, Vancouver, WA 98661. (206) 695-2500. Offers Travel Specialist.

**ITT Technical Institute**, 130 Nickerson Street, Suite #200, Seattle, WA 98109. Offers Data Processor, Electronics Specialist, Secretary/Transcriptionist, Legal Secretary.

**National Broadcasting School**, 2201 6th Avenue, Suite #350, Seattle, WA 98121. (206) 728-2346. Offers Broadcaster.

**Perry Technical Institute**, P.O. Box 9457, Yakima, WA 98909. (509) 453-0374. Offers Photographer; Machinist, Instrumentation Specialist, Illustrator, Electrician, Diesel Mechanic; Auto Body Repairer; Automotive Specialist, Artist, Commercial, Air Conditioning/Refrigeration, Upholsterer; Heating Mechanic.

**Spokane Technical Institute**, North 1101 Fincher Road, Spokane, WA 99212-1204. (509) 535-7771. Offers Electronics Specialist, Computer Service Technician, Computer Programming.

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## WEST VIRGINIA

**Charleston Barber College**, 1030 Quarrier Street, Charleston, WV 25301. (304) 346-1366. Offers Barber/Hairstylist.

**Huntington Barber College**, 338 Washington Avenue, Huntington, WV 25701. (304) 523-6311. Offers Barber/Hairstylist.

**National Education Center, National Institute of Technology Campus**, 5514 Big Tyler Road, Cross Lanes, WV 25313. (304) 776-6290. Offers Electronics Specialist.

**Wheeling Barber College**, 1107 Main Street, Wheeling, WV 26003. (304) 232-0100. Offers Barber/Hairstylist.

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## WISCONSIN

**Acme Institute of Technology**, 5101 South 116th Street, Hales Corners, WI 53130. (414) 529-0705. Offers Tool and Die Designer.

## WISCONSIN (Cont'd)

**Acme Institute of Technology**, 1122 Washington Street, Manitowoc, WI 54220 (414) 682-6144. Offers Tool and Die Designer.

**Diesel Truck Driver Training School**, Highway 151 and Elder Lane, Route 2, Sun Prairie, WI 53590. (608) 837-7800. Offers Truck Driver.

**Technology Institute of Milwaukee**, 804 North Milwaukee Street, Milwaukee, WI 53202. (414) 223-0223. Offers Computer Service Technician; Data Processor; Computer Programming; Data Entry Specialist

**Trans American School of Broadcasting**, 108 Scott Street, Wausau, WI 54401 (715) 842-1000 Offers Broadcaster; Motion Picture Television Production

## WISCONSIN (Cont'd)

**Wisconsin School of Electronics**, 1601 North Sherman, Madison, WI 53704 (608) 249-6611. Offers Electronics Specialist; Drafting.

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## WYOMING

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**Certified Welding and Trade School**, 7030 Salt Creek Route, Box 7, Casper, WY 82601. (307) 266-2066. Offers Welder.

**Cheyenne Aero Tech**, 3801 Morrie Avenue, Cheyenne, WY 82001. (307) 632-1090. Offers Aviation Maintenance Technician.

**Wyoming Technical Institute**, Box 906, Laramie, WY 82070. (307) 742-3776 Offers Automotive Specialist; Auto Body Repairer; Diesel Mechanic.

## Career Questions and Answers

Q. Isn't college really the best way to get a good job?

A. Any good job requires a specialized skill that is in demand. Doctors, lawyers, nuclear scientists, and petroleum engineers achieve their skills through college. Plumbers, carpenters, computer operators, and medical lab technicians acquire their skills in other ways—apprenticeships, on-the-job training, or through a private career school. Yet they all have good career opportunities.

Remember, the college boom began when people saw college as the route to a good career. And when degrees were scarce, it was now, the job market emphasizes on technical training. What counts is having a "marketable skill."

Q. What is a "marketable skill"? Why is it so important?

A. "Marketable skill" means that you have a specific area of expertise which employers need. It may be typing, computer programming, medical assisting, or a knowledge of electronics. But it is a skill needed in today's job market.

It is important because it is a ticket for admission to the job market. Having a marketable skill and having no skill may mean the difference between employment and unemployment.

Q. How can a woman benefit from postsecondary education?

A. Women have an average work life of 25 to 45 years. In addition, one out of every four households is now headed by a woman who is the major source of income. Women have just as great a need for a good, financially sound, marketable career as men.

Q. Are private career schools only for recent high school graduates?

A. Many types of students attend private trade and technical career schools. Recent high school graduates make up one very large group. Today's private career schools serve women who seek to enter or reenter the work force, minorities in search of job mobility, displaced workers who need to be retrained for a new occupation, and college graduates seeking a marketable skill.

Q. Will my career education be transferable for college or university credit?

A. The acceptance of credits among postsecondary institutions is an individual matter and entirely left up to them. Many schools and universities have worked out mutual agreements about the transfer of credits. But the only way to find out if a college or university will accept credits from a private trade or technical career school, or vice versa, is to ask that particular institution.

Q. I'll need financial aid to help get me through. How do I find out what's available?

A. First, many schools assist students in locating part-time jobs to earn money for tuition and fees. Many of the jobs are in a field related to the field of training. Schools may also have information on scholarships.

Several federal financial aid programs are available to students attending accredited schools. Basically there are three types of programs: grants, loans, and work-study.

Grants are outright awards to needy students enrolled in an accredited postsecondary school. They do not have to be paid back. Pell Grants and Supplemental Education Opportunity Grants are two such federal programs.

Loans, however, must be repaid within a specific period of time after schooling terminates. The National Direct Student Loan Program and the Guaranteed Student Loan Program (GSL) are the two major programs offered.

The third financial assistance program is College Work-Study. The federal government has allotted funds to assist needy students earn part of their educational expenses. Jobs are found for these students by the school. The employer pays a percentage of the hourly wage and the federal government pays the remainder. This program is administered through the educational institution in which the student is enrolled.

For more information regarding financial assistance programs, and special assistance programs to help the handicapped, certain minorities, and veterans, write to: U.S. Department of Education, 400 Maryland Avenue, S.W., Building ROB3, Room 4624, Washington, DC 20202. More information regarding financial assistance programs may be obtained directly from the school and from your state's department of education.

Q. Do occupational schools grant degrees? What's the difference between a certificate and a degree?

A Most private career schools do not offer degrees. Degrees are more typical of academic institutions which require liberal arts courses. Some of these schools, however, do offer associate and bachelors degrees. Many offer certificates which, like degrees, show that the student has successfully completed training in a career area. But private career school students, in addition to having "a piece of paper," more importantly have expertise in a career area.

Q If a school says it is accredited, does that mean it is approved by the government?

A No, accreditation means that a school has met the criteria of a private educational agency. The accrediting agency has a commission composed of prominent educators who volunteer their services to meet regularly and review schools applying for accreditation.

By the way, schools that apply for accreditation do so voluntarily. They do not have to become accredited. That many do so shows their concern that they offer quality education to their students.

The Accrediting Commission of the National Association of Trade and Technical Schools is recognized by the U.S. Department of Education as the agency for the private trade and technical career school sector, but it is not a government agency or even a partial government agency.

Many also confuse licensing with accreditation. Schools are licensed by the state. The state department of education visits a school and reviews its operation to see that it is in compliance with state regulations and laws. In most states, schools must be licensed (like physicians and lawyers) in order to do business. Accreditation is performed by a national agency which has established education standards which the school must meet.

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## NOTES

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## Publications

Copies of this Handbook and most other NATTS publications are available on request at no charge. Bulk quantities (as specified) are provided to guidance counselors, employment security agencies, and high schools.

Copy this form, fill out, and send to

NATTS PUBLICATIONS  
P O Box 10429  
Department 38  
Rockville, MD 20850

Please send at no charge the following quantities  
(each publication limited to 400 maximum)

- \_\_\_\_\_ **Handbook 1988—Career Education That Works For America**—30-page handbook lists information on dozens of careers and tells where training may be obtained
- \_\_\_\_\_ **Career Shortcut: Take a Skill Into Your Future**—tells what training at a private vocational school is all about, lists career available
- \_\_\_\_\_ **Start Training Today . . . For Tomorrow's Careers**—explains why career training is important for many of tomorrow's careers
- \_\_\_\_\_ **Working Women . . . Opportunities for Women in Trade and Technical Fields**—answers questions women have about careers in nontraditional fields
- \_\_\_\_\_ **How to Choose a Career and a Career School**—provides a practical approach to two important decisions
- \_\_\_\_\_ **How to Choose a Career . . . And a Career School—For the Student with a Disability**—explains some of the opportunities which are available for people with disabilities
- \_\_\_\_\_ **College Plus: Put Your Degree to Work with Trade and Technical Skills**—how to supplement college training with specialized skills to increase employability

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